SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

CHAKAN SHIKSHAN MANDAL'S ARTS AND COMMERCE COLLEGE CHAKAN

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

In 1986, farmers leader late Mr. Sharad Joshi established Chakan Shikshan Mandal. The motive behind establishment of the institute was to provide higher education socially deprived students especially girls and inculcate life skills for their empowerment .

Considering the need, Arts and Commerce College Chakan was established in 1987. The college is located in rural town Chakan which is under Khed tahsil in Pune district. It is known for agriculture products and Business Centre. At present an automobile industry has been developed around Chakan.

The college is affiliated to Savitribai Phule Pune University Pune and is recognised under section 2(f) and 12(B) of the UGC Act 1956. The Government of Maharashtra has introduced National Education Policy in higher education. The college is bound to execute NEP as per the guidelines of the state government and the University. The college has adopted Choice Based Credit System as per the norms of the affiliating University. There are 639 students in the college. Many of the students are first generation learners. The college provides the requirements of students through UG program like B.A. and B.Com and PG program M.Com. The college has 11 permanent and 4 guest teaching faculties. There are ---- non teaching faculty members. Out of the faculty members 8 are Ph.D. degree holders and 4 of them are working as a Research Guide. The teaching faculty of the college always tries to implement innovative idea in teaching. They are research oriented and their research work is published in reputed journal as well as UGC care list journal.

The college is located in rural eco friendly atmosphere. It is well facilitated with necessary required infrastructure. In order to compete with the urban students the college provides value based quality education to students. The curriculum is designed considering the social, rural economical background of the students. The curricular, co curricular and extra curricular activities are organised for the student. The acknowledgement of the efforts taken by the college can be seen in the form of the alumni who are working in different segment of the society.

Vision

Vision

To create awareness among the students to identify their own potential and ability by means of educational environment in order to make them think rationally, so that they could be transformed into versatile personality with that they could achieve their goals.

Mission

Mission

Our mission is to empower the students from rural area in order to uplift their lives; to make them self-reliant to inculcate knowledge and skills to compete the developing global challenges; yet maintaining their identity as

good human being's and responsible citizen's morally, socially, intellectually and culturally.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength:

- Qualified, devoted, committed and experienced teaching faculty (8 Ph.D. holders and 1 M.Phil.)
- Green and Eco-friendly and well facilitated campus infrastructure.
- Provision of government as well as University Scholarships for socially and economically deprived students.
- Provision of University Scholarship for Meritorious Students.
- Earn and Learn Scheme for economically needy students.
- Organisation of curricular, co-curricular and extra-curricular activities.

- Well equipped language laboratory and virtual classroom.
- Adequate ICT facilities with100 Mbps connectivity.
- Implementation of Curriculum and evaluation of learning outcomes.
- Career Guidance and Placement Cell.
- Preference on holistic development, social responsibility and environmental awareness.
- Girls Hostel and Canteen facility.
- Conducted Green, Environment, Energy Audit, Electrical SafetyAudit, Fire Safety Audit.
- Solar Energy Facility.
- Excellent Mentoring System.
- Collaborations and MoUs with organisations.
- Provision of online education during Covid-19 pandemic by providing e- contents.
- Organised various best practices.

Institutional Weakness

???Weakness:

- Lack of academic freedom in curriculum design.
- Lack of Auditorium Hall.
- Less number of sanctioned non-teaching posts.
- Away from public transport access.
- PG Course is run on permanently non-grant basis.
- Lack of Research Centre.

Institutional Opportunity

Opportunities:

- Introduction of interdisciplinary courses.

- Raise funds for Industry Sponsored Projects.
- Scope for internship on large scale.
- Increasing student involvement through Counseling and Mentoring.
- To strengthen Industry-Institute linkage.
- Develop Professional and Skill Oriented Courses

Institutional Challenge

Challenge

- Motivate the students to explore the opportunities by opting interdisciplinary courses.
- Raising funds for the self-financed courses.
- To create passion to achieve the goal among students.
- To keep line with the new generation tools like Artificial Intelligence and Chat GPT.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Arts and Commerce College Chakan is affiliated to Savitribai Phule Pune University Pune. The college is bound to follow Vision and Mission statements through its practice.
- The college has a co-education system. It has two UG and one PG Programme. In addition to five short term certificate courses.
- The short term certificate courses are developed by the faculties as per need of the industrial requirement. The syllabus is approved by CDC and IQAC.
- The Annual Calendar considering the University activities is prepared. The curricular, co- curricular and extra-curricular activities using ICT, and enriched library facility are incorporated in the Annual Calendar.
- The cross cutting issue like environment awareness, professional ethics, gender sensitization, inclusiveness and human values have been incorporated into the curriculum and inculcated through curricular co-curricular and extra-curricular activities.
- During the design of the curriculum the student is considered at the centre of the teaching learning process.
- The students are motivated to participate in collaborative, participative and experimental learning by means of educational tours, case studies, industrial visits, surveys, projects, internship etc.
- The progress of the students is a evaluated continuously through in class seminar, workshops, group discussions, tests, assignments, tutorials and practical.
- The faculty members contribute in syllabus preparation of University. The new idea in the respective subjects areas and the requirement of the students which is received from the feedback analysis is communicated to the BOS members.
- The faculty members take part in the mechanism of University examination through Question Paper Setting, Assessment, Moderation, Conduct Oral and Practical Examinations.

- The college has adopted Choice Based Credit System (CBCS) for academic flexibility.
- For effective delivery of Curriculum, the college has well planned transparent system including Academic Calendar, time table, teaching plan, teaching diary, bridge courses, mentoring record, result analysis, attainment of POs and COs.
- Academic audit are conducted regularly for the evaluation of Curriculum planning and delivery.
- The college has a feedback system from the stakeholders.

Teaching-learning and Evaluation

- The college follows the reservation policy of Government strictly. The admission process is transparent and unbiased. The total strength of the student during 2021-22 was 639 out of which 249 belong to the reserve categories.
- In teaching, the focus is given on student centric learning method like experiential learning, participative learning, collaborative learning etc.
- The teachers are trained to use ICT enabled tools in teaching learning process.
- At present 11 qualified full time teachers and 4 temporary teachers are working.
- 8 teachers are Ph.D. out of them 4 are recognised as a Ph.D. guide by the University.
- In order to fulfill the diversified learning needs of the students the learning level of students are assessed after the admission through in class seminar, test, interaction, co curricular activities.
- The Remedial Teaching is in function actively. Advanced learners are encouraged to achieve their goals while slow learners are given special monitoring to match the level of advanced learners.
- For better understanding of the subject, the focus is given on practical, field visits, industry visits, study tours, short term certificate courses in class seminar, internship etc.

- Mentoring system is adopted in order to develop healthy relationship between the students and teachers
- The curricular, co-curricular and extra-curricular activities are planned after the thoughtful process. The academic calendar is prepared accordingly. These activities are conducted as per the schedule and monitored through review meeting. The diary is maintained by the teachers as evidence.

- The program outcomes and course outcomes are defined. The POs and COs are evaluated directly and indirectly to judge the relevance of the courses.
- The information technology is used in evaluation system through online question banking, bar coding, conduct of examination, marks entry, mark list processing and publication of results. For continuous internal evaluation Choice Based Credit System (CBCS) is practiced.
- For maintaining transparency in evaluation Grievance Redressal Mechanism is observed.

Research, Innovations and Extension

- The college emphasises on quality education and research based activities for teachers and students.
- In order to generate and promote research attitude, the research committee is formed. The committee plans and monitors research activities in the college.
- The college has developed research infrastructure through enriched library, periodicals and journals inflibnet, computer laboratory, language laboratory, commerce laboratory, internet facility etc.
- Among the faculty members eight are Ph.D. holders one is M.Phil. There are four research guides.
- Faculty members are involved in research activities and publish their Research Articles in the reputed periodicals, journals and UGC care listed journals.

- Plagiarism can be checked by the research guide by using software Urkund provided by the University.
- Seminars and workshops are organised regularly on current trends and issues.
- In order to develop research attitude among the students research projects are assigned.
- The students are promoted to participate in innovation competitions like AVISHKAR.
- Short term certificate courses are designed to develop skills of entrepreneurship among the students.
- Workshops are conducted on Research Methodology.
- The professional experts are invited to deliver lectures on the new ideas in industry, commerce and business.
- For the holistic development of the students extension/outreach activities related to sensitizing social and environment issues are organised.
- The extension outreach activities are organised in collaboration with GOs and NGOs.
- Many of the activities are conducted through NSS and other departments.
- The college developed collaborations with 29 organisations and signed MoUs with them.
- In order to contribute the national interest the extension/outreach activities like cleanliness, Swachh Bharat, AIDs Awareness, Gender Sensitization, Disaster Management, Yoga Day, Constitution Day Voters day, Tree Plantation, Road Safety Campaign, Environment Awareness, Visit to Orphanage are organised.
- All the activities are meant to make the students as responsible citizen and better human beings.

