



Chakan Shikshan Mandal's

Arts & Commerce College, Chakan

Agarwadi Road, A/P. Chakan, Tal. Khed, Dist. Pune - 410 501



NAAC PEER TEAM REPORT CYCLE - I

DRAFT REPORT
ON
INSTITUTIONAL ACCREDITATION

OF

**Chakan Shikshan Mandal's
Arts and Commerce College**

Pune

Visit dates

December 7- 8, 2003

National Assessment and Accreditation Council
Bangalore



Principal

Chakan Shikshan Mandal's Arts & Commerce College
Chakan, Tal-Khed, Dist-Pune.

Draft Report

on

Chakan Shikshan Mandal's Arts and Commerce College Pune, Maharashtra State


Section I: Preface

Chakan Shikshan Mandal's Arts and Commerce College, Chakan village, District Pune, Maharashtra State is a private aided coeducational institution and was established in the year 1987 with B.Com. degree program and later on in the year 1993 B.A. degree was added. The College is now permanently affiliated to the University of Pune. It has applied to UGC for recognition under 2f and 12B of the UGC Act. The medium of instruction is Marathi both in B.Com. and B.A. degree programs.

The College is located in a rural area. Almost all the students belong to villages and come from economically and socially weaker sections of the society. At present the College has 170 students in B.A. program and 248 students in B.Com. programs. The enrolment of girl students is 76 and 84 respectively. There are thirteen full time permanent teachers including the Librarian and the Physical Director. They are all under grant-in-aid and UGC scale of pay.

The College volunteered to be assessed by the National Assessment and Accreditation Council submitted the self-study report to NAAC in August 2003. NAAC constituted a peer team consisting of Prof. V. Ramakistayya, former Vice-Chancellor, Osmania University, Hyderabad, as chairperson and Dr. Samuel Sudanandha, Principal and Secretary, The American College, Madurai, as a member convener. The team visited the institution for two days i.e. December 7th and 8th 2003.




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The peer team perused and analyzed the self-study report submitted by the institution. During the institutional visit, the team went through the relevant documents, visited the departments and the facilities, and interacted with various constituencies of the institution. The peer team also interacted with the management, the Head of the institution, faculty, non-teaching staff, students, parents and alumni and alumnae of the institution. Keeping the Criteria identified by NAAC. The team presents below the assessment of the institution under various categories, the commendable features of the institution and the issues of concern.

Section 2: Criterion-wise analysis

Criterion 1: Curricular Aspects

As an affiliated College it follows the curriculum of the University of Pune and offers undergraduate programs in Arts and Commerce. The institution organizes seminars, workshops, student meetings and group discussions to augment the learning process. An inter-disciplinary approach is followed while organizing seminars. The Principal of the College represents the College in the Board of Studies in English of the University of Pune. The College also participates in the activities of the University at various levels. It is desirable that the College offers some value addition courses in computers and in English communication. Short-term certificate and diploma courses can also be given to the students to augment their employment opportunities.

Criterion 2: Teaching-Learning and Evaluation

The College has permanent faculty members to meet the full workload. The teachers are recruited as per the norms laid out by the State Government, the University and the University Grants Commission. There is a qualified Librarian and a Physical Director. There are three




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clerical and five Class IV employees in the College. The College has adequate number of working days as per the norms of the University Grants Commission.

The teachers prepare teaching plans along with teaching schedules that are handed over to the students in advance. The Principal holds department meetings to monitor whether the teachers follow the schedule. The teachers participate in seminars, workshops and conferences. There is periodic self-appraisal of the teachers that are evaluated by the heads of the departments and the Principal. The services of the teachers have been appreciated at the taluk¹ level.

The institution has a transparent admission process and the minimum eligibility is the criterion for admission. The College has provision for monitoring student progress through terminal examinations. There is encouragement from the faculty to achieve merit positions in the University examinations. The teachers encourage students to participate in the seminars and group discussions. The Commerce students visit industries. For the sake of the weak students the College organizes remedial English classes and help weak students in Mathematics and Economics. The College places the student participation as its main focus in the teaching-learning process. There is an informal linkage with some industries that help students to have first hand knowledge of such institutions.

The Peer team is happy to note that steps are taken to improve the English language skills of the students. It recommends that more serious efforts could be taken to improve English communication skills of the students such as establishing a language lab. There is also a necessity to monitor continuously the class attendance of students and to take necessary action to correct those who are not regular.



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Criterion iii: Research, Consultancy and Extension

There are four M.Phil. and two PhDs among the faculty. Some are in the process of completing Ph.D./M.Phil. Programs. The Principal is taking interest in encouraging younger faculty members in working for Ph.D./M.Phil. It is desirable that greater research culture is promoted.

There is a designated person for extension activities and the activities are community development, social work, health and hygienic awareness, medical camp. Adult education and literacy, blood donation and AIDS and environmental awareness. The College plans its extension activities in collaboration with the NGOs.

Criterion IV: Infrastructure and Learning Resources

The College has a spacious campus of 5.18 acres. The classrooms, office room etc. are located in sheds. There are enough playgrounds for sports and games. Ample space has to be provided for library, computers, and common room for women students and basic necessities like toilets. The library needs improvement in terms of more space for stack and study and more books and journals. A book bank in the library will be an added advantage for the students.

The institution has a vast space for organizing various sports and games. The students of the College have brought many laurels in games like netball, handball, corfball etc. The institution has the practice of honoring outstanding sportspersons during the College annual programs. Even at the level of admission due weight is given to the sports persons. There are several students who find a place in the University teams and participate in national events.

Criterion V: Student support and progression

There are a reasonably good pass percentage of the students in the University examinations. There are state and central government financial aids available to the students.



