



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	CHAKAN SHIKSHAN MANDAL'S ARTS AND COMMERCE COLLEGE CHAKAN
• Name of the Head of the institution	DR. RAJESH LATANE
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02135278176
• Mobile No:	7972698175
• Registered e-mail	csmaccc@rediffmail.com
• Alternate e-mail	rslatane@gmail.com
• Address	CSM'S ARTS & COMMERCE COLLEGE CHAKAN, TAL. KHED, DIST. PUNE, Maharashtra, Pin.410501
• City/Town	CHAKAN
• State/UT	Maharashtra
• Pin Code	410501
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Savitribai Phule Pune University, Pune				
• Name of the IQAC Coordinator	PROF. VIKAS MUKUND DESHMUKH				
• Phone No.	02135278176				
• Alternate phone No.	02135278176				
• Mobile	9822775968				
• IQAC e-mail address	vikasdeshmukh19@gmail.com				
• Alternate e-mail address	csmaccc@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://csmaccc.com/wp-content/uploads/2023/naac_iqac/33_AQAR_20-21_Report.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://csmaccc.com/wp-content/uploads/2023/naac_iqac/32_Academic_Calender_2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.59	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			20/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Yodha Shetkari Yugatma Sharad Joshi Vyakhyanmala (Lecture Series)		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
As per academic calendar prepared every year	We implemented the plan as per academic calendar.	
13.Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
College Development Council	09/11/2022	
14.Whether institutional data submitted to AISHE		

Year	Date of Submission
2021-22	14/12/2022

15. Multidisciplinary / interdisciplinary

The College is preparing to include multidisciplinary subjects in its curricula as per the National Educational Policy 2020 for the all-round development of the students. It makes the students aware of the specific knowledge, skills and values that can be acquired by the learning. The College has set up the short term and vocational courses keeping in the views the needs of the students. It aims at the making students equipped with vocational knowledge so that they can pave a way towards self-employment along with the job opportunities on their own. The College has collaborated with a number of Industries by means of MoUs to ensure the employability for the students.

16. Academic bank of credits (ABC):

Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD), where the students' academic data are held and academic awards are stored. ABC enables students to register credit transfer, the final outcomes of credit redemption and issuance of certificates. The compilation of award records is administered by the NAD Platform, ABC. The College arranged a workshop on how to get their ABC IDs. It has guided the students to have their Academic Bank of Credits. These IDs are used while filling the university Semester Examinations forms for the first time in 2022 year.

17. Skill development:

The College aims at promoting value based and quality education; therefore it takes the efforts to inculcate the positivity among the students. The College provides the certificate and short term courses that enhance the employability for the students. Various internship programs are also organised by the College for the students to make them aware of the real work culture. The faculty members of the College undergo need based Faculty Development Programmes. The faculties are also suggested to get trained to use ICT tools and use of Learning Management Systems (LMS) to support the students learning.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As we are, as an under graduate and partial post graduate

institution, educating the students through Marathi medium. All the syllabi are prescribed by affiliating University, Savitribai Phule Pune University, Pune in Marathi as well as English Language. We opt Marathi as an Indian Language as the medium of instruction.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College helps the students to acquire positive attitude and other qualities that would lead students to a successful life. The education provided in this institution is outcome based education. The students are made familiar with the various program outcomes by means of College website. These outcomes are to interpret, to analyse, to evaluate, to develop responsibility and to develop effective citizenships among the students by means of teaching and learning process of syllabi prescribed for the programs.

20.Distance education/online education:

The teaching faculty of the institution makes use of various ICT tools and use of Learning Management Systems (LMS) for the teaching and learning process. The Information and Communication Technology tools, such as computer, projector, Google classroom, zoom classroom, educational videos, teaching and learning aids, etc. are used by the faculties according to the convenience of the students. The College takes certain efforts towards blended learning by means of group collaboration and interactions, tutorials, assignments, projects, revisions, class tests, etc. as well as the practical and remedial teaching.

