



Chakan Shikshan Mandal's

# Arts & Commerce College, Chakan

Agarwadi Road, A/P. Chakan, Tal. Khed, Dist. Pune - 410 501



**3rd Cycle**

**Assesment and Accreditation**

**Criterion-VI**

**Teaching – Learning & Evaluation**



CHAKAN SHIKSHAN MANDAL'S

## Arts & Commerce College, Chakan

Agarwadi Road, A/P Chakan, Tal. Khed, Dist. Pune - 410 501

Affiliated to Savitribai Phule Pune University, (I. D. No. PU/PN/075-1989)

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Ref. No. CSMACCC / 214 /2022-23


Date : 20 / 06 /2023

### DECLARATION


This is to declare that the information, reports, true copies of the supporting documents, numerical data etc. submitted/presented in this file is verified by Internal Quality Assurance Cell ( IQAC) and is correct as per the records. This declaration is for purpose of NAAC accreditation of HEI for 3<sup>rd</sup> cycle period 2017-18 to 2021-22.

Date: 20 June 2023

Place: Chakan

  
Prof. Vikas Deshmukh  
Coordinator  
I.Q.A.C.  
Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pune.



  
Dr. Rajesh Latane  
Principal  
C.S.M.'s Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pune.

Principal,

**Dr. Rajesh Latane**

M. A. (English), SET, Ph.D.

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**6.5.2 a Quality audit reports certificate as applicable and valid for the assessment period.**

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# NAAC Peer Team Report

## Draft Report

on

Chakan Shikshan Mandal's Arts and Commerce College  
Pune, Maharashtra State

### Section I: Preface

Chakan Shikshan Mandal's Arts and Commerce College, Chakan village, District Pune, Maharashtra State is a private aided coeducational institution and was established in the year 1987 with B.Com. degree program and later on in the year 1993 B.A. degree was added. The College is now permanently affiliated to the University of Pune. It has applied to UGC for recognition under 2f and 12B of the UGC Act. The medium of instruction is Marathi both in B.Com. and B.A. degree programs.

The College is located in a rural area. Almost all the students belong to villages and come from economically and socially weaker sections of the society. At present the College has 170 students in B.A. program and 248 students in B.Com. programs. The enrolment of girl students is 76 and 84 respectively. There are thirteen full time permanent teachers including the Librarian and the Physical Director. They are all under grant-in-aid and UGC scale of pay.

The College volunteered to be assessed by the National Assessment and Accreditation Council submitted the self-study report to NAAC in August 2003. NAAC constituted a peer team consisting of Prof. V. Ramakistayya, former Vice-Chancellor, Osmania University, Hyderabad, as chairperson and Dr. Samuel Sudanandha, Principal and Secretary, The American College, Madurai, as a member convener. The team visited the institution for two days i.e. December 7<sup>th</sup> and 8<sup>th</sup> 2003.



  
Principal  
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The peer team perused and analyzed the self-study report submitted by the institution. During the institutional visit, the team went through the relevant documents, visited the departments and the facilities, and interacted with various constituencies of the institution. The peer team also interacted with the management, the Head of the institution, faculty, non-teaching staff, students, parents and alumni and alumnae of the institution. Keeping the Criteria identified by NAAC. The team presents below the assessment of the institution under various categories, the commendable features of the institution and the issues of concern.

**Section 2: Criterion-wise analysis**

**Criterion 1: Curricular Aspects**

As an affiliated College it follows the curriculum of the University of Pune and offers undergraduate programs in Arts and Commerce. The institution organizes seminars, workshops, student meetings and group discussions to augment the learning process. An inter-disciplinary approach is followed while organizing seminars. The Principal of the College represents the College in the Board of Studies in English of the University of Pune. The College also participates in the activities of the University at various levels. It is desirable that the College offers some value addition courses in computers and in English communication. Short-term certificate and diploma courses can also be given to the students to augment their employment opportunities.

**Criterion 2: Teaching-Learning and Evaluation**

The College has permanent faculty members to meet the full workload. The teachers are recruited as per the norms laid out by the State Government, the University and the University Grants Commission. There is a qualified Librarian and a Physical Director. There are three



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clerical and five Class IV employees in the College. The College has adequate number of working days as per the norms of the University Grants Commission.

The teachers prepare teaching plans along with teaching schedules that are handed over to the students in advance. The Principal holds department meetings to monitor whether the teachers follow the schedule. The teachers participate in seminars, workshops and conferences. There is periodic self-appraisal of the teachers that are evaluated by the heads of the departments and the Principal. The services of the teachers have been appreciated at the taluk<sup>a</sup> level.

The institution has a transparent admission process and the minimum eligibility is the criterion for admission. The College has provision for monitoring student progress through terminal examinations. There is encouragement from the faculty to achieve merit positions in the University examinations. The teachers encourage students to participate in the seminars and group discussions. The Commerce students visit industries. For the sake of the weak students the College organizes remedial English classes and help weak students in Mathematics and Economics. The College places the student participation as its main focus in the teaching-learning process. There is an informal linkage with some industries that help students to have first hand knowledge of such institutions.

The Peer team is happy to note that steps are taken to improve the English language skills of the students. It recommends that more serious efforts could be taken to improve English communication skills of the students such as establishing a language lab. There is also a necessity to monitor continuously the class attendance of students and to take necessary action to correct those who are not regular.



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**Criterion iii: Research, Consultancy and Extension**

There are four M.Phil. and two PhDs among the faculty. Some are in the process of completing Ph.D./M.Phil. Programs. The Principal is taking interest in encouraging younger faculty members in working for Ph.D./M.Phil. It is desirable that greater research culture is promoted.

There is a designated person for extension activities and the activities are community development, social work, health and hygienic awareness, medical camp. Adult education and literacy, blood donation and AIDS and environmental awareness. The College plans its extension activities in collaboration with the NGOs.

**Criterion IV: Infrastructure and Learning Resources**


The College has a spacious campus of 5.18 acres. The classrooms, office room etc. are located in sheds. There are enough playgrounds for sports and games. Ample space has to be provided for library, computers, and common room for women students and basic necessities like toilets. The library needs improvement in terms of more space for stack and study and more books and journals. A book bank in the library will be an added advantage for the students.

The institution has a vast space for organizing various sports and games. The students of the College have brought many laurels in games like netball, handball, corfball etc. The institution has the practice of honoring outstanding sportspersons during the College annual programs. Even at the level of admission due weight is given to the sports persons. There are several students who find a place in the University teams and participate in national events.

**Criterion V: Student support and progression**

There are a reasonably good pass percentage of the students in the University examinations. There are state and central government financial aids available to the students.



  
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Considerable number of students goes for higher studies. Some of the students get back to their family business and some get employment in the nearby industries. Some students have become prominent either by occupying positions in political parties or institutions like bank, schools and Colleges. One student has settled in Canada.

The College has an alumni association. The College conducts various competitions that include dance, music and essay writing competitions. The institution has support services to ensure physical and intellectual health of all its constituencies. The prospectus gives clear guidance to the students about the policies and criteria for admission into the College

**Criterion VI: Organization and Management**

Chakan Shikshan Mandal governs the College and there is a Local Managing Committee. Local Managing Committee takes effort to improve the management by its regular meetings. Principal organizes meetings with non-teaching staff frequently to improve their efficiency.

The College management wanted to start this College in a rural setting and it gave full financial support before the government gave aid. The College has an internal coordinating and monitoring mechanism. The institution has welfare schemes for all its constituencies. There is a fair allocation and execution of the funds so that the programs are run cost effective. Various loans are made available to the teaching and non-teaching staff of the College. The College has an in built audit mechanism. The Principal monitors the work efficiency of the non-teaching staff of the College with the assistance of the Head Clerk. There is a special committee to prepare the academic calendar.

**Criterion vii: Healthy Practices**

The College helps the students understand their neighborhood by sending them to do social work. It encourages them to visit other institutions. They have established a permanent



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service center in the nearby slum. The College invites social workers to interact with the students. They conduct various competitions to encourage students to achieve their best. They also guide students for further studies or employment.