Infrastructure and Learning Resources

- The college has developed appropriate and adequate infrastructure facility to support the teaching-learning process. These facilities are maintained properly and AMCs are signed as per the need. The college has an eco-friendly green campus.
- 5.5 Acres of college campus area with administrative rooms, academic classroom, library, reading room, girl hostel, Gymkhana, sports ground.
- Two computer Laboratories with 75 computers, 3 Server and 10 printers.
- Wi-Fi facility for the campus with 100 Mbps connectivity.
- Modern Language Laboratory.
- Commerce Laboratory.
- Virtual Classroom come Seminar Hall
- Library with 15087 books 06 periodicals.
- A Reading room.
- Departmental Libraries.
- Semi-automatic library services with ILM SOUL 3.0 OPAC
- E-resources are available through INFLIBNET, NList –Vidya Mitra 72684 videos for UG and PG, Thesis for Reference to Researcher and e-Shodhsindhu –more than 1000 e-journals, 1999500 e-books, 600000 e-books through NDL.
- Rs. 204704 are spent and 1498 books are added in assessment year.
- Musical instruments for cultural activities.
- Well equipped Gymkhana and spacious ground.
- For uninterrupted power supply, inverters, UPS backup system and Gen set.
- Ground for outdoor Sports like Net ball, Korfball, Archery, Basketball Athletics Kabaddi etc.
- An Open theatre for cultural activities.
- A Girls' hostel.
- Principal's Cabin, Administrative office with Vriddhi ERP software, Examination office, Record Room.

- IQAC Room
- Pantry
- Canteen facility
- Alumni Association
- NSS Room
- Placement Cell
- Guidance and Counselling Room
- Management Trustee Office
- Toilet block for boys, staff and girls.
- Provision of sanitary napkins.
- Extinguishing of sanitary napkins.
- Girls common room
- CCTV surveillance system
- Fire safety system
- Rooftop Solar Power Generation unit with 12kw capacity.
- RO drinking water facility for all stakeholders.
- Ramps for Divyangjan.
- AMC with local medical practitioners.
- Rain Water Harvesting.
- Organic Compost Fertilizing Unit.
- Bund for Water Conservation.
- Tree Plantation and Preservation

Student Support and Progression

- The student is considered at the centre of teaching learning process. The college has well developed system of Student Support and Progression.
- The college has framed various committees and cells including teacher and students.
- The objectives of these committees and cells are to ensure academic, physical, educational, social, cultural, psychological, emotional development of the students.
- The priorative focus is given on the sustainable development of the girl students as well as socially and economically weak students.
- The college has SC, ST and OBC Reservation Cell. It monitors the reservation policy declared by government. It also takes the initiatives to help the students to avail scholarship and freeships.
- Many of the students have benefited scholarship and receive offered by the government during the assessment period.

- Short Term Courses for capacity building and skill enhancement were organized.
- Students were given counseling and guidance for career and competitive examination.
- 82of the outgoing students have pursued the higher studies.

- Many students achieved medals and trophies in sports, cultural activities, elocution and debating.
- The college conducts short term certificate courses on soft skill development, Better English Communication, Computer Literacy in order to enhance the professional skill of the students.
- Sports and cultural activities are organised regularly.
- The students are felicitated for their achievements in sports activities, cultural activities, elocution and debating competition organised by other colleges.

- The training session inviting the professional experts are organised for sports event, drama, acting, elocution and debating etc.
- Effective Department of Student Welfare.
- Earn and Learn Scheme for the needy students.
- In order to support the students Mentorship mechanism is carried out effectively.
- A Student Council is in place in order to in involve the students in planning and decision making.
- Registered Alumni Association in order to support the development of the college and the students as well.
- Establishment of Grievance Redressal Cell, Anti-Ragging Cell, Anti Sexual Harassment Cell in order to ensure timely redressal of grievances.

Governance, Leadership and Management

- The college is governed mapping with national policies of higher education aligned with its Vision and Mission.
- The college has a well-defined, centralised and participatory organisational structure.
- The statutory bodies namely Governing body CDC and IQAC are regularly reconstituted in accordance with Maharashtra Public University Act, 2016, Government of Maharashtra, UGC and NACC.
- The college uses modern equipment for e-Governance, office administration, fire safety, electrical devices, solar equipment etc. The maintenance committee is formed to monitor these elements.
- The perspective plan for every academic year is formed. The outcomes of these activities are reviewed periodically with the alignment of vision.
- The college promotes welfare measures for the staff through welfare schemes, financial assistance, medical assistance, career advancement through training and promotion.
- Through CAS there are 02 professors and 03 Associate professors.
- The faculty members are financially supported to participate in seminars and conferences.

- Grants received from UGC and University is utilised for development of learning resources, Girls Hostel, Virtual Classroom.
- Financial accounts are monitored regularly by internal and external audits.
- The eco-friendly green campus is supporting the teaching-learning environment leading to increase student's strength.
- The IQAC has initiated quality drives like AAA, submission of AQARs periodically, Green, Environment and Energy Audit, Paperless culture, Feedback and SSS mechanism, e-content development, ICT facility.
- The college has provided online education during COVID 19 pandemic, mapping and evaluation of outcomes, fund for COVID rehabilitation
- Participation in AISHE Survey, MoUs and collaborations for joint activities.

Institutional Values and Best Practices

- The college emphasis on inclusiveness, gender equity, environment awareness and sustainable development.
- Anti-Ragging Committee, Anti Sexual Harassment Cell, Grievance and Redressal Cell, SC, ST and OBC cell. These statutory cells are active.
- Facilities for Girls Students: Guidance and Counselling Cell, Entrepreneurship Development for Girls

Students, Regular Health Check Up, Girls' Common Room, Washrooms, Provision of Sanitary Napkins, Safe and Secure learning environment, motivated to participate in sports, cultural activities, elocution and debating.

- Earn and Learn Scheme.
- Board of Extra Mural Activities, Department of Students Welfare, Yoddha Shetkari Yugatma Sharad Joshi Lecture Series,
- Initiative Drives: Electoral Literacy Campaigns, Awareness of digital literacy, Short Term Certificate Courses, Placement Cell and Competitive Examination Cell.
- Celebration of various national and international days, birth anniversaries of national heroes for holistic development.
- Energy Conservation: Solar Panel (12 kw), use of LED and power saving equipment.
- Conducts of Significant Audits: Green, Environment, Energy, Electrical Safety, Fire Safety
- Waste Management Activities: Organic Compost Fertilizing Unit, E-Waste Management through outsourcing
- Water Conservation and Saving: Rainwater Harvesting, Automation of bore-well Pumps, Bund (Small Dam).
- Welfare facilities for Divangjana: Ramps, Spot Library facility, Sign boards
- Bird feeders and Nesting Boxes.
- Tobacco Control Drive, Swachh Bharat Abhiyaan, Environment Awareness Activities.
- Chakrabhoomi Magazine
- COVID-19 Pandemic Awareness and Volunteering, Cyber Crime Literacy
- Out of these, two best practices are-

1. Entrepreneurship Development for Girls Student and 2. Nature and Trek Club.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CHAKAN SHIKSHAN MANDAL'S ARTS AND COMMERCE COLLEGE CHAKAN
Address	Agarwadi Road, A/P. Chakan, Tal. Khed, Dist. Pune - 410 501
City	Chakan
State	Maharashtra
Pin	410501
Website	www.csmaccc.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rajesh Shashikant Latane	02135-7972698175		-	
IQAC / CIQA coordinator	Vikas Mukund Deshmukh	02135-9922611873	9822775968	-	vikasdeshmukh19 @gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	04-12-2007	View Document
12B of UGC	04-12-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Agarwadi Road, A/P. Chakan, Tal. Khed, Dist. Pune - 410 501	Rural	5.5	17920

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Bachelor Of Arts	36	HSC	Marathi	360	206
UG	BCom,Bachelor Of Commerce	36	HSC	Marathi	480	368
PG	MCom,Master Of Commerce	24	Any UG	Marathi	120	65

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	3				4				6			
Recruited	3	0	0	3	4	0	0	4	4	0	0	4
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				4			
Recruited	0	0	0	0	0	0	0	0	4	0	0	4
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				8
Recruited	4	0	0	4
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	4	4	0	8
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	3	0	0	3	0	0	1	0	0	7
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	1	0	0	2	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	304	0	0	0	304
	Female	335	0	0	0	335
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	48	43	27	46
	Female	35	27	30	15
	Others	0	0	0	0
ST	Male	22	19	18	20
	Female	23	18	13	12
	Others	0	0	0	0
OBC	Male	57	60	48	54
	Female	64	42	34	35
	Others	0	0	0	0
General	Male	183	104	76	76
	Female	137	166	138	158
	Others	0	0	0	0
Others	Male	40	31	20	14
	Female	30	28	27	36
	Others	0	0	0	0
Total		639	538	431	466

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The College is preparing to include multidisciplinary subjects in its curricula as per the National Educational Policy 2020 for the all-round development of the students. It makes the students aware of the specific knowledge, skills and values that can be acquired by the learning. The College has set up the short term and vocational courses keeping in the views the needs of the students. It aims at the making students equipped with vocational knowledge so that they can pave a way towards self-employment along with the job opportunities on their own. The College has collaborated with a number of Industries by means of MoUs to ensure the employability for the students.