Extended Profile

1.Programme

1.1 132

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 639

Number of students during the year

File Description	Documents
Data Template	View File

2.2 420

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 99

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 11

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 13

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	132
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	639
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	420
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	99
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	11
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	13
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	9
Total number of Classrooms and Seminar halls	
4.2	18.01916
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	42
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through well planned process to get desired programme outcomes and course outcomes. The Institution is affiliated to Savitribai Phule Pune University, Pune. The University develops the curriculum for the affiliated colleges. The annual teaching plan for each subject is prepared by the teachers at the beginning of the academic year and it is approved by IQAC. As the process of preparing the curriculum, seminars and workshops are organized to discuss structure, need, objectives and goals of curriculum. The college teachers participate in these activities provide valuable suggestions to the syllabus designing board. When the syllabus is set, seminars and workshops are organized by the affiliated college of the University regarding the execution of the curriculum. The college teachers participate in these activities too. Every teaching activity is noted in an academic diary maintained by the teachers. The curricular activities are supported with co-curricular and extracurricular activities. The

entire academic plan is introduced to the students by the respective subject teacher at the beginning of the academic year. The activities like project work, study tour, home assignments, question bank solving, remedial teaching and tutorial tests are arranged for the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE). The College prepared its Academic Calendar for the purpose of smooth conduct of the teaching-learning process along with continuous evaluation.

Teaching faculty follow this calendar. Along with the Academic Calendar Continuous Internal Evaluation System (CIE) is an integral part of the teaching-learning process at the institutional level.

The College conducts CIE in B. A., B. Com. and M. Com. Courses. The Choice Based Credit System (CBCS) is followed by the College and evaluation is conducted on the basis of the class tests, oral tests, assignments, tutorials, PPT presentation, in-class seminar, Group discussion and project works. Every care is taken by the institution to maintain the confidentiality of all examination related works. The institution tries to make the CIE innovative and systematic so that it can really evaluate a student's in-depth understanding of the subject and the progress he makes. The question papers for the CIE are framed in such a way that it can assess the various skills and abilities, the broad understanding of the subject and the originality of the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

100

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. Being as an affiliated to Savitribai Phule Pune University, Pune, the College follows the curriculum designed by the University. The College organised, as the parts of the Academic Calendar, activities, such as Swatch BharathAbhiyan, International Women's Day, etc. for the promotion of Universal values, Human values and National Integration. The curriculum has been framed in such a way that it helps in making the students aware of Environmental awareness, Cleanliness, Water Conservation, Health issues, Plastic Free Campus, etc. It also includes Gender sensitivity, Personality Development, Self Protection and skills essential for Entrepreneurship. The college conducts various programme on Human rights, such as Voters day programme, Voter Registration Awareness, etc. to add to the curriculum enrichment.

List of programme and courses: 1. Human values and professional ethics 2. Indian Heritage and Culture 3. Computer Skills 4. Environmental Studies. 5. History of Civilization. 6. Gender Sensitization. The above courses and programme are run and organised by the College. The subject, like English, includes the current issues, such as love for land, simple life philosophy, Black Money and Black Economy.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

24

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

639

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

234

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes Remedial Teaching for slow learners and special Programmes for advanced learners. Soon after the internal assessments the academic performance of the students is analyzed by the subject teachers. On the basis of the performance in the internal assessments, the students are segregated as slow and advanced learners. The college undertakes the following measures to improve the educational standards of all the students to achieve the desired goals. Special guidance programmes are conducted for all the slow learners who face the problems in certain courses, bridge classes are conducted for all the needy slow learners and personal attention is paid towards them. Some integrated programs for advanced and slow learners, such as group discussion, presentation, etc. are organized by the teachers in which the slow learners are benefited by the knowledge of advanced learners.

Reference books and other advance material related to the prescribed subjects are provided to update the knowledge of advanced learners. They are encouraged to give seminars and also are motivated to participate in all the co-curricular activities. They are also suggested to join some professional works, like C.

A., I. C. W. A., any Law Firm.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
639	11

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc.

Lecture method: This method facilitates the teacher to interpret, explain and revise the content of a text for better understanding of the subject by the learners. Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, discussion and questions and answers on current affairs.

ICT Enabled Teaching: ICT enabled teaching includes Smart class room with LCD, Language Lab and E-learning resources.

Problem solving or Case Study Analysis and Discussion: The case method is a participatory, discussion based way of learning where students gain skills in critical thinking, communication and group dynamics. The Institute uses case studies in diverse fields of Management, Marketing, Finance, General Management, Politics and Economics.