The students are encouraged to organize seminars by themselves thus paving way for the development of leadership qualities. The management, Principal, teaching and non-teaching staff and students are coordinating their activities in such a way that the College is poised for further growth in the future.

### Section 3: Overall Analysis

Shri. Sharad Joshi, the champion of farmers' interests and founder of Shetkari Sanghataana inspired the social workers of Chakan area to promote an organization called Chakan Shikshan Mandal. It was registered as a trust. To cater to the needs of higher education of boys and girls belonging to Chakan and surrounding villages, the Mandal established a degree college in 1987 imparting Commerce education and later it expanded the College adding a B.A. degree program.

During the last 16 years of its existence the College helped the rural boys and girls of the weaker sections of the society to get the benefit of higher education. Its contribution to women education and empowerment is very significant. Nearly 40% of the students are girls. Many of its students are settled in different walks of life. Quite a good number have gone back to their family business/occupation. Some have become job makers. The College has done very well in sports and games both at the inter-collegiate and inter-university levels. Some bright students have gone for higher studies.

Growth is a continuous process and individuals and institutions aspiring to reach greater heights have to identify the emerging challenges in the changing scenario and take appropriate



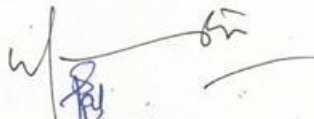
Principal

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steps to not only meet the challenges but also convert them to their advantage. In this context while appreciating the good work done by the College, the Peer team would like to draw the attention of the institution to the following areas of concern.

- The College has spacious campus but the present infrastructure needs strengthening both in quality and expansion. More and better accommodation is needed. The management may take steps for mobilizing funds for this purpose by approaching different sections of the community and the governmental agencies.
- Basic facilities like toilets and common rooms may be provided both for students and teachers. The College has nearly 160 girl students on its rolls. They need certain basic facilities.
- The library also needs strengthening both in terms of space and collection. More funds may be allotted for purchase of books and for subscription of more periodicals and journals.
- The students of the College exhibited their talents by winning laurels in the arena of netball etc. Some more funds may be allotted for providing better facilities in other sports and games like football, hockey etc.
- Students aspiring to work at national/international levels are required to gain good communication skills in English language. Since the students of this College study in Marathi medium they need facilities for improving their communication





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skills. For this purpose, the College may take steps for installing an English language communication lab on self-financing basis.

- Computer awareness has become a must in all streams of learning and more so in the case of Commerce education. The College may initiate necessary steps for establishing a computer center to cater to the needs of the students coming from surrounding villages. The center may offer certificate courses of various durations on self-financing basis.
- The College may promote greater research culture. The Peer team is happy to see that many teachers are willing to pursue their research. Once the College is recognized under section 2f and 12B of the UGC Act teachers will have greater opportunities for completing their doctoral degree programs and also in getting funds for minor and major research projects. Steps may be initiated for speedy recognition by the UGC.
- More seminars and guest lectures may be organized which help the brighter elements among the students to plan for higher careers.
- Career Guidance Cell may be strengthened by collecting and making available to the students the employment opportunities in various governmental and non-governmental agencies and corporations. Career Melas also may be organized for this purpose. Competitive examination Cell also needs strengthening.



  
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- Higher education is undergoing fast changes. Its relevance to the students is being questioned in many quarters of the society. To meet the challenges, there is a need for evolving strategies by preparing vision document covering a period of next 5 to 7 years. The management, the Principal and the faculty may closely interact for this purpose and chalk out its strategies in various aspects of institutional growth and development during the next 5 to 7 years.
- The interior road from the highway to College premises may be developed with the help of the civic authorities. The NSS volunteers may also be involved in this regard. This College is located very close to the industrial belt. Greater linkages may be established with the industrial concerns.
- Short term Certificate Courses in marketing may be organized for the benefit of the present students and past students since Chakan is a leading market for onions, groundnuts etc. There is also scope for offering short-term small-scale industry management courses with the help of Commerce faculty.
- The College may strengthen its interaction with the past students (Alumni Association) and the parents. In the course of the interaction the Peer team noticed that this strengthening may in course of time help the institution in mobilizing some resources for its benefit and development.



Principal

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The Peer team places on record its appreciation to the institution for the cooperation extended to the team in carrying out its work.

Signatures of Peer team members:

1. Prof. V. Ramakistayya, Chairman
2. D.Samuel Sudanandha, member-convenor

*[Handwritten signatures and dates]*  
8.12.03  
8.12.03

I agree with the report.

Signature of the Principal:

*[Handwritten signature]*  
8/12/03

**Bhri. Padmakar Vishnupant Punde**

Principal

C.S.M.'s Arts & Commerce College  
Chakan, Tal. Khed, Dist. Pune



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Principal

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DRAFT REPORT  
ON  
INSTITUTIONAL ACCREDITATION  
OF

**Chakan Shikshan Mandal's  
Arts and Commerce College**

Pune

**Visit dates**

December 7- 8, 2003

National Assessment and Accreditation Council  
Bangalore



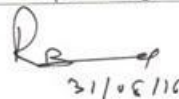
  
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2.1.1 Curricular Planning and Implementation:	<ul style="list-style-type: none"> <li>Curriculum is designed by affiliating university.</li> <li>Some faculty members are special invitees at the meeting of Board of studies.</li> <li>College has developed curriculum for three certificate courses.</li> </ul>
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> <li>Limited academic flexibility being an affiliated college.</li> <li>Self-financed programme BBA(CA) offered.</li> <li>Three skill development programmes being run.</li> </ul>
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> <li>Industrial visits and study tours organized to enrich syllabus.</li> <li>Moral and ethical values are imparted through debate competition, street plays and expert talks.</li> <li>Enrichment programs include Spoken English, Personality Development and Entrepreneurship development.</li> </ul>
2.1.4 Feedback System:	<ul style="list-style-type: none"> <li>Formal feedback from all the stakeholders to be initiated for curriculum restructuring.</li> <li>Faculty members have participated in seminars and workshops organized for curriculum development.</li> </ul>

<b>2.2 Teaching-Learning &amp; Evaluation:</b>	
2.2.1 Student Enrolment and Profile:	<ul style="list-style-type: none"> <li>Admission process carried out through wide publicity via college website, prospectus and pamphlets.</li> <li>College adheres to the admission norms of Govt. of Maharashtra and affiliating university.</li> <li>Reservation policies of state govt. are strictly followed.</li> </ul>
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> <li>Remedial coaching arranged for slow learners.</li> <li>Gender sensitization addressed through various channels and academic programmes.</li> <li>Students from weaker sections of society helped through scholarships and financial</li> </ul>



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	assistance.
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> <li>• Academic calendar prepared at the beginning of the session.</li> <li>• Extra-curricular activities integrated with curricular programmes.</li> <li>• Use of computer lab and English language lab for skill development.</li> <li>• Tutorial classes yet to be introduced.</li> </ul>
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>• Teachers are recruited as per norms of affiliating university, state govt. and UGC.</li> <li>• Majority of permanent teachers are M.Phil / Ph.D degree holders.</li> <li>• More teachers need to be encouraged to participate in faculty development programmes.</li> </ul>
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>• College follows evaluation process prescribed by the university.</li> <li>• Internal assessment carried out through assignments, projects and field work.</li> </ul>
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> <li>• Learning outcomes are made clear from vision and mission statements.</li> <li>• Pass percentage of students is generally good.</li> <li>• Dropout rate of students to be addressed.</li> </ul>
<b>2.3 Research, Consultancy &amp; Extension:</b>	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• College has a research committee for research promotion.</li> <li>• A few teachers are working on minor research projects funded by affiliating university.</li> </ul>
2.3.2 Resource Mobilization for Research:	<ul style="list-style-type: none"> <li>• College provides modest amount for research and development.</li> <li>• Faculty to be encouraged to submit research proposals to UGC and other funding agencies.</li> </ul>
2.3.3 Research Facilities:	<ul style="list-style-type: none"> <li>• Computerized library facility available.</li> <li>• A few special grants received for research.</li> </ul>
2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> <li>• Two teachers have published a few books.</li> <li>• Some teachers have research publications in National and International Journals.</li> </ul>