2. Academic bank of credits (ABC):	Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD), where the students' academic data are held and academic awards are stored. ABC enables students to register credit transfer, the final outcomes of credit redemption and issuance of certificates. The compilation of award records is administered by the NAD Platform, ABC. The College arranged a workshop on how to get their ABC IDs. It hasguided the students to have their Academic Bank of Credits.TheseIDsare used while feeling the university Semester Examinations formsfor the first time in 2022 year.
3. Skill development:	The College aims at promoting value based and quality education; therefore it takes the efforts to inculcate the positivity among the students.The College provides the certificate and short term courses that enhance the employability for the students. Various internship programs are also organised by the College for the students to make them aware of the real work culture. The faculty members of the College undergo need based Faculty Development Programmes.The faculties are also suggested to get trained to use ICT tools and use of Learning Management Systems (LMS) to support the students learning.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	As we are, as an under graduate and partial post graduate institution, educating the students through Marathi medium. All the syllabi are prescribed by affiliating University, Savitribai Phule Pune University, Pune in Marathi as well as English Language. We opt Marathi as an Indian Language as the medium of instruction.
5. Focus on Outcome based education (OBE):	The College helps the students to acquire positive attitude and other qualities that would lead students to a successful life. The education provided in this institution is outcome based education. The students are made familiar with the various program outcomes by means of College website. These outcomes are to interpret, to analyse, to evaluate, to develop responsibility and to develop effective citizenship among the students by means of teaching and learning process of syllabus prescribed for the programs.
6. Distance education/online education:	The teaching faculty of the institution makes use of

various ICT tools and use of Learning Management Systems (LMS) for the teaching and learning process. The Information and Communication Technology tools, such as computer, projector, Google classroom, zoom classroom, educational videos, teaching and learning aids, etc. are used by the faculties according to the convenience of the students. The College takes certain efforts towards blended learning by means of group collaboration and interactions, tutorials, assignments, projects, revisions, class tests, etc. as well as the practical and remedial teaching.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the college has established electoral literacy club (ELC) ELC Committee: Chairman – Prin. Dr. Rajesh Latane Co-ordinator – Prof. Dr. Sopan Gholve Member – Prof. Vikas Deshmukh Member – Prof. Afroz Inamdar Students Representive – Ku. Samrudhi Mungase Students Representive – Mr. Atul Lavate
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The college has duly constituted ELC consisting of the students representative as a student coordinator, faculty coordinator, member, it is headed by the Principal of the college the college has established the electoral club (ELC) to engage students youth through activities, to sensitize them on their electoral rights and to familiarize them with the electoral Process of registration and voting. AIMS : 1. To create culture of electoral participation among the young voters. 2. To motivate them to extend the culture within their respective locality. Objectives of the ELC: 1. To educate the voters to build a truly participative democracy. 2. To spread awareness among the voters with the basic knowledge related to the electoral process. 3. To promote literacy of voting among all eligible citizens to vote. ELC works proactively with faculty and student representation to achieve for aforesaid objectives.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from,	The college has organized various activities and programs to promote electoral literacy among the student youths and community. 1. Constitutional Day (26 November) is celebrated every year to aware the stake holders about the constitutional values and

assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.

contribution 2. National Voters Day (25th January) and Democracy celebrated every year to educate stakeholders and the community about electoral rights, processes and duties to strengthen a truly participated democracy. 3. Students participate in the elocution and essay and writing competitions organised by college in association with the Election Department, Tehsil Office, " Making Our Voter Empowered, Vigilant and safe." 4. Electoral literacy program was organized to educate the student and community by EC authorities about the use of electoral voting machines (EVM) in the electoral process. 5. The employee of the institute are actively involved in the successful completion of the elections of Gram Panchayat, Panchayat samiti, Zilla Parishad, Legislative Assembly and Parliament elections through various duties assigned by the election commission. The employees are trained to complete election process. All these efforts are made to create awareness about elections, rights, and responsibilities of voters. These efforts are well appreciated by the Election Department Khed.

4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Honorable Principal Dr. Rajesh Latane and representation of local EC authorities had taken the pledge along with students. They appealed the youth to participate in the electoral process with safeguard and democratic values. The stakeholders are encouraged to participate in the quiz organized by the Election Commission of India. Dr. S.P. Gholve have delivered expert talks on Lokshahi Nivadnuka and Sushasan and constitutional values in the Indian Constitution.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The college has taken the initiative for the registration of all eligible voters from the college students community, the employee of the institute. The efforts for the registration of Pune Graduate Constituency. As per the norms, the college ELC has actively registered voters among the students.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
639	538	431	466	473

File Description	Document
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 10

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	10	10	10

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
18.3113	7.4822	20.2351	21.7056	30.2180

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

The curriculum for the courses is developed by the Boards of the Studies of the University. The Curriculum of the college is supported by the curricular, co-curricular, extracurricular and extension activities. For the effective delivery of the curriculum, the academic calendar is made after going through a thoughtful process and it is brought to the notice of the students.

At the beginning of the academic year, the teaching plan, the plan of the co-curricular, extracurricular and extension activities are made by the teachers. The subject teachers and coordinators of the activities make proper planning of the activities. The reports of the activities are documented in the form of academic diary, minutes, reports, etc. The teachers submit the compliance reports of the curricular, co-curricular, extracurricular and extension activities to the Principal at the end of the every term. The consolidated compliance report of the curriculum is submitted to the IQAC for suggestions and recommendations at the end of every term.

After the execution of the Academic Plan the achievements and shortcomings, if any, are discussed in the meetings of IQAC. The students and teachers, those who deserve the appreciation and credit are felicitated in the programmes and functions. The shortcomings are also discussed for the proper solutions so that they can be avoided in future.

The institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation (CIE). The affiliating University has introduced Choice Based Credit System (CBCS) for the continuous evaluation of the performance of the students in curricular, co-curricular, extra-curricular and extension activities of their choice.

The classroom tests, oral examinations, in-class seminars, assignments, tutorials, project works, practical, etc. are regular activities to evaluate the knowledge and skills of the students in a subject. In addition to this the students are given the tasks, such as PPT presentations, seminars, tasks based on web content, etc. The students are taken for the library visit and they have been introduced with the reference books as well. The field visit and site visits are also organised and the students are given tasks based on this visits.

The extracurricular activities, like elocution competition, debating competition, poster making competition, group discussion, etc. are organized regularly to evaluate the knowledge, skills and potential of the students. The students are encouraged to participate in NSS, cultural activities and sports. Their

performances in these activities are monitored and evaluated. The College has various clubs, like Literary Association, Trekkers Club, Nature Club, Commerce Association, Speakers Club, Readers Club, etc. help to evaluate various skills of the students. The college has a mechanism to evaluate the performance of the students. The teachers maintain confidentiality and transparency in the process of continuous internal evaluation.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 6

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 21.4

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
40	45	200	160	100

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The cross cutting issues means the subjects which are most important those affect all the aspects of development of the students. The cross cutting issues comprise human rights, gender equity, the environment concern, the empowerment of all, democracy, etc. The college offers two undergraduate Programmes - B. A. and B. Com. and one post-graduate Programme - M. Com. All these courses deal with almost all the cross cutting issues relevant to the all-round development of the students.

Professional Ethics:

Professional Ethics are the standard code of conduct and the rules to be followed by an individual in all the professions. The fundamental principles, such as honesty, loyalty, law abidingness, accountability, responsibility, etc. are to be followed by the individuals in almost all the professions. The cross cutting issues related to the professional ethics are integrated in the curriculum by means of the subjects like Organizational Behaviour, Business Ethics, Consumer Protection, Company Law, Mercantile Law, etc. The minor forms of Marathi and English literature and a number of short term courses conducted by the college also include the cross cutting issues relevant to professional ethics.

Gender:

Gender is not just about the biological differences between men and women but refers to their different roles, rights, and responsibilities, and the relations between them. Gender mainstreaming is a process that aims to address Gender equality and equal opportunity for all in the institution. For maintaining the equality among all the students the Women Development Cell and Anti Ragging Cell are active. These committees take utmost care and provide support to girl students. Women development programmes and seminars are also conducted which include teaching them self-defense.

Ours is an institution of co-education, we have both, the female and male students. The cross cutting issues relevant to gender are included in the syllabus of Political Science, History, Economics, etc. The

Literature of Marathi and English also deal with subject of gender as the issues of gender equality are portrayed in poetry, dramas and novels also.

Human Values:

The curriculum deals with a number of human values, such as humanity, integrity, morals, peace, respect for others, honesty, cooperation, commitment, spirituality, nationalism and accountability. All these aspects are included in the syllabus of Political Science, Economics, History, Marathi, English and all Commerce programs. The subjects like Business Communication, Organisational Behaviour, Business Ethics, etc. include human values. The teachers of the subjects inculcate these human values in the students theoretically as well as practically.

Environment and sustainability:

The curriculum at B.A. and B.Com. takes into consideration the issues relating to environment and sustainability. Environmental Awareness is compulsory subject at B.A. II and B. Com. II level. The students study environmental issues around them as a part of their project work. Some environmental issues are also included in the syllabus of Economics. In the curriculum of General Paper at B.A. III (Economics) issues and topics relating to environment and sustainability like Environment and Sustainable development, Global Worming, Sustainable development goals, national environment policy are included.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 10.17

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 65

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 71.15

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
313	304	213	233	249

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
420	468	288	274	394

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 71.04

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
156	151	107	115	126

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
210	234	144	137	197

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 71

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used in the Institution for enhancing learning experiences using ICT tools. Teaching–learning methods adopted by the teachers include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, participative method, etc. The Teaching–learning activities are made effective through illustrations and special lectures. To acquire first-hand knowledge on the subjects and current practices, students are engaged in filed study. Lessons are taught through Power point presentations to make learning interesting besides oral presentation or lecture methods.

Experiential learning : The faculty members foster learning environment by engaging in rich experiential content of teaching through experience such as practical, projects and assignments. Teaching through demonstration, visual aids or movies, Periodical industrial visits and study tours, Organizing exhibitions, Presenting papers, Analyzing case studies and Participating and conducting posters on theory topics. Skill Enhancement Courses, Certificate Courses and the Add on courses imparting experiential learning. Along with this internship programme is compulsory for commerce final year students.

Participative learning: The Student seminars are organized where in the papers prepared by the students are presented by them. These papers are prepared on contemporary topics and issues those help them to enrich their learning experiences. This conventional method is commonly adopted by all the teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners. The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, discussion and questions and answers on current affairs.