Experiential learning: The teacher teach with the help of demonstration, visual aids, industrial visits, organizing exhibitions and conducting poster preparing on theory topics and making the students get work experience in the firms of C.A., Law and Administrative office.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The traditional classroom teaching is accompanied by the ICT enabled teaching in the Institution. The e-learning atmosphere in the classroom is provided by the Institution with special efforts as discussed below:

1. For the purpose of exposing the students to advanced knowledge and practical learning, the faculty members are using the IT enabled learning tools, such as PPT presentation, Video clippings , Audio system, online sources, in addition to chalk and talk method of teaching.
2. The Institution has the tools, like LCD projector, internet, Computers and a Virtual Class Room for the purpose of ICT enabled teaching.
3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of seminars, debates, group discussions, assignments, tests and laboratory work.
4. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.
5. The online learning environments are designed to train students in relation to advanced learning experience.

The teachers conducted online lectures of their respective subjects with the help of Zoom Meet, Google Meet, Teachmint App and YouTube.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

279

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Examination is a tool to assess the ability of the students in terms of subject knowledge, skill, aptitude, etc. The Continuous Internal Evaluation (CIE) system monitors the gradual progression of the students in terms of educational standards. Being an affiliated college to Savitribai Phule Pune University, Pune, the College has to follow the Assessment framework designed by the University. In the implementation of the CIE the institution has a complete liberty in framing the time-schedules of internal exams and in designing the question paper patterns. The Continuous Internal Evaluation is done with the help of: 1. Class tests 2. Practicals 3. Tutorials 4. Assignments to be submitted by the students 5. Oral Exams

6. Classroom seminar 7. Presentation 8. Group discussion etc. The performance of the students in CIE (Continuous Internal

Evaluation) is reviewed and the remedial measures are initiated to improve the standards of the students and quality of education. In this way the mechanism of internal assessment is transparent and robust in terms of frequency and it is conducted by the College in a simple mode.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examinations are conducted by the College in a preplanned time schedule and the answer sheets are evaluated by the concerned teachers within a proper time. The evaluation of answer sheets of the first year undergraduate semester or final programme is carried out at the college level, in a time bound schedule and in a best possible efficient manner.

The college has a mechanism for Redressal of grievances related to internal evaluation as follows:

1. The assessed internal test papers are shown to the students for self-assessment.
2. In case of any grievances regarding internal assessment, the student is free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to the Grievance Redressal Cell headed by the Principal through the Head of the Department and it is resolved within two days.
3. The Institution has a transparent internal evaluation system that uses the tools, like class tests, Practicals, written examinations, assignments, tutorials, oral test and presentation.

There are efficient and transparent methods of internal evaluation of the students, therefore no grievances arise regarding the internal evaluation. However, if any grievances are noted, those are solved at the level of concerned subject teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Programme and course outcomes of the Programme offered by the institution as stated below:

B. A., B. Com. and M. Com. Programme Outcomes:

1: Understand and analyze the Socio-cultural aspects of society.

2: Take up higher studies followed by Research.

3: Learn the Origin and Etymology of different places. 4: Analyze political aspects related to various periods. 5: Inculcate managerial skills

6: Develops Business ethics

7: Develops innate knowledge about the economy

8: Understands the, trade, fiscal policies, taxation system etc.

9: Understand role of accounting and finance in the present business scenario.

10: Identify the latest trends in banking and finance

11: Use wide varieties of tools and techniques to meet the emerging opportunities and challenges

Course Outcomes:

1: Students understand the structure of the society, its problems and possible solutions.

2: The students are motivated to think independently; to understand social challenges and to address the social needs.

3: Helps to get an awareness of the world and the knowledge of how national and international affairs have an impact on life in general. 4: Develop managerial skills.

5: Enriches the knowledge of business and trade, taxation, fiscal policies and accounts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution with the help of internal examination conducted at the college level and final examinations conducted as scheduled by the University. Knowledge Acquisition of the students, the technical knowledge enhancement and overall learning of the students are evaluated by the institution with the help of 1. Class tests 2. Practicals 3. Tutorials 4. Assignments to be submitted by the students 5. Oral Exams 6. Classroom seminars 7. Presentations 8.

Group discussion and 9. Project works.