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	<ul style="list-style-type: none"> <li>No awards and recognition received by faculty so far.</li> </ul>
2.3.5 Consultancy:	<ul style="list-style-type: none"> <li>Revenue generating consultancy is yet to be introduced.</li> <li>No identified expertise is available with the college.</li> </ul>
2.3.6 Extension Activities and Institutional Social Responsibility:	<ul style="list-style-type: none"> <li>College organizes its outreach and extension activities like blood donation camp, plantations etc.</li> <li>Library extension programme for rural students in place.</li> </ul>
2.3.7 Collaboration	<ul style="list-style-type: none"> <li>College has established some linkages with a few educational institutions.</li> <li>MOUs have been signed recently with a few industrial, financial and cultural organizations.</li> </ul>
<b>2.4 Infrastructure and Learning Resources:</b>	
2.4.1 Physical Facilities:	<ul style="list-style-type: none"> <li>College is in possession of basic infrastructure required.</li> <li>Hostel for women with capacity of 24 inmates completed.</li> <li>College has spacious ground for sports and extra-curricular activities.</li> <li>College needs to establish a health centre.</li> </ul>
2.4.2 Library as a Learning Resource:	<ul style="list-style-type: none"> <li>Library has total number of 10821 books.</li> <li>Readers workshop organized at the commencement of the new session for orientation in reading skills.</li> <li>Seating capacity for students in the library needs to be expanded.</li> <li>College has tie-up with INFLIBNET.</li> </ul>
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> <li>53 Computers and 02 laptops are available with updated software.</li> <li>College budget provides modest amount for development and maintenance of computers.</li> </ul>
2.4.4 Maintenance of Campus Facilities:	<ul style="list-style-type: none"> <li>Campus facilities maintained through college own finances.</li> <li>Additional staff required for maintenance of campus.</li> </ul>

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2.5.1 Student Mentoring and Support:	<ul style="list-style-type: none"> <li>Scholarship for meritorious students and financial aid for economically weak students provided.</li> <li>Expert lectures organized for career related guidance.</li> <li>College has provided earn and learn schemes and Book bank facility for needy students.</li> </ul>
2.5.2 Student Progression:	<ul style="list-style-type: none"> <li>Pass percentage is good except in BBA (CA)</li> <li>Special support like counseling and remedial classes are arranged for academically weak students.</li> </ul>
2.5.3 Student Participation and Activities:	<ul style="list-style-type: none"> <li>Students participate in NSS and competitive sports.</li> <li>A few students have participated in inter university competitions and won medals.</li> <li>Students are encouraged to participate in wide variety of co-curricular and cultural activities.</li> </ul>
<b>2.6 Governance, Leadership and Management:</b>	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>Well defined vision and mission statements formulated.</li> <li>Faculty member involved in planning institutional activities.</li> <li>Managing committee to assume more financial responsibility for development of the college.</li> </ul>
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> <li>Institution promotes participative management and works through committees.</li> <li>College prepares a perspective plan for development.</li> </ul>
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> <li>Teachers deputed for orientation programmes and refresher courses.</li> <li>Teachers submit self-appraisal reports which are reviewed by authorities.</li> </ul>
2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>Funds are received from State Govt., UGC and fees from students.</li> <li>Accounts are audited regularly.</li> <li>Efforts needed to get funds from industry</li> </ul>

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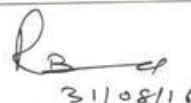
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	and other funding agencies.
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• Institution has a functioning IQAC.</li> <li>• Quality enhancement policies are communicated regularly to the stakeholders.</li> </ul>
<b>2.7 Innovations and Best Practices:</b>	
2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> <li>• Green Audit conducted by an expert.</li> <li>• Rain water harvesting in place.</li> <li>• Tree Plantation activity carried out under NSS.</li> </ul>
2.7.2 Innovations:	<ul style="list-style-type: none"> <li>• Students trained in methodology for writing local history.</li> <li>• College organizes workshops every year on women empowerment.</li> </ul>
2.7.3 Best Practices:	<ul style="list-style-type: none"> <li>• Social reformation campaign for socially deprived classes in Chakan and neighboring areas.</li> <li>• Library extension programme for rural children provided by college students through library.</li> <li>• Entrepreneurship programme for girl students leading to income generation.</li> </ul>

<b>Section III: OVERALL ANALYSIS</b>	<i>Observations (Please limit to five major ones for each and use telegraphic language) (It is not necessary to denote all the five bullets for each)</i>
3.1 Institutional Strengths:	<ul style="list-style-type: none"> <li>• Competent and energetic faculty.</li> <li>• Cordial relationship among various stakeholders.</li> <li>• Commitment to upliftment of Chakan region through educational and developmental activities.</li> <li>• Active participation of students in sports and cultural activities.</li> </ul>
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> <li>• Inadequate teaching and nonteaching staff.</li> <li>• Physical infrastructure need to be expanded for future institutional growth.</li> <li>• Infrastructure for Library as also number of</li> </ul>



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	<p>books needs to be enriched and expanded.</p> <ul style="list-style-type: none"> <li>Limited retention of girl students.</li> </ul>
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> <li>Starting of more vocational and employment oriented courses.</li> <li>Greater use of ICT in teaching learning process</li> <li>Launching of post-graduate programmes desired by students.</li> <li>Great scope for industrial and business linkages.</li> </ul>
3.4 Institutional Challenges:	<ul style="list-style-type: none"> <li>Promoting e-governance.</li> <li>Strengthening research activity of faculty.</li> <li>Developing placement activity.</li> <li>Working out systematic plan for modernization and development of the institution over the next ten years.</li> </ul>

**Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to *ten major ones* and use telegraphic language)

- Vision document with executable action plan be prepared.
- Governing body of the college to ensure sufficient funds for future growth.
- New vocational courses like Journalism, Mass Communication and Performing Arts be introduced.
- Emphasis needs to be given to ICT based teaching learning process.
- College to provide budget for promotion of research publication.
- IQAC needs to be made proactive.
- Post graduate courses should be introduced in academically promising departments.
- College should augment physical infrastructure facilities including larger classrooms and a large state of the art auditorium.
- Upgradation of library infrastructure and its facilities.

(It is not necessary to indicate all the ten bullets)

Place:

Date:

I agree with the observations made in this report by NAAC peer team.

*Raj* (Dr. R.S. Latane)



Principal 2016  
Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pune.

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*Sudha Rai*  
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(PROF. SUP) HA-RAI

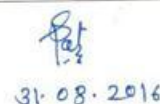
*Raj*  
31/08/16  
(Dr. R.L-BEHL)

9. Format for PEER TEAM REPORT ON Institutional Reaccreditation of Arts and Commerce College, Chakan Place : Chakan Pin: 410501 State: Maharashtra	
Section I: GENERAL	Information
1.1 Name and Address of the Institution:	Arts and Commerce College, Chakan A/P: Agarwadi Road, Chakan, Tal-Khed, Dist- Pune, Maharashtra-410501
1.2 Year of Establishment:	1987
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	02
• Departments/ Centre:	07
• Programmes/ Courses offered:	03
• Permanent Faculty Members:	13
• Permanent Support Staff:	06
• Students:	535
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> <li>• Grant-in-aid co-educational college affiliated to Savitribai Phule Pune University</li> <li>• Majority of students are first generation learners</li> <li>• College caters to students from educationally and socially backward communities</li> </ul>
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	29-31 August 2016
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairperson	Prof. Abdul Wahid Former Vice Chancellor Central University of Kashmir, Srinagar
Member Co-ordinator	Prof. Sudha Rai Former Head Dept. of English and Dean, Faculty of Arts, University of Rajasthan, Jaipur
Member	Dr. R.L.Behl Principal, Sri Aurobindo College of Commerce and Management, Ludhiana
NAAC Officer:	Dr. Ganesh Hegde
Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects  <i>(Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones)</i>
2.1 Curricular Aspects:	