ICT enabled teaching includes Wi-Fi enabled class room with LCD, Language Lab, Smart Class room and E-learning resources. Virtual class room links the guest lecture of eminent persons to develop their core knowledge in the subject. Communication skill training is provided to the students with the help of Language lab. Software is effectively used to train students to acquire proficiency in listening, speaking, reading and writing. Online reference, lecture talks, motivational talks, educational videos and web reference support the teaching-learning process. The institution has installed Wi-Fi on the campus to support the educational activities. All the departments provide instructional materials to the students for easy follow-up. Learning resources and useful websites are made available in the college, which serve as a ready link to access the portals of information and gain knowledge. The case method is a participatory, discussion based way of learning where students gain skills in critical thinking, communication and group dynamics. The Institute uses case studies in diverse fields of Management, Marketing, Finance, General Management and Economics.

Problem Solving Method: Group Learning allows the slow learners to develop problem solving, interpersonal, presentational and communication skills to confirm quality in learning. Project–based learning: Certain courses related to Commerce and Economics demand project based Learning. The teachers are the guides to the students in the process of preparation of projects. The PG course has the project work in their final semester.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	10	10	10

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 79.17

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	8	8	8

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Mechanism of internal and external assessment is transparent and the grievance Redressal system is time-bound and efficient. Teaching and learning process is mainly aimed at the better performances of the students in examinations. Examination is an important aspect of the academic process and the Academic calendar of the Institution is prepared with the inclusion of internal assessment programme. It is a procedure to assess the ability of the students in terms of subject knowledge, skills, aptitude and the progressive change in the behaviour of the students.

The Choice Based Credit System (CBCS) is implemented at Under Graduate and the Post-graduate level. The Continuous Internal Evaluation is done by the Institution with the help of: 1. In-class tests, 2. Practical works, 3. Tutorials, 4. Assignments to be submitted by the students, 5. Oral Exams, 6. Open Book tests, 7. Project works, 8. Internship Programmes, 9. Study Tours, 10. Skill Oriented Add-on Courses, 12. Certificate Courses, 13. Pre-semester Internal Exams, etc. After completion of the internal evaluation the performances of the students are brought to the notice of the students and parents. This is also reviewed and the remedial measures are initiated by the related teachers for the improvement if needed. The records of all the assessment programmes are maintained by the concerned subject teachers as well as the Examination committee of the College. Thus the mechanism of internal assessment is transparent and robust in terms of modes and frequency.

Mechanism adopted by the Institution to deal with internal and external examinations related grievances is transparent, time- bound and efficient. Internal examinations are conducted by the College in a preplanned time schedule and the answer sheets are evaluated by the concerned teachers within a stipulated time. If there are any complaints regarding assessment, they are clarified on the very day. All the mechanism to deal with examination related grievances is transparent. If any grievances are noted, those are addressed to the committee where Principal is the chairperson. The college has been using a mechanism for Redressal of grievances related to internal evaluation as follows:

1. The assessed internal test papers are shown to the students for self-assessment.

2. There are simple and easy methods of evaluating the learning experiences of the students, therefore no grievance arises regarding the internal evaluation. However, if any grievances are noted regarding the internal assessment, it is solved at the level of concerned subject teachers within a short time. The Institution has provided the students with a suggestion box to put in the note of grievances, suggestions, queries or instruction related to internal examinations or any other issues. The grievances related to external examinations are redressed as per the university rules. These grievances are forwarded to the university by means of proper channel and those are redressed by the affiliating university within a stipulated time. It makes the evaluation process more transparent and robust.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Teachers and students are made aware of the stated Programme and course outcomes of the Programme offered by the Institution. The POs and COs have been thoughtfully defined for all courses by the Board of Studies (BoS) of the Affiliating University and are made available on the university website and on the website of the College also. The subject teachers arrange the introductory lectures for all courses meant for communicating the POs and COs to the students.

Programme Outcomes and Course Outcomes: Some of the key attainments that are expected from students are knowledge, skill development, good communication skills, creative thinking, discipline, inculcation of moral and ethical values, ability to work in teams, and critical thinking. The Programmes are designed in such a way that the students learn the importance of co-operation and the feeling of togetherness.

The course outcomes are prefaced to each syllabus are studied by the teachers and shared with students. All the courses/programmes offered by the institution emphasize an academic quality. In general, to attain the course outcomes is to focus on empowering the students for higher studies, research, employment/entrepreneurship and preparedness for competitive examinations.

Attainment of Programme outcomes and course outcomes are evaluated by the institution in a due manner. The programme outcomes are assessed through direct and indirect assessment methods. The direct assessment methods are through Continuous assessment Tests and University Examinations. The indirect assessment techniques include involvement of the students in various activities conducted by the College. The following Graduate attributes are measured by the respective departments and are monitored by the Principal for further suggestions and follow up.

1. Knowledge Acquisition through courses specified in the curriculum.

2. Complex Problem Solving skills by applying knowledge through design and development of innovative programmes. Their technical knowledge is enhanced through interaction with Industry eminent persons and professionals. The awareness on the industry environment is provided to the students through teaching, Field work, Industrial visit, Industry Projects and Internships.

3. Team work and Social Responsibility through Group activities, Projects and socially relevant activities such as NSS, activity based learning, etc.

4. The students are made aware of the certain Ethics through various programmes in compliance with Environment Safety standards. In addition, they are made aware of professional Ethics in various industries, Environmental Studies, Principles of Management, Total Quality Management, etc. during their programme.

5. The students are also oriented towards research and they are also encouraged to present papers in the class lectures.

The course outcomes are evaluated student-wise based on their performance in the Continuous Assessment Tests and University Examinations and suitable remedial measures are implemented for the slow learners to enable them to build the necessary skills to attain the required outcomes. The indirect methods adopted to assess their course outcomes are through conduct of Tests, Group Discussion, Case studies and Assignments or Tutorials.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The Evaluation of Attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes, at college level, is done through Direct Method (Result Analysis) & Indirect Method (Student's feedback.) which helps to improve the education quality of the college.

Direct method:

The set program outcomes, course outcomes and programme specific outcomes are gathered for different courses, and then calculations are done for measuring attainment of the outcomes and represented in

result analysis of every department. other ways are also used to measure attainment of outcomes such as Collecting evidences on students learning directly, work submitted by students, skills, demonstration, attitude etc.

The attainment of outcomes is calculated by using the following ways.

Attainment of POs PSOs & COs at UG level:

Attainment level in university examination	70%
Attainment level in internal examination	30%

Table 1: Direct Assessment tool used for COs attainment

Sr. No.	Direct Assessment Method	Assessment frequency	Description
1.	Internal Assessment Test	Once in a Semester	The Internal Assessment marks in a theory paper shall be based on one test generally conducted at the middle of each semester. It is a metric used to continuously assess the attainment of course outcomes.
2.	Assignments, Tutorials and Assessment of Projects	As per the Coverage of Syllabus	It is a metric used to continuously assess the student's understanding capabilities. The Assignments and Tutorials are given to the students that cover topics of current interest or provide in-depth coverage of selected topics from the core courses. The students are directed to complete the Assignments and Tutorials after a topic is taught and discussed in the class by the respective Teacher. The students are

			informed to submit those in a stipulated time and are checked by the subject teacher.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 77.9

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
93	111	95	64	74

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
114	114	108	100	125

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.89

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. The cumulative efforts of College Research Cell, Entrepreneurship Development Cell, Multimedia Centre, Student Projects and Internship have created an ambient ecosystem for development of innovative products of social importance. Human Resources: The institute recruits dynamic & highly qualified faculty to mentor and channelize the young minds. Institute has taken an initiative to encourage the faculty members to pursue their Ph.D work by granting a stipend on monthly basis during the course work. Faculty are also encouraged to participate in various skill enhancement programs.

Being an HEI, it is the utmost responsibility of the institution to take initiations in creating and transferring knowledge. It is done through formally as well as informally. In a formal way, the creation and transfer of knowledge is done through classroom teaching, guest lectures and many co-curricular and extra-curricular activities. Informally, it is done through the interactions between students and the

faculties outside the classrooms. The interaction is done on many occasions such as for guidance or for mentoring. For the purpose, every year, a number of textbooks and reference books are added to the college library. The students are encouraged to visit library and make use of the reference books and to read newspapers and periodicals. Every year, a number of guest-lectures are held by various committees and also by some departments. Same way, some of the faculties go to other colleges as guest lecturers. This interaction enriches the teaching-learning process. While appointing staffs, a great care has been taken. Dynamic and vibrant young faculties with doctoral degrees have been preferred for the same. Innovative ideas have always been welcomed by the Head of the Institution and have also been endorsed by the Management. The faculties are encouraged to follow research work in their respective subjects. They are granted duty leaves to attend seminars, conferences, workshops, and FDPs etc. to enhance their knowledge. Whenever and wherever, there is a scope for the students to participate in such programs, they too were facilitated by the institution to attend them. The expenses for the same are borne by the institution. The faculties are felicitated by the institution when they receive M.Phil. or Ph.D. degrees in their subjects.

1. College Magazine: Our College publishes an annual magazine namely "Vishawachetana". In the magazine, various activities and achievements, primarily by the staff, both teaching and non-teaching, who have strived hard individually and collectively in different areas, students related achievements are also included.

2. E-Library: The institute has well equipped central Library (E-Library) laboratories, safe drinking water facility, to ensure swift and paperless (or green communication) made of communication in day-to-day administration from the IQAC office.

3. Encouragement for Professional Development: Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Leave is granted to participate in the workshops. Teaching and nonteaching staff are encouraged to enhance their qualifications and pursue part-time PhD programs.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 5

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.2

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	2	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.6

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	13	4	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The Institution carries out the Extension activities in the neighborhood community those sensitize the students to social issues for contributing to their holistic development. The student volunteers visit neighboring localities and conduct various activities regularly. The College has organised various extension activities with a dual objectives of not only sensitizing the students about various social issues but also contribute to the community and strengthen community participation in those activities.