The final evaluation of the students is conducted by the Institution with the help of guidelines of the affiliating University. On behalf of University the Institution arranges the programmes, such as distribution of hall tickets, displaying of time-table schedules, seating arrangements and conducting the semester or final examinations. On the basis of internal evaluation and final evaluation the results are prepared all this is a mechanism of the programme and course outcomes evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****93**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

http://csmaccc.com/wp-content/uploads/2023/naac_igac/34_Student_satisfaction_survey_2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the neighborhood community are arranged in terms of impact and sensitizing students to social issues and holistic development. The College organised various extension activities with dual objectives of not only sensitizing the students about various social issues, inculcation of feelings of compassion and sympathy for community with problems but also contributing to the community and its participation. The N. S. S. unit of the college takes part in various initiatives, like 1. Swachh Bharat Abhiyan (Campaign). 2. Social Issues awareness Programmes. 3.

Awareness programmes on AIDS prevention. 4. Cleanliness awareness Programmes. 5. Environmental pollution awareness. 6. Voting Awareness Programme. 7. Street Plays. 8. Bachat Gat (Saving Group) and 9. A visit and help to An Orphan Children School at Thakur Pimpri, Tal.-Khed. The College observes the International Yoga Day.

To serve the society and nation for good cause, the

students participate in the programmes, like rainwater harvesting and conservation of drinking water, tree plantation drive and eradication of unwanted weed in the college premises. N. S. S. Winter Camp is organised in a chosen village. In this programme, along with the participation of the Volunteers of N. S. S., the participation of local community is of great appreciation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

26

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate facilities for teaching-learning, such as class rooms, library, laboratories, computer lab, departmental library, backup room, a well-equipped gymnasium and playground, girls' common room and Virtual Classroom with audio-visual facility. The College ensures adequate availability and optimal utilization of physical infrastructure. At the beginning of the academic year need-assessment is done for replacement, up-gradation or addition to the existing infrastructure is carried out based on the suggestions from faculty members and technicians. The College has adopted the strategies of optimum and effective use of physical infrastructure for the benefit of all the students and faculty as given below:

1. Optimum use of infrastructure is ensured through making the faculty members aware of how to handle the new technology.
2. Effective utilisation of infrastructure is ensured through appointment of adequate and well qualified technicians or system administrator.
3. The optimal utilisation is ensured through encouraging innovative or ICT enabled teaching-learning practices.

The available physical infrastructure is optimally utilized beyond regular academic hours, to conduct certificate courses, co-curricular activities, extra-curricular activities, skilldevelopment sessions, meetings, seminars, conferences, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has Cultural Committee comprising of The Principal, Teachers and the Students representatives. There are musical instruments, like Dholaki, Tabla, Harmonium and Taal to support the cultural performances. Two teachers are trained in playing these musical instruments in some cases the experts are outsourced. The College has a well built stage for the performance of the cultural activities. There is an ample space for the practice or rehearsal of various cultural programmes. The students participate in different cultural programmes, such as dance, singing, role playing, acting, mimicry, etc. Some of the students play different musical instruments, like Harmonium, Tabla and Dholki.

The Institute has a department of Physical Education and Sports that offers opportunities for overall development of students through physical education and sports activities. Yoga and Sports are incorporated as a part of the curriculum. The Institute provides adequate facilities for the conduction of indoor and outdoor games, such as Basket Ball, Hand Ball, Korf Ball, Volley Ball, Net Ball, Table Tennis, Archery, Kabbadi and Kho-Kho. Some professional experts are invited and hired for sports training. Both boys and girls teams of the Institute have won prizes in various intercollegiate, Zonal and State level Tournaments in various sports.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**1**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****0.61801**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)****Name of ILMS software : Soul****Nature of automation : partially****Version 2.0****Year of Automation : Continue 2015**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.9345	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
45	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College gives utmost priority for providing IT facilities including WI-Fi to its students and employees, and upgrades them constantly from time to time. The computer facilities have been provided to each department with peripherals like printers, scanners, photocopiers. There is a special computer lab with 24 computers with the Language Software. The computers, Scanner, Printer for filling the admission forms and examination forms are provided. It also has a Xerox machine for the support of students, teachers, administrative staff and examination works. A provisional budgetary planning is done at the beginning of every financial year for ICT infrastructure and updation. If there is any need for replacement, up gradation, addition to the existing infrastructure, it is carried out by the College and also on requests from the Heads of the departments and faculty. Training programmes are conducted for staff and students to familiarize them with the use of computers and various softwares. The institutional website is maintained and updated regularly by a dedicated committee and website manager through which the students can access information and circulars.