Sudha Rai  
31/08/16

R.B.  
31/08/16

  
31.08.2016

# Financial Audit Report

CHAKAN SHIKSHAN MANDAL'S  
Arts & Commerce College, Chakan, Tal. Khed, Dist. Pune

Date: 01/04/2019 to 31/03/2020  
Receipt & Payment Account for F.Y. 2019-2020

Receipts	Amount	Payments	Amount
<b>To Balance As On 01/04/2019:</b>		<b>MOVABLE ASSETS - SCH 13</b>	<b>223640.00</b>
<b>Cash-in-hand</b>	<b>2.00</b>	<b>BY ASSETS (BEFORE 1.10)</b>	
Cash	2	Dead Stock	19865
<b>Bank Accounts</b>	<b>2710417.04</b>	Battery & Invertor	41959
Bank of Baroda - UGC A/c. 1270	317895	Laptop	33000
Bank of India Exam A/c. 13978	13319	Library Books	33730
Bank of India Non-Salary A/c. 1891	533599	Mobile Handset	1549
BOM - NSS A/c 28095	1626	Printer	17000
BOM Earn & Learn A/c. 111309	1994	Sound System	13650
BOM Exam A/c. No. 8078	742350	Sports Equipment	30280
BOM PF A/c 60121739106	70		
BOM Salary A/c 98977	64577	<b>BY ASSETS (AFTER 30.09)</b>	
P.L.A.	0	Sports Equipment	18180
SBI Saving A/c. 71989	10326	Library Books	14427
SBI Scholarship A/c 71912	1024662		
<b>OTHER GRANTS - SCH 1</b>	<b>4000.00</b>	<b>EXPENSES AGAINST OTHER GRANTS - SCH 3</b>	<b>4000.00</b>
Worlds Aids Day & National Youth I	4000	Worlds Aids Day & National Youth Day	4000
<b>INTERBRANCH</b>	<b>0.00</b>	<b>INTERBRANCH</b>	<b>241010.00</b>
Interbranch	0	Interbranch - B.C.A.	241010
<b>CURRENT LIABILITIES - SCH 15</b>	<b>80360.00</b>	<b>CURRENT LIABILITIES - SCH 15</b>	<b>80360.00</b>
Advance - Sport Dept.	40000	Advance - Sport Dept.	40000
Poorgrastha Nidhi	6360	Poorgrastha Nidhi	6360
Advance - Principal	34000	Advance - Principal	34000
<b>OTHER LIABILITIES - SCH 16</b>	<b>43476.00</b>	<b>OTHER LIABILITIES - SCH 16</b>	<b>1000.00</b>
Coution Money	21100	Coution Money	0
Library Deposit	22376	Library Deposit	1000
<b>SALARY DEDUCTION - SCH 14</b>	<b>1383964.00</b>	<b>SALARY DEDUCTION</b>	<b>1383964.00</b>
DCPS Contribution (Book Entry)	149264	DCPS Contribution (Book Entry)	149264
Professional Tax (Book Entry)	42700	Professional Tax (Book Entry)	42700
Providend Fund (Book Entry)	1192000	Providend Fund (Book Entry)	1192000
<b>GOVT. REC. GRANTS - SCH 1</b>	<b>26579621.00</b>	<b>SALARY EXPENDITURE - G.S. - SCH 3</b>	<b>26579621.00</b>
Grant R D.A. Diff Bill	0	D.A.Diff. Bill	0
Grant R Medical Bill	387778	Income Tax - TDS	4155330
Grant R Salary Bill	25561482	LIC	419600
Providend Fund Withdrawl	630361	Medical Bill Reimbursement	342956
		Providend Fund Withdrawl	630361
		Salary Bill Paid	21031374
<b>UNIVERSITY GRANTS - SCH 1</b>	<b>342316.00</b>	<b>EXPENSES AGAINST UNIVERSITY GRANTS - SCH 3</b>	<b>335436.00</b>
Bahishal Dept. Grant R	6116	Bahishal Vyakhyanmala Expenses	6116
Earn & Learn Grant R	5500	Earn & Learn Expenses	22230
NSS Regular Activity Grant R	14700	N.S.S. Reg.Acti. Expenses.	25887
NSS Special Camp Grant R	15000	N.S.S. Spl Camp Activity Expenses.	37244
QIP - Rooftop Solar System Grant R	250000	QIP - Rooftop Solar	3000
Tournament Organisation Expense	11000	Remuneration - S.Y.T.Y Exam	226689
Univesrity Exam Grant R	40000	Vidyarthini Udyojakta Vikas	14270



Principal  
C.S.M's Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pu



**CHAKAN SHIKSHAN MANDAL'S**  
**Arts & Commerce College, Chakan, Tal. Khed, Dist. Pune**

Date: 01/04/2019 to 31/03/2020  
Receipt & Payment Account for F.Y. 2019-2020

Receipts	Amount	Payments	Amount
<b>To Balance As On 01/04/2019:</b>		<b>MOVABLE ASSETS - SCH 13</b>	<b>223640.00</b>
<b>Cash-in-hand</b>	<b>2.00</b>	<b>BY ASSETS (BEFORE 1.10)</b>	
Cash	2	Dead Stock	19865
<b>Bank Accounts</b>	<b>2710417.04</b>	Battery & Invertor	41959
Bank of Baroda - UGC A/c. 1270	317895	Laptop	33000
Bank of India Exam A/c. 13978	13319	Library Books	33730
Bank of India Non-Salary A/c. 1891	533599	Mobile Handset	1549
BOM - NSS A/c 28095	1626	Printer	17000
BOM Earn & Learn A/c. 111309	1994	Sound System	13650
BOM Exam A/c. No. 8078	742350	Sports Equipment	30280
BOM PF A/c 60121739106	70		
BOM Salary A/c 98977	64577	<b>BY ASSETS (AFTER 30.09)</b>	
P.L.A.	0	Sports Equipment	18180
SBI Saving A/c. 71989	10326	Library Books	14427
SBI Scholarship A/c 71912	1024662		
<b>OTHER GRANTS - SCH 1</b>	<b>4000.00</b>	<b>EXPENSES AGAINST OTHER GRANTS - SCH 3</b>	<b>4000.00</b>
Worlds Aids Day & National Youth I	4000	Worlds Aids Day & National Youth Day	4000
<b>INTERBRANCH</b>	<b>0.00</b>	<b>INTERBRANCH</b>	<b>241010.00</b>
Interbranch	0	Interbranch - B.C.A.	241010
<b>CURRENT LIABILITIES - SCH 15</b>	<b>80360.00</b>	<b>CURRENT LIABILITIES - SCH 15</b>	<b>80360.00</b>
Advance - Sport Dept.	40000	Advance - Sport Dept.	40000
Poorgrastha Nidhi	6360	Poorgrastha Nidhi	6360
Advance - Principal	34000	Advance - Principal	34000
<b>OTHER LIABILITIES - SCH 16</b>	<b>43476.00</b>	<b>OTHER LIABILITIES - SCH 16</b>	<b>1000.00</b>
Coution Money	21100	Coution Money	0
Library Deposit	22376	Library Deposit	1000
<b>SALARY DEDUCTION - SCH 14</b>	<b>1383964.00</b>	<b>SALARY DEDUCTION</b>	<b>1383964.00</b>
DCPS Contribution (Book Entry)	149264	DCPS Contribution (Book Entry)	149264
Professional Tax (Book Entry)	42700	Professional Tax (Book Entry)	42700
Providend Fund (Book Entry)	1192000	Providend Fund (Book Entry)	1192000
<b>GOVT. REC. GRANTS - SCH 1</b>	<b>26579621.00</b>	<b>SALARY EXPENDITURE - G.S. - SCH 3</b>	<b>26579621.00</b>
Grant R D.A. Diff Bill	0	D.A.Diff. Bill	0
Grant R Medical Bill	387778	Income Tax - TDS	4155330
Grant R Salary Bill	25561482	LIC	419600
Providend Fund Withdrawl	630361	Medical Bill Reimbursement	342956
		Providend Fund Withdrawl	630361
		Salary Bill Paid	21031374
<b>UNIVERSITY GRANTS - SCH 1</b>	<b>342316.00</b>	<b>EXPENSES AGAINST UNIVERSITY GRANTS - SCH</b>	<b>335436.00</b>
Bahishal Dept. Grant R	6116	Bahishal Vyakhyanmala Expenses	6116
Earn & Learn Grant R	5500	Earn & Learn Expenses	22230
NSS Regular Activity Grant R	14700	N.S.S. Reg.Acti. Expenses.	25887
NSS Special Camp Grant R	15000	N.S.S. Spl Camp Activity Expenses.	37244
QIP - Rooftop Solar System Grant R	250000	QIP - Rooftop Solar	3000
Tournament Organisation Expense	11000	Remuneration - S.Y.T.Y Exam	226689
Univesrity Exam Grant R	40000	Vidyarthini Udyojakta Vikas	14270