The N. S. S. unit of the college takes part in various initiatives, like 1. Swachh Bharat Abhiyan. 2. Social Tolerance awareness Programmes. 3. Awareness programmes on AIDS prevention. 4. Cleanliness awareness Programmes. 5. Environmental issues awareness, 6. Pollution awareness and 7. The visit and help to an Orphan Children School at Thakur Pimpri, Tal.-Khed. The College observes the International Yoga Day and the students and the teachers contribute to ensuring sound mind in a sound body by participating in it. These student participants make their family members aware of the importance of Yoga in their lives. To get the inspiration to serve the society and nation for good cause, the students participate in the programmes, like rainwater harvesting and conservation of drinking water, tree plantation drive and eradication of unwanted weed in the college premises. Our students have contributed a great deal to the rain water harvesting by making a rain water reservoir that helps in increasing the ground water level in and around the college campus.

N. S. S. Winter Camp is organised in a selected village by the College every year. In this programme along with the participation of the Volunteers of N. S. S. the participation of local community is of great appreciation. The social awareness about the cleanliness, education, environment, water conservation and entertainments programmes are arranged in the village where NSS Winter Camp is arranged. The eminent personalities are invited in this Winter Camp to guide the participants as well as the local community in relation to the social, national, economic, educational and other important issues.

All these extension activities have been organised to sensitize the students to social issues, such as education, cleanliness, voter's awareness, social and personal hygiene, water conservation, tree plantation, etc. Apart from this, it also makes the participants familiar with the significance of clean surrounding, sanitation in the neighborhood, garbage disposal, and try to sensitising the community at large to these vital issues. All these initiatives have played a great role in holistic development of the participants of these Programmes.

In order to make the all round development of the students the college regularly conducts the social awareness activities, like social awareness rallies, workshops, exchange of students and collaborative activities. The Institution also conducts the activities that promote institution-neighbourhood community network and local community and students engagement. Our students have taken very remarkable initiative to preserve the local fort, 'Sangram Durga' by eradicating unwanted weeds and shrubs, as well as by arranging the cleanliness programme in it with the local public participation.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The Institution has received Recognitions for its involvement in extension activities from Government recognised bodies. During the last five academic years the staff and students of the Institution have contributed a great deal to the Society. The Involvement of the Institution to reach out the Society through various extension activities has got enhanced in the last five years. The following table illustrates the number of recognitions received by the Institution from various Agencies.

Sr. No.	Name of the activity	Name of the award/recognition for institution	Year of Award	Name of the awarding government/government recognised bodies
1.	Sweet Distribution Programme in Orphanage.	Certificate of appreciation	2017	Nirmal Balvikas Sanstha, Pimpri Thakur (Orphanage Institute)
1.	Organisation of Intercollegiate Archery Competition.	Certificate of appreciation	2018	Savitribai Phule Pune University, Pune- District Sports Zone
3.	Sweet Distribution and Raksha Bandhan Programme in	Certificate of appreciation	2018	SAAMPARC Balgram, Shelpinpalgaon.

	Orphanage.			
2.	Organisation of Intercollegiate Netball Competition.	Certificate	2018	Savitribai Phule Pune University, Pune- District Zonal Sports
3.	Cleanliness Drive	Certificate appreciation	2021	Archaeological Department of Maharashtra State and Killedar Firangoji Narsala Foundation, Chakan
4.	Organisation of Intercollegiate Netball Competition.	Certificate	2022	Savitribai Phule Pune University, Pune- District Zonal Sports
5.				
6.	Cleanliness Survey	Cleanliness Champion	2022	Chakan Corporation, Chakan
7.	Cleanliness Drive	Certificate appreciation	2022	Archaeological Department of Maharashtra State and Killedar Firangoji Narsala Foundation, Chakan
8.	NSS Winter Camp	Certificate appreciation	2022	Grampanchayat Bordara, Tal- Khed

The students of the college and NSS Volunteers of the college always get involved in social awareness campaigns, cleanliness programmes, Social service, etc. They are appreciated by the Local Governing bodies.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 29

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	7	8	6

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 19

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution has adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium etc. in the institution. In order to implement the plans and achieve desired goal, the Management has created adequate infrastructure in terms of class rooms, library, laboratories, computer lab, departmental library, machine room, department offices, a well-equipped playground, gymnasium, girls common room and Seminar Hall with audio-visual facility. The whole premises of the College have Internet connectivity with Wi-Fi. The College ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the institute to create an environment of excellence in education. The College has adopted the strategies of optimum and effective use of academic infrastructure for the benefit of all the students, faculty and Management. The available physical infrastructure is optimally utilized beyond regular academic hours, co-curricular activities and sports activities.

Details of the Infrastructure and Physical facilities available:

Area of Total Land: 5.5 Acres.

Sr. No.	Particular	Quantity	Area
1	Class Rooms	09	446.62 Sq. Mtrs.
2	Computer Laboratories	01	40.93 Sq. Mtrs.
3	Virtual Class Room	01	61.32 Sq. Mtrs.
4	Language Laboratory	01	40.93 Sq. Mtrs.
5	Library	01	88.82 Sq. Mtrs.
6	Reading Room	01	28.33 Sq. Mtrs.
7	Girls Common Room	01	22.29 Sq. Mtrs.
8	Boys Common Room	01	21.68 Sq. Mtrs.
9	Administrative Office	01	36.60 Sq. Mtrs.
10	The Principal's Office	01	10.20 Sq. Mtrs.
11	The Staff Room	01	42.29 Sq. Mtrs.
12	Women Hostel Building	01	515.10 Sq. Mtrs.
13	Toiletries (Boys, Girls, Staff)	01 each	72.35 Sq. Mtrs.
14	Canteen	01	

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Infrastructure for Co-curricular Activities:

1) NSS Office

2) IQAC Room

3) Exam. Department- Strong Room

Infrastructure for Extra-curricular Activities:

1) Play Ground

2) Basket Ball Court

3) Hand Ball Court

4) Volley Ball Court

5) Net Ball Court

6) Kabbadi and Kho-Kho ground

7) Table Tennis court

8) Korf Ball court,

9) Open Stage for Cultural Activities.

10) Independent Sound System with central control.

There are musical instruments, like Dholaki, Harmonium and Taal for the support of cultural performances and activities. Two teachers are trained in playing these musical instruments. The College has a well-built stage for the performance of the cultural activities. There is an ample space for the practice of various cultural programmes. The students are encouraged to participate in different cultural programmes, such as dance, singing, role playing, acting, mimicry, street play, *rangoli* drawing, *mehandi* drawing, etc. Some of the students play different musical instruments, like Harmonium, Tabla and Dholki.

The Institute has a department of Physical Education by means of which the Yoga and Sports are incorporated as a part of the curriculum. There are the facilities for the conduction of indoor and outdoor games, such as Chess, Basket Ball, Hand Ball, Korf Ball, Volley Ball, Net Ball, Table Tennis, Archery, Kabbadi and Kho-Kho. Both the boys and girls teams of the Institute have brought prizes in various intercollegiate, Zonal, State and All India inter-university Tournaments in various sports.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 19.49

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
5.80	0.30	1.10	4.58	7.31

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library is automated using Integrated Library Management System (ILMS) The Library is an integrated knowledge resource centre comprising, in an area of 117.15 sq. m., with nearly 5 lakh books, periodicals, references, national and international journals and CD-ROMs. It is automated using Integrated Library Management System (ILMS) computerized with OPAC Open Source Integrated Software. It has access to more than 5000 e-journals under the program of INFLIBNET. Adequate space is provided for browsing and relaxed reading. It subscribes a number of journals of national and international repute, along with magazines and newspapers for general reading. The library also houses rich reference Collection viz., Encyclopaedia Britannica, Specific Subject Encyclopaedias, Year Books and other

reference material.

OPAC: The library is fully computerized and software is installed for the readers to search the information like key works, author titles etc.

E-Resources: The Library has subscribed the package of e-journals INFLIBNET. It has around 4000 e-journals and 80409 e-books in its account.

Access to e-Publications: The in-house and remote access to e-publications is provided by the library. The internet facility is provided in the library and the readers can have in-house access to e-publications. For the remote access, user password is provided by the library to the readers and they can have remote access to e-publications.

Library Automation: - The computerization of library is in progress with SOUL-2.0 Library administration software that fulfils demands of students and teachers.

Internet Facility: The internet facility is provided to the students and teachers.

Institutional Repository: The library has separate sections of periodicals, books, reference books, etc. The question paper sets and syllabus list are made available to the students. The books written by faculty members are maintained in the collection.

The Library of the Institute provides the specialised services as follows:

Reference: The College library has a reference section. There are books, encyclopaedias and dictionaries available.

ILL (Inter Library Loan)- The college has a collaboration with BMCC college, Pune, HRM College Khed and ELTIS, Pune. The books form these libraries can be made available to the readers as per their demand.

Information Deployment and Notification: - Information regarding new arrivals, newspaper clippings, notices, are displayed in the library. Besides, the notices are rotated in the classrooms during the teaching hours.

Downloading: - The internet facility is provided to the library. The teachers and students can download the reading material.

Printing and Xeroxing: The printing facility is provided to the students and teachers. The information related to syllabus, examination, forms, articles, e-books etc. can be printed in the library. However, reasonable amount is charged.

Reading List/ Bibliography Compilation: Books, Reference books, Bibliographies, Projects are listed and the lists are made available to the readers. **Assistance in Searching Databases: -** The librarian and the staff provide their assistance to student, teachers and readers in searching databases.