Automation of the entire Institution is undertaken which covers various modules like admission, faculty management, student management, online payment systems, examinations, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.61801

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A. Utilisation and Maintenance of Laboratories and Computers:

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities. For the maintenance the needed steps are taken:

1. The technician looks after the maintenance required and

completes the job at hand.

2. The report of the maintenance done is prepared by the technician.

B. Utilization and Maintenance of Physical facilities:

1. For maintenance of infrastructure, like sanitation facilities; equipments, like gen-sets, water tanks and water filters, the college has initiated a mechanism.

2. For gardening and beautification, the non-teaching staff is deputed. However, the teaching staff and students also offer their services for keeping the campus clean and beautiful.

C. Utilization of Library:

1. Students procure their I-Cards and library cards from the library.

2. Library cards can be used for issuing the books to the students.

D. Utilization of Sports Facilities:

1. The student I-Card is required for issuing sports material for practice. Registers are maintained by sports department.

2. Users can use gymnasium facilities for games and exercises.

E. Maintenance of Sports Facilities:

1. Annual maintenance is done by Gymnasium Maintenance Experts.

The Physical Director looks in to the issues if any.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
35	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

For the enhancement of the leadership qualities of the students the college has devised techniques of appointing students as members of various committees.

1. **Literary Association Committee:-** Two student representatives are taken on the committee along with the teachers. The committee prepares the policy and plan of the activities of the Literary Association.

2. **Gymkhana Committee:-** Two students involved in sports activities

are included in the Gymkhana Committee. They provide support in organizing sports events also.

3. N.S.S. Committee:-Along with the teachers, two students from previous year are included in the NSS committee. They provide volunteer support in organizing various activities of NSS.

4. Library Committee:- Two students having the good track record of using library facilities are included in Library committee. Besides, their suggestions regarding the betterment of library administration are also considered.

5. ViyarthiniUdyojakataVikasKendra (The Girl Students Entrepreneurship Development Centre):- Two female students representatives are involved in the activities of VidarthiniUdyojakataVikas Kendra.

6. Cultural Committee:-The teachers and two students' representative comprise a cultural committee. The students organise the cultural programmes.

Anti-ragging Committee:- As per the guidelines of UGC, the College has constituted an Anti-ragging Committee headed by the Principal, and consisting of students representatives with active participation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association. The names of alumni are listed in a register. The alumni are informed about the college activities by sending them invitation cards, email, Whatsapp messages, etc. The achievements of alumni are also highlighted in the Programmes and functions of the college. The successful alumni are felicitated and greeted occasionally. They are also invited for Annual Alumni Meet in the college. The eminent alumni like Industrialists, Entrepreneurs, Bankers, Lawyers, Academicians, and Politicians are invited to share their valuable experiences with the students in the activities, like Guest Lectures. The former faculty members are invited for the functions, like Annual Prize Distribution Ceremony, Workshops, Seminars and Alumni Meet.

The Alumni contribute significantly to the development of the institution through financial or other support services. The Alumni association has been active in contributing to their alma mater all these years towards academic and financial improvement. Non-financial contributions, involve campus placement and other placement assistance, giving coaching to students in arts and sports programme, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision Statement of the College:</p> <p>To make the students aware of their own capabilities to make them think independently and creatively and encourage them to aim higher in the best learning environment and to mould them into all round personality.</p> <p>The Mission statement of the College:</p> <p>The mission is to empower and make the students independent to impart knowledge and vision. It is also the mission of the College to make them capable to face the challenges in the global environment, to make them good Indian citizens and good human beings morally, socially, intellectually and culturally.</p> <p>The governance of the institution is reflective of and in tune with the vision and mission of the institution. Internal Quality Assurance Cell (IQAC):</p> <ol style="list-style-type: none"> 1. Reviews the institutional functioning and activities in accordance with the mission of the college. 2. The institutional governance is in tune with the vision and mission of the College as it aims at providing supportive environment and all the necessary facilities to the students for excellent learning experiences. <p>The institutional governance helps students for the development of their leadership qualities.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices, such as decentralization and participative management. Top-level management is responsible for controlling and overseeing the entire institution. The Principal, the Administrative staff, the teaching and the non-teaching staff assist one another with regard to broad guidelines, policies and framework for the improvement of quality of education. The Principal forms various Committees and appoints faculty members as coordinators and members of them.. It includes Head of the Departments (HOD), Librarian and Director of Physical Education. They help in the execution of institutional plans. The college promotes a culture of participative management.