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Date: 01/04/2019 to 31/03/2020  
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Receipts	Amount	Payments	Amount
<b>To Balance As On 01/04/2019:</b>		<b>MOVABLE ASSETS - SCH 13</b>	<b>223640.00</b>
<b>Cash-in-hand</b>	<b>2.00</b>	<b>BY ASSETS (BEFORE 1.10)</b>	
Cash	2	Dead Stock	19865
<b>Bank Accounts</b>	<b>2710417.04</b>	Battery & Invertor	41959
Bank of Baroda - UGC A/c. 1270	317895	Laptop	33000
Bank of India Exam A/c. 13978	13319	Library Books	33730
Bank of India Non-Salary A/c. 1891	533599	Mobile Handset	1549
BOM - NSS A/c 28095	1626	Printer	17000
BOM Earn & Learn A/c. 111309	1994	Sound System	13650
BOM Exam A/c. No. 8078	742350	Sports Equipment	30280
BOM PF A/c 60121739106	70		
BOM Salary A/c 98977	64577	<b>BY ASSETS (AFTER 30.09)</b>	
P.L.A.	0	Sports Equipment	18180
SBI Saving A/c. 71989	10326	Library Books	14427
SBI Scholarship A/c 71912	1024662		
<b>OTHER GRANTS - SCH 1</b>	<b>4000.00</b>	<b>EXPENSES AGAINST OTHER GRANTS - SCH 3</b>	<b>4000.00</b>
Worlds Aids Day & National Youth I	4000	Worlds Aids Day & National Youth Day	4000
<b>INTERBRANCH</b>	<b>0.00</b>	<b>INTERBRANCH</b>	<b>241010.00</b>
Interbranch	0	Interbranch - B.C.A.	241010
<b>CURRENT LIABILITIES - SCH 15</b>	<b>80360.00</b>	<b>CURRENT LIABILITIES - SCH 15</b>	<b>80360.00</b>
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<b>GOVT. REC. GRANTS - SCH 1</b>	<b>26579621.00</b>	<b>SALARY EXPENDITURE - G.S. - SCH 3</b>	<b>26579621.00</b>
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Grant R Medical Bill	387778	Income Tax - TDS	4155330
Grant R Salary Bill	25561482	LIC	419600
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		Providend Fund Withdrawl	630361
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<b>UNIVERSITY GRANTS - SCH 1</b>	<b>342316.00</b>	<b>EXPENSES AGAINST UNIVERSITY GRANTS - SCH</b>	<b>335436.00</b>
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NSS Regular Activity Grant R	14700	N.S.S. Reg.Acti. Expenses.	25887
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QIP - Rooftop Solar System Grant R	250000	QIP - Rooftop Solar	3000
Tournament Organisation Expense	11000	Remuneration - S.Y.T.Y Exam	226689
Univesrity Exam Grant R	40000	Vidyarthini Udyojakta Vikas	14270



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Receipts	Amount	Payments	Amount
<b>STUDENT FEES - SCH 2</b>	<b>2040368.00</b>	<b>AUDIT EXPENSES</b>	<b>17700.00</b>
Administrative Charges	118263	Audit Fee Expenses	17700
Admission Fee	8542		
Admission Form Fee	50	<b>LEGAL EXPENSES</b>	<b>1810.00</b>
Ashwamedh Fee	16850	Legal Expenses	1810
Book Bank Fee	30894		
CDF Fee	157210	<b>MISC. EXPENSES</b>	<b>930.00</b>
Central Assessment Fee	58380	Misc. Expenses	930
Commerce Practical Fee	19006		
Competitive Exam Entrance Fee	900	<b>ADMINISTRATIVE EXPENDITURE - SCH 5</b>	<b>802844.70</b>
Computer Fee	600	163 Ordinance Fee	1000
Computer Registration Fee	12690	Advertisement Expenses	1000
Corpus Fund	2081	Bank Charges & Commission	7097
D.M. Fund	8561	Book Binding Expenses	3304
Duplicate Library Card	100	Cleaning Material Expenses	4350
E.A. Book Fee	580	Committee Visit Expenses	200
E.A. Course Fee	26569	Cultural Activity Expenses	6460
Eligibility Fee	74850	Diesel & Petrol Expenses	11700
Exam Fee	213700	Drinking Water Expenses	615
Exam Form Fee	13310	Electricity Charges	110490
G.B.Fee	63000	Eligibility Remuneration	25490
Gymkhana Fee	41100	Elocution Compition TA DA	1397
I-Card Fee	1056	Flex Printing Expenses	24425
ICT Services	1	Gathering Expenses	8400
Internal Marks Fee	69869	Honararium - BCA Dept	1000
Laboratory Fee	33300	Honararium - Commerce Dept	1500
Late Fee	9340	Honararium - English Dept	1500
Lib. Book Lost Fine	300	Honararium - Marathi Dept	1000
Library Book Fine	1600	Honararium - Other Activities	4500
Library Fee	43525	I Card Stationary Expenses	16340
Magazine & Student Acti. Fee	406420	Interner Charges	24200
Maintenance Charges	83392	LPG Refiling	704
NSS Fee	4280	Lunch-Dinner Expenses	6376
Other Fee	200	Medical Checkup Remuneration	5190
Physical Education Fee	31510	Meeting Expenses	2147
Practical Fine	50	News Paper Expenses	15225
Project Fee	35260	Non-Grant Staff Salary	11000
Prov. Pass Certificate	8545	Online Admission Processing Fee	23430
Statement of Marks	61955	Periodical Expenses	10150
Student Aid Fund	4260	Photo Expenses	23900
Student Health Fee	12730	Postage & Telegram	477
Student Insurance Fee	4168	Printing & Xerox Expenses	137693
Student Welfare Fund	21296	Programme Expenses	10937
Super Late Fee	2170	Rubber Stamps	4770
T.C.Fee	13000	Seminar Participation Expenses	2920
Term End Exam Fee	140590	Sharad Joshi Lectureseries Expenses	31000
Tuition Fee	118340	Short Term Expenses	65540
University Development Fee	52125	SMS Charges	9000
University Registration Fee	10650	Stationary Expenses	13126
Vidya. Udyo. Manch Entry Fee	3200	Sweeper Charges	115000
		T.A. & D.A. - Other	2102
<b>OTHER RECEIPTS</b>	<b>105353.00</b>	T.A. & D.A. - Non Teaching Staff	4677
Interest Received	105353	T.A. & D.A. - Teaching Staff	1000
		TDS Return Charges	15000
		Tea & Refreshment	19650
		Tonner Refiling - Printer	8175
		Tonner Refiling - Xerox Machine	6608
		Transport Charges	1080



Principal  
C.S.M's Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pune.