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Considerable number of students goes for higher studies. Some of the students get back to their family business and some get employment in the nearby industries. Some students have become prominent either by occupying positions in political parties or institutions like bank, schools and Colleges. One student has settled in Canada.

The College has an alumni association. The College conducts various competitions that include dance, music and essay writing competitions. The institution has support services to ensure physical and intellectual health of all its constituencies. The prospectus gives clear guidance to the students about the policies and criteria for admission into the College

Criterion VI: Organization and Management

Chakan Shikshan Mandal governs the College and there is a Local Managing Committee. Local Managing Committee takes effort to improve the management by its regular meetings. Principal organizes meetings with non-teaching staff frequently to improve their efficiency.

The College management wanted to start this College in a rural setting and it gave full financial support before the government gave aid. The College has an internal coordinating and monitoring mechanism. The institution has welfare schemes for all its constituencies. There is a fair allocation and execution of the funds so that the programs are run cost effective. Various loans are made available to the teaching and non-teaching staff of the College. The College has an in built audit mechanism. The Principal monitors the work efficiency of the non-teaching staff of the College with the assistance of the Head Clerk. There is a special committee to prepare the academic calendar.

Criterion vii: Healthy Practices

The College helps the students understand their neighborhood by sending them to do social work. It encourages them to visit other institutions. They have established a permanent



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...vice center in the nearby slum. The College invites social workers to interact with the students. They conduct various competitions to encourage students to achieve their best. They also guide students for further studies or employment.

The students are encouraged to organize seminars by themselves thus paving way for the development of leadership qualities. The management, Principal, teaching and non-teaching staff and students are coordinating their activities in such a way that the College is poised for further growth in the future.

Section 3: Overall Analysis

Shri. Sharad Joshi, the champion of farmers' interests and founder of Shetkari Sanghataana inspired the social workers of Chakan area to promote an organization called Chakan Shikshan Mandal. It was registered as a trust. To cater to the needs of higher education of boys and girls belonging to Chakan and surrounding villages, the Mandal established a degree college in 1987 imparting Commerce education and later it expanded the College adding a B.A. degree program.

During the last 16 years of its existence the College helped the rural boys and girls of the weaker sections of the society to get the benefit of higher education. Its contribution to women education and empowerment is very significant. Nearly 40% of the students are girls. Many of its students are settled in different walks of life. Quite a good number have gone back to their family business/occupation. Some have become job makers. The College has done very well in sports and games both at the inter-collegiate and inter-university levels. Some bright students have gone for higher studies.

Growth is a continuous process and individuals and institutions aspiring to reach greater heights have to identify the emerging challenges in the changing scenario and take appropriate



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steps to not only meet the challenges but also convert them to their advantage. In this context while appreciating the good work done by the College, the Peer team would like to draw the attention of the institution to the following areas of concern.

- The College has spacious campus but the present infrastructure needs strengthening both in quality and expansion. More and better accommodation is needed. The management may take steps for mobilizing funds for this purpose by approaching different sections of the community and the governmental agencies.
- Basic facilities like toilets and common rooms may be provided both for students and teachers. The College has nearly 160 girl students on its rolls. They need certain basic facilities.
- The library also needs strengthening both in terms of space and collection. More funds may be allotted for purchase of books and for subscription of more periodicals and journals.
- The students of the College exhibited their talents by winning laurels in the arena of netball etc. Some more funds may be allotted for providing better facilities in other sports and games like football, hockey etc.
- Students aspiring to work at national/international levels are required to gain good communication skills in English language. Since the students of this College study in Marathi medium they need facilities for improving their communication




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skills. For this purpose, the College may take steps for installing an English language communication lab on self-financing basis.

- Computer awareness has become a must in all streams of learning and more so in the case of Commerce education. The College may initiate necessary steps for establishing a computer center to cater to the needs of the students coming from surrounding villages. The center may offer certificate courses of various durations on self-financing basis.
- The College may promote greater research culture. The Peer team is happy to see that many teachers are willing to pursue their research. Once the College is recognized under section 2f and 12B of the UGC Act teachers will have greater opportunities for completing their doctoral degree programs and also in getting funds for minor and major research projects. Steps may be initiated for speedy recognition by the UGC.
- More seminars and guest lectures may be organized which help the brighter elements among the students to plan for higher careers.
- Career Guidance Cell may be strengthened by collecting and making available to the students the employment opportunities in various governmental and non-governmental agencies and corporations. Career Melas also may be organized for this purpose. Competitive examination Cell also needs strengthening.




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- Higher education is undergoing fast changes. Its relevance to the students is being questioned in many quarters of the society. To meet the challenges, there is a need for evolving strategies by preparing vision document covering a period of next 5 to 7 years. The management, the Principal and the faculty may closely interact for this purpose and chalk out its strategies in various aspects of institutional growth and development during the next 5 to 7 years.
- The interior road from the highway to College premises may be developed with the help of the civic authorities. The NSS volunteers may also be involved in this regard. This College is located very close to the industrial belt. Greater linkages may be established with the industrial concerns.
- Short term Certificate Courses in marketing may be organized for the benefit of the present students and past students since Chakan is a leading market for onions, groundnuts etc. There is also scope for offering short-term small-scale industry management courses with the help of Commerce faculty.
- The College may strengthen its interaction with the past students (Alumni Association) and the parents. In the course of the interaction the Peer team noticed that this strengthening may in course of time help the institution in mobilizing some resources for its benefit and development.



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The Peer team places on record its appreciation to the institution for the cooperation extended to the team in carrying out its work.

Signatures of Peer team members:

1. Prof. V. Ramakistayya, Chairman

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8/12/03
8.12.03

2. D.Samuel Sudanandha, member-convenor

I agree with the report.

Signature of the Principal:

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8/12/03

Shri. Padmakar Vishnupant Punde

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