In all academic and nonacademic activities, college is following participative management.

The Internal Quality Assurance Cell (IQAC) is responsible to promote and enhance the quality culture in the college. Various Committees organize various programmes in the College for the support of teaching and learning process. Admission committee, Examination committee, Purchasing Committee, UGC Committee, NSS Committee, Sports Committee, Cultural Committee, Grievance Redressal Cell, Communication Committee, etc. are looking after various responsibilities and these are the practices through which effective leadership is visible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic or perspective plan is effectively deployed. The perspective plan of the institution is:

1. Excellence in Teaching and Learning. 2. Involvement of all faculty, students and Stake Holders of the Institution in decision- making. 3. Community Engagement and extension work. 4. Responsibility and Commitment. 5. Holistic development of Students.

6. To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students. 7. To empower faculty about emerging trends in their profession for academic advancement. 6. To facilitate a friendly, efficient and flawless administrative set up that would ensure a smooth day to day functioning. 8. To make students more employable.

While deploying the present perspective plan, the IQAC has considered following main goals:

1. To ensure top quality standards in higher education.
2. To contribute a great deal to National Development.
3. To develop requisite competencies among the students of the college.
4. To inculcate a value system among the Students.

To increase the use of ICT-based teaching and learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management of the Institute reviews academic and other related activities. It also accepts recommendations of the Principal regarding promotions, selections, appointments, sanction of Annual

Budget of the College as well as approves and sanctions the bills of expenditure of the College. The Principal works as a coordinator between the College Management and the whole systems of the college. He has to prepare all the agenda items, co-ordinate and conduct the meetings and arrange to follow-up all actions required. He is responsible for the general amenities and arrangements for students and employees of the College. He forms various committees according to the need and every committee constituted has the faculty member or Head as an In-charge with two or more teachers and students as committee members. All the Institutional bodies, such as Admission Committee, Time-table Committee, Library Committee, Examination Committee, Students Counseling and Placement Cell, Elocution and Debate Committee, Cultural Committee, IQAC, etc. are effective and efficient in their roles as per the policies, rule and regulations of the Institution.

IQAC is responsible for fixing quality parameters for various academic and administrative activities. It looks after the monitoring the arrangement of class works and related academic activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our Institution Staff welfare is important. Existing welfare measure for teaching and non-teaching staff are itemized below:

1. Health insurance.
 2. Medical Leave and Maternity leave for eligible staff members.
 3. Faculty members are eligible for casual Leaves.
 4. Employee can avail the fees concession for their wards.
 5. Gymnasium is accessible for the staff.
 6. As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.
 7. Sponsorships to attend and present papers in conferences and workshops.
 8. Internet and free Wi-Fi facilities are also available in campus for staff
- Faculty members can obtained admission for their wards in the College.
10. Winter and Summer Vacations for faculty members are provided.
 12. Faculty members are allowed to attend the Faculty development programmes (FDP) on regular basis.

13. The non- teaching staff are allowed to attend the Skill development courses to enhance their skills.

14. The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.

16. Gratuity for the employees of the institution.

17. Women Empowerment Cell is established for supporting the women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a performance appraisal system for teaching and non-teaching staff. The system of self-appraisal exists in the Institute for the evaluation of performance of teaching and non-

teaching staff.

1. Performance appraisal of teaching staff:- a) All the Faculty Members fill their Academic Performance Indicator (API) forms. The API forms are the primary means of assessing faculty members for the purpose of evaluating the performance. b) API score is evaluated on the following parameters: • Teaching, learning and evaluation activities related to Lectures/Seminars/Practicals/Tutorials/Extra classes taken, use of Participatory and innovative Teaching-Learning Methodologies, and Examination related works. • Co-curricular, extension, professional development related activities. • Research, publications and academic contributions, conferences, research guidance and invited lectures. c) At the end of each academic year, the API forms filled by the faculty members are checked and verified by the Head of the Department, IQAC and the Principal. d) This evaluation helps to recommend the faculty for promotion under Career Advancement Scheme (CAS).

The non-teaching staff member is assessed for performance based on the score in the Annual Performance Assessment Report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are regularly audited by the statutory Chartered Accountant appointed by the Chakan Shikshan Mandal. The salary account and other accounts crediting government grants are audited by the government agency. The UGC grant account is audited by the UGC office. The last financial audit was done on 09/01/2021. There are no audit objections raised.