Receipts	Amount	Payments	Amount
		<b>SPORTS EXPENSES - SCH 5</b>	74006.00
		Pune District Sports Pro-Rata	3825
		Sport Tournament Expenses.	18545
		T.A.D.A Sports Participation	51636
		<b>EXAM EXPENSES - SCH 4</b>	400917.00
		CAP T.A. & D.A. Expenses	12400
		Exam Cloth Bag	1175
		Ext. Revaluation Remuneration	3500
		Ext. Sr. Supervisor Remuneration	21996
		Factotum Expenses	2895
		Remuneration - Ext. Practical Exam	722
		Remuneration - F.Y. Annual Exam	53629
		Remuneration - Oral Exam	12291
		Remuneration - Phy. Education Exam	1740
		S.Y.T.Y. Annual Exam Univesrity Share	290569
		<b>UNIVERSITY CONTRIBUTION - SCH 4</b>	121156.00
		Affiliation Expenses	13700
		Eligibility Contribution Fee	50460
		N.S.S. Fee Contribution	0
		Pro-Rata Board of Sports	18656
		Pro-Rata Board of Student Welfare	16960
		Pro-Rata Health Center	4220
		Pro-Rata N.S.S. Section	4240
		Pro-Rata P.G.Section Admission	12920
		<b>REPAIR &amp; MAINTENANCE - SCH 5</b> → 4.4.1	167073.00
		Repair & Maintenance - Building	25922
		Repair & Maintenance - Computer	34240
		Repair & Maintenance - Electrical	60512
		Repair & Maintenance - Genset	5390
		Repair & Maintenance - Motor Pump	7760
		Repair & Maintenance - Other	16642
		Repair & Maintenance - Plumbing	11573
		Repair & Maintenance - Water Purifier	5034
		<b>By Balance As On 31/03/2020:</b>	
		<b>Cash-in-hand</b>	8948.00
		Cash	8948
		<b>Bank Accounts</b>	2845461.34
		Bank of Baroda - UGC A/c. 1270	343385
		Bank of India Exam A/c. 13978	13784
		Bank of India Non-Salary A/c. 18914	719429
		BOM - NSS A/c 28095	1753
		BOM Earn & Learn A/c. 111309	7680
		BOM Exam A/c. No. 8078	627501
		BOM PF A/c 60121739106	775
		BOM Salary A/c 98977	63397
		P.L.A.	0
		SBI Saving A/c. 71989	10682
		SBI Scholarship A/c 71912	1057075
<b>Total Rs.</b>	<b>33289877.04</b>	<b>Total Rs.</b>	<b>33289877.04</b>



*[Signature]*

Principal  
C.S.M's Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pune.

CHAKAN SHIKSHAN MANDAL'S  
ARTS & COMMERCE COLLEGE

SCHEDULE - 5 : ADMINISTRATIVE EXPENSES

PARTICULARS	AMOUNT
163 Ordinance Fee	1000.00
Advertisement Expenses	1000.00
Bank Charges & Commission	7096.70
Book Binding Expenses	3304.00
Cleaning Material Expenses	4350.00
Committee Visit Expenses	200.00
Cultural Activity Expenses	6460.00
Diesel & Petrol Expenses	11700.00
Drinking Water Expenses	615.00
Electricity Charges	110490.00
Eligibility Remuneration	25490.00
Elocution Competition TA DA	1397.00
Flex Printing Expenses	24425.00
Gathering Expenses	8400.00
Honararium - BCA Dept	1000.00
Honararium - Commerce Dept	1500.00
Honararium - English Dept	1500.00
Honararium - Marathi Dept	1000.00
Honararium - Other Activities	4500.00
I Card Stationary Expenses	16340.00
Interner Charges	24200.00
LPG Refilling	704.00
Lunch-Dinner Expenses	6376.00
Medical Checkup Remuneration	5190.00
Meeting Expenses	2147.00
News Paper Expenses	15225.00
Non-Grant Staff Salary	11000.00
Online Admission Processing Fee	23430.00
Periodical Expenses	10150.00
Photo Expenses	23900.00
Postage & Telegram	477.00
Printing & Xerox Expenses	137693.00
Programme Expenses	10937.00
Rubber Stamps	4770.00
Seminar Participation Expenses	2920.00
Sharad Joshi Lectureseries Expenses	31000.00
Short Term Expenses	65540.00
SMS Charges	9000.00
Stationary Expenses	13126.00
Sweeper Charges	115000.00
T.A. & D.A. - Other	2102.00
T.A. & D.A. - Non Teaching Staff	4677.00
T.A. & D.A. - Teaching Staff	1000.00
TDS Return Charges	15000.00
Tea & Refreshment	19650.00
Tonner Refilling - Printer	8175.00
Tonner Refilling - Xerox Machine	6608.00
Transport Charges	1080.00



*[Signature]*  
Principal  
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Chakan, Tal-Khed, Dist-Pune.

PARTICULARS	AMOUNT
<b>SPORTS EXPENSES</b>	
Pune Disrtict Sports Pro-Rata	3825.00
Sport Tournament Expenses.	18545.00
T.A.D.A Sports Participation	51636.00
<b>REPAIR &amp; MAINTENANCE</b> 4-4-1	
Repair & Maintenance - Building	25922.00
Repair & Maintenance - Computer	34240.00
Repair & Maintenance - Electrical	60512.00
Repair & Maintenance - Genset	5390.00
Repair & Maintenance - Motor Pump	7760.00
Repair & Maintenance - Other	16642.00
Repair & Maintenance - Plumbing	11573.00
Repair & Maintenance - Water Purifier	5034.00
<b>TOATL</b>	<b>1043923.70</b>



  
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Arts & Commerce College, Chakan, Tal. Khed, Dist. Pune

Date: 01/04/2020 to 31/03/2021  
Receipt & Payment Account for F.Y. 2020-2021

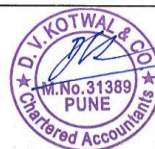
Receipts	Amount	Payments	Amount
<b>To Balance As On 01/04/2020:</b>			
<b>Cash-in-hand</b>	<b>8948.00</b>	<b>MOVABLE ASSETS - SCH 13</b>	<b>60373.00</b>
Cash	8948	<b>BY ASSETS (BEFORE 1.10)</b>	
<b>Bank Accounts</b>	<b>2845461.34</b>	Fabrication - Main Gate	24780
Bank of Baroda - UGC A/c. 1270	343385	Dead Stock	6000
Bank of India Exam A/c. 13978	13784	Laptop	0
Bank of India Non-Salary A/c. 1891	719429	Library Books	16286
BOM - NSS A/c 28095	1753	Mobile Handset	0
BOM Earn & Learn A/c. 111309	7680	Printer	0
BOM Exam A/c. No. 8078	627501	Sound System	0
BOM PF A/c 60121739106	775	Sports Equipment	0
BOM Salary A/c 98977	63397		
P.L.A.	0	<b>BY ASSETS (AFTER 30.09)</b>	
SBI Saving A/c. 71989	10682	Sports Equipment	
SBI Scholarship A/c 71912	1057075	Library Books	13307
<b>OTHER GRANTS - SCH 1</b>	<b>0.00</b>	<b>EXPENSES AGAINST OTHER GRANTS - SCH 3</b>	<b>0.00</b>
Worlds Aids Day & National Youth I	0	Worlds Aids Day & National Youth Day	
<b>INTERBRANCH</b>	<b>0.00</b>	<b>INTERBRANCH</b>	<b>50000.00</b>
Interbranch	0	Interbranch - B.C.A.	50000
<b>CURRENT LIABILITIES - SCH 15</b>	<b>40660.00</b>	<b>CURRENT LIABILITIES - SCH 15</b>	<b>26482.00</b>
Advance - Sport Dept.	0	Advance - Sport Dept.	
Poorgrastha Nidhi	0	Poorgrastha Nidhi	
Advance - Principal	40660	Advance - Principal	26482
<b>OTHER LIABILITIES - SCH 16</b>	<b>12967.00</b>	<b>OTHER LIABILITIES - SCH 16</b>	<b>0.00</b>
Caution Money	6231	Caution Money	
Library Deposit	6736	Library Deposit	
<b>SALARY DEDUCTION - SCH 14</b>	<b>2747993.00</b>	<b>SALARY DEDUCTION</b>	<b>2747993.00</b>
DCPS Contribution (Book Entry)	167112	DCPS Contribution (Book Entry)	167112
Professional Tax (Book Entry)	39900	Professional Tax (Book Entry)	39900
Providend Fund (Book Entry)	2540981	Providend Fund (Book Entry)	2540981
<b>GOVT. REC. GRANTS - SCH 1</b>	<b>29002942.00</b>	<b>SALARY EXPENDITURE - G.S. - SCH 3</b>	<b>28900805.00</b>
Grant R D.A. Arrears	261260	Chief Minister Relief Fund	218385
Grant R Medical Bill	109820	D.A. Arrears Expenditure	209960
Grant R Salary Bill	28619862	Income Tax - TDS 92 B	4853700
Grants R Sports Tournament Organ	12000	LIC of India	411873
		Medical Bill Reimbursement	109820
		Salary Expenditure - Grantable Staff	23097067
<b>UNIVERSITY GRANTS - SCH 1</b>	<b>376968.00</b>	<b>EXPENSES AGAINST UNIVERSITY GRANTS - SCH</b>	<b>39116.00</b>
Earn & Learn Grant R	79339	Earn & Lean Scheme Expenses	18090
NSS Regular Activity Grant R	21000	NSS Regular Acti. Expenses	21026
NSS Special Camp Grant R	29500	N.S.S. Reg.Acti. Expenses.	0
Univesrity Exam Grant R	247129	N.S.S. Spl Camp Activity Expenses.	0
QIP - Rooftop Solar System Grant R	0	QIP - Rooftop Solar	0
Tournament Organisation Expense	0	Remuneration - S.Y.T.Y Exam	0
Univesrity Exam Grant R	0	Vidyarthini Udyojakta Vikas	0