INFLIBNET/IUIC Facilities: - The Library has subscribed INFIBNET N-list programmes. It provides 3828 e-journals and 80409 e-books and online databases on various subjects.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection The College gives utmost priority for providing IT facilities to its students and employees and upgrades them constantly time to time. The Institution realizes the correlation between adequate infrastructure and effective teaching–learning in terms of technologically fast changing world. The Institution has installed computers with extensive network of cables and LAN connectivity. The computer facilities have been provided to each department with peripherals like printers, scanners, photocopiers and are connected through LAN/Wi-Fi network and the students can access the computers. A special computer lab is located near the library with computers with the Language Software. The College has established an Examination Department to look after the examinations of all the Courses. It is provided with computers, Scanner, Printer- with internet facility for filling the admission forms, examination forms and filling internal marks. It also has a Xerox machine for the support of students, teachers, administrative staff and examination works. To make teaching-learning effective a virtual class room, Computer laboratories, internet connections, routers, LCD projectors, public address systems, UPS, etc. are maintained by the College in a proper way. The entire campus is covered by Wi-Fi. All the students and faculty are given login ID and password for utilization of internet facilities of the Institution. The students and faculty can access the internet from anywhere in the campus through devices like computers, laptops, tablets, smart phones, etc. For the safety and cyber security of all the systems in the campus an Antivirus system is installed in all the network computers. A provisional budgetary planning is done at the beginning of every financial year for ICT infrastructure and updation. If there is any need for replacement, up gradation, addition to the existing infrastructure, it is carried out by the College and also on requests from the Heads of the departments and faculty. Training programmes are conducted for staff and students to familiarize them with the use of computers and various software. The institutional website is maintained and updated regularly by a dedicated committee and website manager through which the student can access information and circulars. Automation of the entire Institution is undertaken which covers various modules like admission, faculty management, student management, hostel management, online payment systems, examinations, etc.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 22.03

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 29

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 6.71

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.73	0.96	1.6707	1.1285	2.0800

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 6.56

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
47	27	22	34	37

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 22.07

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
60	0	108	191	203

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 19.22

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
14	22	29	7	12

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
93	111	95	64	74

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 20.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
18	0	29	28	28

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and other support services. The names of alumni are listed in a register. The alumni are informed about the college activities by sending them invitation cards, emails, Whatsapp messages, etc. The achievements of alumni are also highlighted in the Programmes and functions of the college. The successful alumni are felicitated and greeted occasionally. They are prompted to organize batch wise get-together to rejoice themselves. They are also invited for Annual Alumni Meet in the college. The eminent alumni, like Industrialists, Entrepreneurs, Bankers, Lawyers, Academicians and Politicians are invited to share their valuable experiences with the students in the activities like Guest Lectures, Seminars, and Workshop, etc.

The former faculty members are invited for the functions, like Annual Prize Distribution Ceremony, Workshops, Seminars and Alumni Meet. They are felicitated and greeted for their post retirement achievements. In addition, they are invited to deliver lectures in the college at different occasions

The Alumni association has been active in contributing to their alma mater all these years towards academic and financial improvement. The alumni provide nonfinancial contributions, like campus placement and other placement assistance, as giving coaching to students in arts and sports programme, etc.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The governance and leadership is in accordance with vision and mission of the institution.

Vision:

To create awareness among the students to identify their own potential and ability by means of educational environment in order to make them think rationally, so that they could be transformed into versatile personality with that they could achieve their goals.

Mission:

Our mission is to empower the students from rural area in order to uplift their lives; to make them self-reliant to inculcate knowledge and skills to compete the developing global challenges; yet maintaining their identity as good human being's and responsible citizen's morally, socially, intellectually and culturally.

The governance of the institution aims at the growth and overall development of the college. The main aim of the management is to decide the overall strategic plans, academics goals, vision of the College and ensure its overall well-being. The management reviews the institutional functioning and activities, such as admissions, facilities, administration and organizations of various curricular, co-curricular and extracurricular activities in accordance with the mission of the college. It approves annual estimates of income and expenditure of the Institution. It deals with recruitment, supervision, evaluation and retainment of the principal, faculty and administrative staff, such as the clerk and all other posts. The management approves the academic plan of the Institution on the recommendations of the IQAC.

The effective leadership is visible in various institutional practices such as decentralization and participation in the institutional governance. The institution defines the decentralization and participative management through delegation or deputation of authority. The delegation of authority can be organized in the form of a pyramid. Top-level management is responsible for controlling and overseeing the entire institution. It includes the Chairman, the Secretary and other members. The Principal, the Administrative staff, the teaching and the non-teaching staff assist one another with regard to broad guidelines, policies and framework for the improvement of quality of education in the institution. The Principal heads the academic and administrative activities of the Institution. He forms various Committees and appoints faculty members. Middle-level personnel act as an intermediary between top-level management and low-

level management. It includes Head of the Departments (HOD), Librarian and Director of Physical Education. They contribute a great deal in the preparation and execution of institutional plans. A low-level management includes faculty, non-teaching staff and othersThe college promotes a culture of participative management. The student representation in the participative management has been given a due importance. The Internal Quality Assurance Cell (IQAC) is responsible to promote and enhance the quality culture in the college. Various Committees organize several programmes in the College for the support of teaching and learning process as well as to develop the soft skills of the students and raise their employability quotient. These were just a few committees of the college listed. Apart from these other regular committees are also formed every year to look into the assigned jobs. Students are also involved under participative governance as members in many Committees.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, the procedures adopted and the deployment of institutional Strategic or development plan. The Management of the Institute reviews academic and other related activities and also accepts recommendations of the Principal regarding promotions, selections, appointments, sanction of Annual Budget as well as approves and sanctions the bills of expenditure of the College. In relation to the rules and procedure of appointments of various posts, the Management follows the rules and regulations laid down by affiliating University, the state government and the UGC. The Chairman and the Secretary of the Management look after the administration, development of education, growth and expansion of the Institution. The Principal works as a coordinator between the College Management and the whole systems of the college. He has to prepare all the agenda items, co-ordinate and conduct the meetings and arrange to follow-up all actions required. He conducts internal and final examinations. He is responsible for the academic budget of the Institution. He ensures the preparation of reports on various activities and also the annual report of the College. He is responsible for the general amenities and arrangements for students and employees of the College.

He forms various committees including a Head as an In-charge with two or more teachers and students as committee members. Each activity conducted by the committee is in accordance with the need of the students. All the Institutional bodies, such as Admission Committee, Time-table Committee, Library Committee, Examination Committee, Students Counseling and Placement Cell, Elocution and Debate

Committee, Cultural Committee, IQAC, etc. are effective and efficient in their roles as per the policies, rule and regulations of the Institution.

The Institution has certain strategic or perspective plans those are effectively deployed for the progress and development of all concerned. The Institutional strategy includes following Core Values those help in the deployment of its perspective plan:

1. Excellence in Teaching and Learning.

2. Involvement of all faculty, students and Stake Holders of the Institution in decision-making.

3. Community Engagement and extension work.

4. Responsibility and Commitment.

5. Holistic development of Students.

While preparing the present perspective plan, the IQAC has considered following main objectives:

1. To ensure top quality standards in higher education.

2. To contribute a great deal to National Development.

3. To develop requisite competencies among the students of the college.

4. To inculcate a value system among the Students.

5. To increase the use of ICT-based teaching and learning.

On the basis of above objectives of IQAC has the following perspective plan:

1. To encourage research culture in faculty and students.

2. To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students.

3. To arrange industrial visits for students to various business premises.

4. To provide Remedial Coaching to Slow Learners, to support the Advanced learners and help them to achieve their potential.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff. With the foremost importance to the welfare of teaching and non-teaching staff, institution has following measures:

1. Health insurance.

2. Medical Leaves, Maternity leaves and Casual Leaves for eligible staff members.

3. Employee can avail the fees concession for their wards.

4. Gymnasium is accessible for the staff.

5. Sponsorships to attend and present papers in conferences and workshops.

6. Internet and free Wi-Fi facilities are also available in campus for staff

7. Faculty members are provided with Individual cabin and system to facilitate good atmosphere.

8. Faculty members are allowed to attend the Faculty development programmes (FDP) on regular basis.

9. The non- teaching staff are allowed to attend the Skill development courses to enhance their skills.

10. The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.

11. Gratuity for the employees of the institution.

12. Motivation and guidance through counseling is also available for staff members to create a healthy working environment. This helps everyone in increasing the productivity and allows the staff to work effectively with complete satisfaction.

13. Institution works for supporting the women members to flourish and gain momentum. In short, the Institution takes a due care to keep our staff happy and healthy.

The Institution has a performance appraisal system for teaching and non-teaching staff. Performance appraisal system encourages the faculty members to make excellent performance in teaching–learning and research. It also helps to align the performance of faculty and support staff with the mission and vision of the Institution. A transparent and objective system of self-appraisal exists in the Institution for the evaluation of performance of teaching and supporting staff based on different parameters of evaluation.

1. Performance appraisal of teaching staff:- a) All the Faculty Members fill their Academic Performance Indicator (API) forms. b) The API forms are the primary means of assessing faculty members for the purpose of evaluating the performance. c) Following are the parameters on which API score is evaluated: · Teaching, learning and evaluation related activities. · Co-curricular, extension, professional development related activities and field based activities, · Research, publications and academic contributions, such as publications in peer reviewed journals, conferences, research guidance, invited lectures, consultancy and participation in faculty development programs. d) At the end of each academic year, the API forms filled by the faculty members and are checked and verified by the Head of the Department, IQAC Co-ordinator and the Principal. e) This evaluation helps to recommend the faculty for promotion under Career Advancement Scheme (CAS).