Internal audit is conducted half yearly by the Institution. The responsible personnel thoroughly verify the income and expenditure details and the compliance report of internal audit are submitted to the management of the institution through the Principal.

External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below: Before the commencement of every financial year, the Principal submits a proposal or a tentative budget, by considering the recommendations made by the heads of all the departments and committees, to the management. The College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non-recurring expenses like lab equipment purchases, furniture and other development expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution has its own strategies for mobilization of funds and the optimal utilization of resources. Institution is aided by the Government of Maharashtra .Sources of funds are as follows: 1.The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as CHB teachers working on granted posts. 2. Our College is under 2F

and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, up gradation of the Learning Resources. 3. Fees charged as per the university and government norms from students of various granted and self financed courses.

Our resource mobilization policies are as follows: 1. The Institution has set up a UGC Committee as per the directions of the UGC given in the XII Plan. 2. The UGC Committee monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. 3. The Purchase Committee takes care that purchases are done properly. 4. The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is a crucial administrative body of the college. It works to maintain and enhance quality standards in teaching, learning, evaluation and innovation. The IQAC institutionalizes quality assurance strategies and process as follows:

1. It tries to maintain continuously good academic performance and to develop and execute effective teaching-learning process.
2. It encourages research culture in faculty and students.
3. It works for developing a comprehensive system of student mentoring and student support and ensures transparency in evaluation process of students.
4. It supports to acquire the knowledge of emerging trends in their profession for academic advancement.
5. It helps in facilitating a friendly, efficient and flawless administrative set up in the College.

6. It works for initiating and introducing various courses that will help in increasing students' practical knowledge to make them more employable.

7. It also works for encouraging the teachers to participate in various courses, workshops, seminars, etc. and to publish their research articles and research papers in recognised national and international journals. 9. It also works for arranging the remedial teaching for Slow Learners and for supporting the advanced learners. 10. The IQAC looks after the up grading of basic physical facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC. For the incremental improvement in various activities the IQAC takes the following measures and steps. The teaching-learning process, structures and methodologies of operations, and learning outcomes are periodically reviewed. The Institution prepares Academic Calendar at the start of the year with ample time frame for regular teaching-learning process and to organise the various events, like seminar, guest lectures, seminars, workshops, etc. The Teaching plan is prepared by the faculty members for all the subjects they teach. The curriculum is enriched with guest lectures, industrial visits and participations of the students.

Faculty notes down details of the lecture in the Teacher's Diary. The regular evaluation of the teachers is done with the help of students' feedback on teaching methodologies, strengths and weaknesses and difficulties faced in the subject.

The IQAC monitors the performance of the students with a specified procedure to collect and analyse data on student learning outcomes on the basis of regular class tests, assignments, group discussions, tutorials and seminar presentations. Extra classes

for weak students to solve their problems and special guidance schemes for the advanced learners are adopted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution promotes gender sensitization through co-curricular activities, like workshops, seminars, guest lectures, street plays, poster exhibitions, counseling, etc. The awareness programmes, like importance of human rights, Rights of Women in Domestic problems, Cyber security awareness, programmes related to the safety and security of women employees and students are conducted periodically. The institution constituted the following committees as per norms laid by University and UGC: Institution

Grievance Redressal Committee, Anti-Ragging, Sexual harassment prevention cell, Students' Disciplinary Committee, Women Welfare and SC /ST Students Welfare Committee, Safety and Disaster Management Committee and Mentoring Programme cares for the well-being of students and staff in the institution. The functions of these committees are being disseminated to the students through orientation and induction programmes. The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste disposal includes the activities and actions required to manage waste from its inception to its final disposal. This includes the collection, transport, treatment and disposal of waste, together with monitoring and regulation of the waste management process.