Receipts	Amount	Payments	Amount
<b>STUDENT FEES - SCH 2</b>	<b>823813.00</b>	<b>AUDIT EXPENSES</b>	<b>15000.00</b>
Administrative Charges	36058	Audit Fee Expenses	15000
Admission Fee	8940		
Ashwamedh Fee	5880	<b>LEGAL EXPENSES</b>	<b>940.00</b>
Book Bank Fee	26836	Legal Expenses	940
CDF Fee	37021		
Central Assessment Fee	25330	<b>MISC. EXPENSES</b>	<b>360.00</b>
Commerce Practical Fee	6480	Misc. Expenses	360
Competitive Exam Entrance Fee	200		
Computer Fee	7549	<b>ADMINISTRATIVE EXPENDITURE - SCH 5</b>	<b>403361.64</b>
Computer Registration Fee	5585	Bank Charges & Commission	6184
Corpus Fund	795	Cleaning Material Expenses	8787 → 4-4-1
D.M. Fund	4407	Diesel & Petrol Expenses	5100
E.A. Book Fee	7160	Drinking Water Expenses	100
Eligibility Fee	65245	Electricity Charges	46860
Exam Fee	100100	Eligibility Remuneration	44500
Exam Form Fee	5980	Gardening & Beautification Expenses	1110
G.B.Fee	20286	I Card Stationary Expenses	21673
Gymkhana Fee	37545	Internet Charges	19000
ICT Services	12	Medical Checkup Remuneration	3270
Internal Marks Fee	40430	Meeting Expenses	190
Lab Maintenance	1895	Online Admission Processing Fee	24750
Laboratory Fee	11165	Periodical Expenses	8750
Late Fee	150	Photo Expenses	250
Lib. Book Lost Fine	690	Postage & Telegrams	41
Library Book Fine	425	Printing & Xerox Expenses	34301
Library Fee	39197	Programme Expenses	5928
Magazine & Student Acti. Fee	147423	Rubber Stamps	300
Maintenance Charges	32176	Seminar Registration Expenses	1000
NSS Fee	3008	Sharad Joshi Lectureseries Expenses	5000
Other Activities	1230	Software AMC	23600 → 4-4-1
Other Fee	50327	Stationary Expenses	3953
Physical Education Fee	8396	Sweeper Charges	91000
Statement of Marks	25500	T.A. & D.A. - Non Teaching Staff	300
Student Aid Fund	1736	T.A. & D.A. - Other	610
Student Health Fee	4097	TDS Return Charges	18000
Student Insurance Fee	1819	Tea & Refreshment	9803
Student Welfare Fund	10692	Tonner Refiling - Printer	1150
T.C.Fee	5100	Transport Charges	200
Tuition Fee	13280	Website AMC	17652 → 4-4-1
University Development Fee	18021		
University Registration Fee	5647		
<b>OTHER RECEIPTS</b>	<b>100629.20</b>	<b>REPAIR &amp; MAINTENANCE - SCH 5 → 4-4-1</b>	<b>73203.00</b>
Interest Received	100629	Repair & Maintenance - Building	11208
		Repair & Maintenance - Computer	50747
		Repair & Maintenance - Electrical	9570
		Repair & Maintenance - Other	1300
		Repair & Maintenance - Plumbing	378
		<b>SPORTS EXPENSES - SCH 5</b>	<b>0.00</b>
		Pune Disrtict Sports Pro-Rata	0
		Sport Tournament Expenses.	0
		T.A.D.A Sports Participation	0
		<b>EXAM EXPENSES - SCH 4</b>	<b>137502.00</b>
		163 Ordinance Charges	660
		Remuneration - Oral Exam	7127
		S.Y.T.Y. Annual Exam Univesrity Share	129715
		<b>UNIVERSITY CONTRIBUTION - SCH 4</b>	<b>109368.00</b>
		NSS Fee Contribution	1000
		Pro-Rata Board of Sports	108368

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No. 3119

Receipts	Amount	Payments	Amount
		<b>By Balance As On 31/03/2021:</b>	
		<b>Cash-in-hand</b>	
		Cash	974.00
		<b>Bank Accounts</b>	3394903.90
		Bank of Baroda - UGC A/c. 1270	353348
		Bank of India Exam A/c. 13978	14213
		Bank of India Non-Salary A/c. 18914	639515
		BOM - NSS A/c 28095	61568
		BOM Earn & Learn A/c. 111309	87437
		BOM Exam A/c. No. 8078	968524
		BOM PF A/c 60121739106	6310
		BOM Salary A/c 98977	152059
		SBI Saving A/c. 71989	10976
		SBI Scholarship A/c 71912	1100954
<b>Total Rs.</b>	<b>35960381.54</b>	<b>Total Rs.</b>	<b>35960381.54</b>



*[Signature]*  
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CHAKAN SHIKSHAN MANDAL'S  
ARTS & COMMERCE COLLEGE

SCHEDULE -5 : ADMINISTRATIVE EXPENSES

PARTICULARS	AMOUNT
Bank Charges & Commission	6183.64
Cleaning Material Expenses 4.4.1	8787.00
Diesel & Petrol Expenses	5100.00
Drinking Water Expenses	100.00
Electricity Charges	46860.00
Eligibility Remuneration	44500.00
Gardening & Beutification Expenses	1110.00
I Card Stationary Expenses	21673.00
Internet Charges	19000.00
Medical Checkup Remuneration	3270.00
Meeting Expenses	190.00
Online Admission Processing Fee	24750.00
Periodical Expenses	8750.00
Photo Expenses	250.00
Postage & Telegrame	41.00
Printing & Xerox Expenses	34301.00
Programme Expenses	5928.00
Rubber Stamps	300.00
Seminar Registration Expenses	1000.00
Sharad Joshi Lectureseries Expenses	5000.00
Software AMC 4.4.1	23600.00
Stationary Expenses	3953.00
Sweeper Charges	91000.00
T.A.& D.A. - Non Teaching Staff	300.00
T.A. & D.A. - Other	610.00
TDS Return Charges	18000.00
Tea & Refreshment	9803.00
Tonner Refiling - Printer	1150.00
Transport Charges	200.00
Website AMC 4.4.1	17652.00
<b>Total : A</b>	<b>403361.64</b>
<b>SPORTS EXPENSES</b>	
Pune Disrtict Sports Pro-Rata	0.00
Sport Tournament Expenses.	0.00
T.A.D.A Sports Participation	0.00
<b>Total : B</b>	<b>0.00</b>
<b>REPAIR &amp; MAINTENANCE 4.4.1</b>	
Repair & Maintenance - Building	11208.00
Repair & Maintenance - Computer	50747.00
Repair & Maintenance - Electrical	9570.00
Repair & Maintenance - Other	1300.00
Repair & Maintenance - Plumbing	378.00
<b>Total : C</b>	<b>73203.00</b>
<b>TOATL A+B+C</b>	<b>476564.64</b>