2. Performance appraisal of non-teaching staff:- Supporting staff member is assessed for performance based on the score in the Annual Performance Assessment Report. The various parameters on which the support staff members are assessed include work output, personal attributes, integrity, team work, inter-personal skill, functional competency, etc.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 10.42

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	1	3

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 16.44

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	4	4	1	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	5	6	6

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Institution mobilizes its funds received mainly from State government and University Grants Commission (UGC) under various Heads of Expenditures of the Institution. Sources of funds are 1. Fees, 2. Salary Grants and 3. UGC Grants. Funds received from State government are spent on payment of salary of teaching and non-teaching staff of the College. The Institution follows cent percent transparency in use of funds. Further, grants received from UGC are mainly earmarked for infrastructural related growth and developmental work of the College. The Institution usually takes care of utilization of UGC grants which are to be spent on different Plan periods under fixed schedule, target and time. The College also mobilizes its resources generated from Self-financing courses.

Optimum utilization of funds is ensured through adequate allocation of funds for effective teaching-learning practices that include Workshops, Inter-disciplinary activities, training programmes and

programmes that ensure quality education. Enhancement of library facilities needs to augment learning practices and accordingly requisite funds are utilized every year. Adequate funds are utilized for development and maintenance of infrastructure of the College. Some funds are allocated for social service activities as part of social responsibilities through NSS. Main motto of resource mobilization and optimal utilization of resources is to put the Institution on bench mark in tune with academic development.

Our resource mobilization policy and procedures are as follows: 1. The Institution has set up a UGC Committee as per the directions of the UGC given in the XII Plan. 2. The UGC Committee, in close coordination with the College Development Committee and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. 3. The Purchase Committee takes care that purchases are done properly and in accordance with the rules. 4. Regular internal audits from the Charted Accountant and external audits from the government make sure that the mobilization of the resources is being done properly.

Institution conducts internal and external financial audits regularly as an integral part of it. The accounts of the college are regularly audited by the statutory Chartered Accountant appointed by the Chakan Shikshan Mandal. The salary account and other accounts crediting government grants are audited by the government agency. The UGC grant account is audited by the UGC office. The last financial audit was done on 20/04/2022. There are no audit objections raised.

The mechanisms used to monitor effective and efficient use of financial resources are as below: Before the commencement of every financial year, the Principal submits a proposal or a tentative budget, by considering the recommendations made by the heads of all the departments and committees, to the management. The College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges, etc., and non–recurring expenses like lab equipment purchases, furniture and other development expenses. The expenses will be monitored by the accounts department as per the budget allocated by the management.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The IQAC is a crucial administrative body of the college. It works to

maintain and enhance quality standards in teaching, learning, evaluation and innovation. Students' participation in the institutional quality enhancement processes is crucial and essential as it is the major stakeholder of Higher Education Institution. The IQAC institutionalizes quality assurance strategies and process as follows:

1. It tries to maintain continuously good academic performance and to develop and execute effective teaching-learning process. 2. It encourages research culture in faculty and students. 3. It works for developing a system of student mentoring and student support and ensures transparency in evaluation process of students.4. It supports and empowers the faculty to acquire the knowledge of emerging trends in their profession for academic advancement. 5. It helps in facilitating a friendly, efficient and flawless administrative set up in the College that ensures a smooth day to day functioning. 6. It works for initiating and introducing various courses that will help in increasing students' practical knowledge to make them more employable.7. It also works for encouraging the teachers to participate in various courses, workshops, seminars, etc. 8. The IQAC looks after the up grading of basic physical facilities, increasing the number of books in Library every year by making provision in annual Budget of the College, facilitating a friendly, efficient and flawless administrative set up in the College to ensure a smooth functioning of the Institution.

The institution reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC. For the incremental improvement in various activities the IQAC takes the various measures and steps. The standard methods of teaching, learning, and evaluation are followed by the institution.

The Institution schedules the Academic Calendar well in advance at the start of the year. Everyday faculty prepares the details of the lecture along with the topic covered in the Teacher's Diary. The institution has a feedback system and the regular evaluation of the teachers by the students is done with the help of feedback on teaching methodologies, course delivery, strengths and weaknesses, difficulties faced in the subjects.The IQAC takes the essential remedial steps regarding the issues if any.

The IQAC monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes; the following points are adopted by the institute in this context: Regular class tests and interactions, Mid-term and continuous evaluation comprising of internal tests, assignments, group discussions, tutorials and seminar presentations. Extra classes for weak students to solve their problems and special guidance schemes for the advanced learners are adopted. Institute maintains an effective internal examination and evaluation system. Institute has the provision of analysis of students' performance after the announcement of their semester results and necessary rectifying steps are taken when issues are noted.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The Institution has a certain measures for the promotion of gender equity during the year. It has worked in relation to gender equity and sensitization through co-curricular activities, like workshops, seminars, guest lectures, street plays, poster exhibitions, counseling, etc. The awareness programmes, like importance of human rights, Rights of Women in Domestic problems, Cyber security awareness, programmes related to the safety and security of women employees and students are conducted periodically. The institution constituted the following committees as per norms laid by University and UGC: Institution Grievance Redressal Committee, Anti-Ragging, Sexual harassment prevention cell, Students' Disciplinary Committee, Women Welfare and SC /ST Students Welfare Committee, Safety and Disaster Management Committee and Mentoring Programme cares for the well-being of students and staff in the institution. The functions of these committees are being disseminated to the students through orientation and induction programmes. The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement. Students wear ID cards at all times and outsiders are checked by security staff. The institution has a good mentoring system for the students to take care of their academic, emotional, social and cognitive development.

The Institution celebrates or organizes national and international commemorative days, events and festivals. The Institution organizes National Festivals- Independence Day on 15th August and The Republic Day on 26thJanuary.The Birth Anniversaries and the Death Anniversaries of great Indian Personalities are also observed by the College. The students work as the organisers as well as the participants of these programmes. Ours is an Institution of Co-education, all the girl students and boys from almost all the religions and a number of castes are of the views that they have to break all the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programmes conducted on these days. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Staff and students get a chance to know the importance of national integrity in the country in general and their role in it in particular. We celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great joy, on 5th September. The students organize a variety of programmes on this occasion.

As one of the three national occasions, Gandhi Jayanti is praised in our Institute on 2nd October of consistently to stamp the birth commemoration of Mahatma Gandhi. The Birth Anniversary of Savitribai Phule is celebrated on 3rdJanuary every year to make the students aware of women's rights, value of women in the Indian Society, women's contribution to the women Education, Freedom, religion and other different walks of life.

Swami Vivekananda Jayanthiis also celebrated as "National Youth Day" to commemorate the birth anniversary of Swami Vivekananda.The International Yoga day is also celebrated in the institute where students and teachers practice Yogasin the College.

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The Institution takes initiatives in providing an inclusive environment in relation to the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. It takes enormous efforts to provide necessary assistance to the students to acquire meaningful experience for learning at the campus and to facilitate holistic development and progression. It provides all the important information to the students through the college website. Institution has a student guidance system in the campus. It works according to the guidelines issued by the State Government and the affiliating University. It tries to achieve various goals that reflect its vision and mission. The IQAC plays decisive and major roles in designing and implementation of its quality policy and plans.

The Institution aims at bringing tolerance and harmony among the students and staff and other stakeholders by celebrating many National and International Days, Events and Festivals, such as all the National Festivals, the Birth anniversaries of renowned Indian personalities, social reformers, social activists, etc. The Institution provides equal opportunities to all the students from different socio-economic strata of the society. Activities that promote communal harmony, are organised by the College. The students from different communities participate in all the programmes organised by the College. This participation supports the communal harmony.

Reservation Policies as per the norms, rules and regulations laid down by the Affiliating University, Government of Maharashtra and UGC, are followed for the admission process and appointments of certain personnel.

All the teachers are given with a responsibilities of a certain number of students to be looked after in relation to their queries, problems and issues if arise. These appointed student guardians help these students whenever they need it.

         The Institution takes a certain steps towards sensitization of students and employees of the Institution to the constitutional obligations, like values, rights, duties and responsibilities of citizens. The

students are inspired for participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent speakers to guide them. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

The curriculum is framed with the courses including the Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge to inculcate constitutional obligations among the students. A separate NSS unit is run exclusively to encourage the students for the same and the unit is successfully conducting activities to serve the society. It also contributes a great deal to the village and villagers where the winter Camp is organized. The Guest lectures and workshops are arranged with the help of eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in Elocution, debates, and class presentation.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best practice-1

1. Title of the Practice:

   Entrepreneurship Development for Girl students

2. Objectives of the Practice:

         In order to make the girl student financially self reliant, to provide them the knowledge and skill of business ethics as well as entrepreneurship the college has initiated Entrepreneurship Development for Girls Students.

   Objectives of the activity are –

   i. To enable the girls to start their own business.

   ii. To introduce the students various fields of business.

iii. To make them aware of business ethics.

iv. To make them aware of the overheads like Costing, Marketing, Sale etc..

v. To make them financially self-reliant and confident

3. The Context:

Due to the social constraint the girl students get lesser career opportunities as compared to boys. They have skills and knowledge. In order to spark their self esteem, they are made aware of significance of being financially self reliant. The activity Entrepreneurship Development for Girls Students is a stepping stone in their lives in the direction of converting themselves as confident, decisive and self-sufficient.

4. The Practice:

To the beginning of the academic year the entire plan of the activity including the schedule, product and budget are planned by the committee with the consent of the Principal. After the consent of IQAC, the activity is conducted as per its schedule in the annual planning. A workshop is conducted in each term. The professionals and experts are invited as resource persons to conduct the workshop. Having the knowledge and skills of the costing, marketing, sales, the students are guided by the resource person as well as committee members.