Waste produced is solid and liquid; each type has different methods of disposal and management. Solid waste, such as Canteen

waste, paper and plastic are the types of solid waste produced in the campus. This is managed in the following ways- to reuse of one side printed Paper for internal communication. Two types of Waste bins are provided at the campus for the solid waste. The Liquid waste management is done by the Institute by making it percolating in the pit. The Institute makes all the students and teachers aware of minimizing the consumption of water in the campus. E-waste management- Currently there is no procedure followed. Waste recycling management- Only the one sided used papers are reused for certain printing purposes. No other waste is currently recycled. Hazardous and radioactive waste management- There is no hazardous waste produced in the Institute. All other waste is collected and handed over to the local Municipal Corporation for further process.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

C. Any 2 of the above

3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. Landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college works according to the guidelines issued by the State Government and the affiliating University. It tries to achieve various goals that reflect its vision and mission. The efforts are made by the college to develop leadership at various levels. The Principal delegates authority to the various conveners of committees and faculty to work under the decentralized governance.

The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. By celebrating many National and International Days, Events and Festivals, such as all the National Festivals, the Birth anniversaries of renowned Indian personalities, social reformers, social activists, etc.

Reservation Policies: College strictly follows the reservation policies laid down by the Government Reservation Policies as per the norms, rules and regulations laid down by the Affiliated University, Government of Maharashtra and UGC, are followed for the admission process and appointments of certain personnel.

Student Guardian System: All the teachers are given with a responsibility of a certain number of students to be looked after in relation to their queries, problems and issues if arise. These appointed student guardians help these students whenever they need it.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Arts and Commerce College, Chakan sensitizes the students and the employees of the Institution to the Indian constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. The students are inspired for participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent speakers to guide them. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The curriculum is framed with mandatory courses with inclusion of Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge. The Constitution Day is celebrated in the college to make the students aware of their rights and duties, different Laws, rules and code of conduct. A separate NSS unit is run exclusively to encourage the students for the same and the unit is successfully conducting activities to serve the society. The Guest lectures and workshops are arranged with the help of eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in Elocution, debates, and class presentation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

C. Any 2 of the above

Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes National Festivals- Independence Day on 15th August and The Republic Day on 26th January. The Birth Anniversaries and the Death Anniversaries of great Indian Personalities are also observed by the College.

1. Republic Day is celebrated on January 26 to commemorate the adoption of constitution.

2. Independence Day is a grand event marked with the flag hosting by the Chief Guest and guidance related to the History of Indian Freedom Fighting.

3. On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great joy.

4. On 2nd October Gandhi Jayanti is praised in our Institute to stamp the birth commemoration of Mahatma Gandhi.

5. The Birth Anniversary of Savitribai Phule: This day is celebrated on 3rd January every year to make the students aware of women's rights, value of women in the Indian Society, women's contribution to the women Education, Freedom, religion and other

different walks of life.

6. 12th January is celebrated as "National Youth Day" to commemorate the birth anniversary of Swami Vivekananda.

The International Yoga day: It is also celebrated in the institute where students and teachers practice Yogas in the College.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice

1. Title of the practice: Nature and Trek Club
2. Objectives /Intended outcomes:

1. To create awareness about growing pollution and its hazard to mother Nature.
2. To develop an awareness and interest about natural environment among the members of the club.
3. To encourage the members of the club for the study of natural environment by undertaking the programmes, like trekking and field visits.

A large number of students and teachers participated in the programmes organised by the club.

1. This programme developed love for nature, desire for the study of the nature and environment and awareness of the responsibilities among the students of the college.
2. It created concern for cleanliness and developed leadership qualities among the participants.

1. The context -

It is aimed at the eradication of myths and misconceptions about a number of natural elements, such as the snakes, historical places and other natural aspects.

1. Problems encountered and Resources: -

1. The resources and resource persons needed are made easily available by the college authority and club members.
2. The participants also have contributed a great economic deal before the final trekking programme was organised.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages with farming as a primary business. We encourage these students for participating in Cultural programmes, elocution and debate, quiz competitions; sports, like Kho-Kho, Chess, Volley ball, Handball, etc. We also have some distinctive areas where we work out of the box-our best practices.

Campus Film Society: In order to create a point of view among the students, and to make the students aware of the issues, like cybercrime and punishment, superstitions, futility of wars, race and religion, the dangers of addiction, importance of being educated, importance of health, etc. the Campus Film Society is formed in the college. The discussion session is organised after watching a film in which the students raise questions and queries related to the issues in the films.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To start job oriented certificate courses for all the students.

To sign new MOUs with possible Industrial employers in Chakan MIDC. To start P. G. Course, like-

1. M. A. Economics Course.

2. M. A. English Course

3. M. A. Marathi Course.

To arrange seminar on National Education Policy.