The students are trained to make the product during the workshop. They are motivated to make the product with their own at home. Their products are exhibited for sale on 26 January every year.

To mention a few selected workshops which turned really beneficial to the students to earn money are as follows-

i. Making of Fur Toys

ii. Making of Perfumes

iii. Fancy Candles

iv. Instant food recipes such as *Upama, Idli, Dhokala*, Chutneys etc.

v. Making Ayurvedic Face Packs

vi. Blending of Spices for various Recipes

vii. Artificial Jewelry

5. Evidence of Success

The activity is aimed at making the girl student financially safe reliant, decisive and confident. During the college days, some of the students had made income by making the product on the occasion of Diwali Christmas, New Year etc. These small gestures motivated them to start their own business or

Enterprises. At present many of the girl students who attended the workshop of this activity are working successfully as make-up artist, General store owner, Running canteen, running ladies shopee etc.

6. Problems Encountered and Resources Required

The expenses for conducting the activity are generated from the sponsors. However, sometimes it is a problem to get a sponsor. The main hurdle to transform the girl students into entrepreneurs is a social perception about the girl children. However we are optimistic that steadily it will bear fruits.

* * *

Best Practice – 2

1. Title of the practice:

Nature and Trek Club

2. Objectives of Practice:

i.   To create awareness about growing pollution and its hazard to mother Nature.

ii.   To develop an awareness and interest about natural environment among the members of the club.

iii.   To encourage the members of the club for the study of natural environment by undertaking the programmes, like trekking and field   visits.

iv.   To inculcate a spirit of adventure, exploration and certain practical investigations in the nature.

v.   To develop stamina, endurance, self-confidence, team spirit and unity among the

members of the club by arranging trekking programmes.

vi.   To develop love for nature and a concern for cleanliness among the participants

4. The context:

All the human beings as well as living creatures have been given the gift of the pure environment by Nature. It is our duty and responsibility to protect the nature from the dangers of pollution, deforestation and growing urbanization. In order to make the students aware of these elements, the Nature and Trek Club is established in the college. It is aimed at the awareness about the concern for nature, cleanliness, love for historical monuments and national integration among the students, the teachers and all the participants of the club.

4. The Practice:

To the beginning to the academic year beginning the activity is planned by the by the committee

members. The Planning is submitted to the Principal for the consent and approval of IQAC. After the approval of IQAC, the students are informed about the activity by organising interactive seminars in the classes. The notice is also circulated for students.

In order to make the students responsible citizen the students are involved in act like plantation as well as preservation of the plants and trees. For the excitement of girl students, one day monsoon trek is organised. The girl students not only enjoy the rains but also they like the feeling of being together.

5. Evidence of Success:

The students who participated in the activity have turned out to be regular trek lovers. Some of them have formed Nature and Trek lovers clubs. They celebrate the days like environment day, world wild day etc. They organise photo exhibitions, seminars and lectures to create awareness about Nature and its elements among the society. Some of them volunteer as friends of snake and help people to catch and rescue the snakes as these volunteers are trained.

It is also observed that these students are better organizers of any event, team leaders, cooperative, compassionate and better human beings.

5. Problems encountered and Resources:

i.   Sometimes the planned trek has to cancel or postpone due to inconvenient nature condition.

ii.   Some of the participants belong to poor families; the expenses are born by the staff members or other participants   .

iii.   The resource persons are available as the college has signed MoUs with Government Organisation as well as Non Government

Organisation.

iv.   The natural destinations for trek or trip are accessible.

* * *

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

It has very much importance in the overall progress and development of the institution that it must have some programme different from other priorities. With this view our college has its own mission statement. Accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The number of girl students is more in number. Most of the students from rural areas and poor background, but they are not poor in talent, knowledge and humility. Our college staff identifies their talent and encourages them as per our mission statement, 'our aim is to bring the girl students into the main stream of higher education'. This institution is established with the aim of supporting the girl students from rural area. The main aim was to provide an opportunity to the rural students of this area, especially the rural girl students, to pursue the higher education for their development and progress of the family. In accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. Through the NSS, EARN and LEARN scheme the girl students get a stage and dais to develop their academic as well as professional, cultural, social consciousness, alertness and responsiveness. Student welfare offers them the schemes to earn their own by participating in earn and learn scheme to fulfill the partial fees of the education and they can stand on their own independently. The college organises the women empowerment programs for making them confident enough to struggle the battle of life. Various eminent women personalities are being invited for the guidance on several issues. Special health related Seminars, work shop were organised and health checkup camps has been organised to find out the health issues and provided them with Government and private hospital help in the form of consultancy and expenditure. We constructed special girl students to facilitate them. As per HEI guidelines, we have taken the initiative and started taking admission to special girls in EARN and LEARN and NSS. We also run a course, Entrepreneurship Development Programme for the girl students. With this effect many of them are selected in the Police Department, Education and other Companies. Department of Physical Education had given them opportunity to actively participate in Hand Ball, Volley ball, Archery, Basket Ball, etc. A number of girl students are selected in University Team. Elocution and Debating debate and Cultural department provides them with an opportunity to participate in various cultural programmes. The college always considers the farming background of the students as a central input and strength of the institution.

5. CONCLUSION

Additional Information :

Chakan Shikshan Mandal was established in 1986 by farmers leader late Shri Sharad Joshi Saheb. He was a visionary leader who not only thought about the agricultural economy of the farmers, but he also guided the farmers for their inner development and reformation by writing many books and organising workshops. He tried to empower women from agriculture community by organising meetings, conferences and workshops.

In order to commemorate Mr. Sharad Joshi's service for noble cause of the society, the college has been organising Yodha Shetkari Yugaatma Sharad Joshi Lecture Series since 2014. It is a three days lecture series. The eminent scholars are invited from the sectors like literature, journalism, agriculture, science and technology, politics, education, industry to deliver lectures and interact with students.

The college has a Campus Film Society. In this activity the students are involved. The world class movies from different languages are screened for the students in order to make them sensible human being and responsible citizens.

The college runs Short Term Certificate Courses in order to support the syllabus. The college is an affiliated college. It is mandatory for the college to follow the syllabus designed by the University. However, the college has a well-qualified faculty. In order to update the knowledge and skills of the student the college designs the courses as per the need. These courses have proved beneficial for students.

Concluding Remarks :

The college is affiliated to Savitribai Phule Pune University Pune. It is recognized under 2 (f) and 12(b) by the UGC. The Government of Maharashtra introduced National Education Policy. The college prepared to execute the policy. The college is located in rural area and many of its students are first generation learners.

The curriculum is prepared considering Vision and Mission of the college. The curricular, co- curricular and extra-curricular activities are planned as per the need of the time. These activities are monitored and evaluated in time by the concern authorities.

The College has a transparent admission process. It follows the reservation policy of the Government. The focus is given on student centric learning. ICT tools are used in teaching learning process. Among the teachers eight teachers are Ph.D. holders and one teacher is M.Phil. in the college.

The College organises research activities for the students and teachers. Besides, the students are involved in experiential, participative, and practical learning. The students also participate in various extension activities.

The college has an eco-friendly campus. It has developed appropriate and adequate infrastructure facilities to support teaching learning process. The mentorship system is implemented in order to support the students and evaluate their progress.

The college is governed mapping with policies of higher education aligned with its Vision and Mission. The

Management trustees, Principal, IQAC, CDC, the statutory committees and other committees work according to the rules. In order to inculcate values of life among the students, there are various best practices organised for students. The college has focused on two of them. They are- 1. Entrepreneurship Development for Girls Students and 2.Nature and Trek Club.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :6 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification:

2.1.1.1. (before DVV Verification)

2021-22	2020-21	2019-20	2018-19	2017-18
275	270	213	243	240

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
313	304	213	233	249

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
360	360	264	264	264

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
420	468	288	274	394

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
249	209	170	182	184

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
156	151	107	115	126

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
374	350	313	332	350

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
210	234	144	137	197

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years**

2.4.1.1. **Number of sanctioned posts year wise during the last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	12	12	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	10	10	10

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

9	9	10	10	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	8	8	8

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years** Answer before DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18 | |---------|---------|---------|---------|---------| | 3 | 0 | 1 | 1 | 1 | Answer After DVV Verification : | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | |---------|---------|---------|---------|---------| | 2 | 0 | 1 | 1 | 1 | Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	1	1	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	1	1

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	6	5	4	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	2	0	0	0

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	9	7	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	13	4	0	0

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	7	10	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	7	8	6

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :
Answer After DVV Verification :19
Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary*

during the last five years

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0.8303	0.3078	2.2683	1.4955	4.0213

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5.80	0.30	1.10	4.58	7.31

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.3.2 | **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. Number of computers available for students usage during the latest completed academic year:
Answer before DVV Verification : 75
Answer after DVV Verification: 29

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.4.1 | *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0.8429	1.2324	1.6707	1.1285	2.5217

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0.73	0.96	1.6707	1.1285	2.0800

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.1 | **Percentage of placement of outgoing students and students progressing to higher education**

during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	22	29	7	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
14	22	29	7	12

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
99	111	97	89	113

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
93	111	95	64	74

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
19	0	31	31	29

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
18	0	29	28	28

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes*

(FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	9	4	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	4	4	1	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	5	6	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	5	6	6

Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : AS per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 12

	Answer after DVV Verification : 10
1.2	**Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	12	12	12

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	10	10	10

2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
18.05	7.79	19.26	21.32	29.36

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
18.3113	7.4822	20.2351	21.7056	30.2180

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