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**CHAKAN SHIKSHAN MANDAL'S  
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Date: 01/04/2021 to 31/03/2022  
Receipt & Payment Account for F.Y. 2021-2022

Receipts	Amount	Payments	Amount
<b>To Balance As On 01/04/2021:</b>		<b>MOVABLE ASSETS - SCH 13</b>	<b>142214.00</b>
<b>Cash-in-hand</b>	<b>974.00</b>	<b>BY ASSETS (BEFORE 1.10)</b>	
Cash	974	Invertor & Battery	69479
<b>Bank Accounts</b>	<b>3394903.90</b>	Library Books	2492
Bank of Baroda - UGC A/c. 1270	353348		
Bank of India Exam A/c. 13978	14213	<b>BY ASSETS (AFTER 30.09)</b>	
Bank of India Non-Salary A/c. 1891	639515	Sports Equipment	
BOM - NSS A/c 28095	61568	Library Books	66693
BOM Earn & Learn A/c. 111309	87437	Dead Stock	3550
BOM Exam A/c. No. 8078	968524		
BOM PF A/c 60121739106	6310		
BOM Salary A/c 98977	152059		
SBI Saving A/c. 71989	10976		
SBI Scholarship A/c 71912	1100954		
<b>OTHER GRANTS - SCH 1</b>	<b>0.00</b>	<b>EXPENSES AGAINST OTHER GRANTS - SCH 3</b>	<b>0.00</b>
Worlds Aids Day & National Youth I	0	Worlds Aids Day & National Youth Day	
<b>INTERBRANCH</b>	<b>29679.00</b>	<b>INTERBRANCH</b>	<b>130000.00</b>
Interbranch - NSS Unit	29679	Interbranch - M.Com Unit	100000
		Interbranch - NSS Unit	30000
<b>CURRENT LIABILITIES - SCH 15</b>	<b>117750.00</b>	<b>CURRENT LIABILITIES - SCH 15</b>	<b>145846.00</b>
Advance - Sport Dept.	83304	Advance - Sport Dept.	83304
Advance - Principal	34446	Advance - Principal	0
		NSS Opening Balance Transfer	62542
<b>OTHER LIABILITIES - SCH 16</b>	<b>52938.00</b>	<b>OTHER LIABILITIES - SCH 16</b>	<b>0.00</b>
Caution Money	26310	Caution Money	0
Library Deposit	26628	Library Deposit	0
<b>SALARY DEDUCTION - SCH 14</b>	<b>2324009.00</b>	<b>SALARY DEDUCTION</b>	<b>2324009.00</b>
DCPS Contribution (Book Entry)	179925	DCPS Contribution (Book Entry)	179925
Professional Tax (Book Entry)	37500	Professional Tax (Book Entry)	37500
Providend Fund (Book Entry)	1380000	Providend Fund (Book Entry)	1380000
Providend Fund (Withdrawl)	726584	Providend Fund (Withdrawl)	726584
<b>GOVT. REC. GRANTS - SCH 1</b>	<b>30533287.00</b>	<b>SALARY EXPENDITURE - G.S. - SCH 3</b>	<b>30445409.00</b>
Grant R CHB Bill	82318	CHB Remuneration	82318
Grant R D.A. Arrears	457157	Chief Minister Relief Fund	141755
Grant R Earn Leave Encashment	58524	D.A. Arrears Expenditure	457157
Grant R Medical Bill	146138	Earn Leave Encashment	58524
Grant R Placement Arrears	1719930	Income Tax - TDS 92 B	5232200
Grant R Salary Bill	28069220	LIC of India	360262
		Medical Bill Reimbursement	146138
		Salary Arrears Expenditure	1632052
		Salary Expenditure - Grantable Staff	22335003
<b>UNIVERSITY GRANTS - SCH 1</b>	<b>0.00</b>	<b>EXPENSES AGAINST UNIVERSITY GRANTS - SCH</b>	<b>525045.00</b>
Earn & Learn Grant R	0	Earn & Lean Scheme Expenses	17775
QIP - Rooftop Solar System Grant R	0	QIP - Rooftop Solar	507270



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Receipts		Amount	Payments		Amount
<b>STUDENT FEES - SCH 2</b>		<b>1698529.00</b>	<b>AUDIT EXPENSES</b>		<b>10000.00</b>
Administrative Charges	124247		Audit Fee Expenses		
Admission Fee	10659		Internal Audit Fee	10000	
Ashwamedh Fee	17659				
Book Bank Fee	18745		<b>LEGAL EXPENSES</b>		<b>240.00</b>
CDF Fee	123510		Legal Expenses	240	
Central Assessment Fee	32640				
Commerce Practical Fee	19536		<b>MISC. EXPENSES</b>		<b>870.00</b>
Competitive Exam Entrance Fee	3700		Misc. Expenses	870	
Computer Fee	800				
Computer Registration Fee	12820		<b>ADMINISTRATIVE EXPENDITURE - SCH 5</b>		<b>491805.14</b>
Corpus Fund	1760		Admission Cancelled	6044	
D.M. Fund	9245		Advertisement Expenses	32000	
E.A. Book Fee	29726		AMC Software 4.4.1	11800	
Eligibility Fee	91930		AMC Website 4.4.1	10691	
Exam Fee	129395		Bank Charges & Commission	14430	
Exam Form Fee	7340		Cleaning Material Expenses	4414	
G.B.Fee	67964		Covid sanitization Material	3089	
Gymkhna Fee	38997		Electricity Charges	35500	
Internal Marks Fee	44600		Honararium - IQAC Dept	3000	
Laboratory Fee	34192		Honararium - Other Activities	4500	
Late Fee	5250		Internet Charges	17000	
Lib. Book Lost Fine	1025		LPG Refilling	863	
Library Fee	39043		Pesticides Expenses	1380	
Magazine & Student Acti. Fee	380413		Postage & Telegrame	50	
Maintenance Charges	84261		Printing - Flex Expenses	39557	
NSS Fee	4296		Printing & Xerox Expenses	13528	
Other Fee	81174		Programme Expenses	13288	
Physical Education Fee	24519		Remuneration - Eligibility Work	45520	
Project Fee	4340		Remuneration - Medical Checkup	4720	
Statement of Marks	31960		Sharad Joshi Lectureseries Expenses	1416	
Student Aid Fund	4577		Short Term Expenses	10068	
Student Health Fee	16702		Stationary Expenses	47881	
Student Insurance Fee	4550		Sweeper Charges	116000	
Student Welfare Fund	22312		T.A. & D.A. - Non Teaching Staff	4670	
Super Late Fee	300		T.A. & D.A. - Teaching Staff	1406	
T.C.Fee	3700		TDS 94 C Paid	400	
Tution Fee	103170		TDS Return Charges	18000	
University Development Fee	56301		Tea & Refreshment	14640	
University Registration Fee	11171		Tonner Refilling - Printer	13850	
			Transport Charges	2100	
			<b>LIBRARY EXPENSES - SCH 5</b>		<b>14211.00</b>
			I Card Stationery Expenses	2911	
			Library Cards	2000	
			Periodical Expenses	9300	
<b>OTHER RECEIPTS</b>		<b>76935.00</b>	<b>REPAIR &amp; MAINTENANCE - SCH 5 4.4.1</b>		<b>61801.00</b>
Interest Received	76935		Repair & Maintenance - Building	4000	
			Repair & Maintenance - Computer	23400	
			Repair & Maintenance - Electrical	2224	
			Repair & Maintenance - Other	1000	
			Repair & Maintenance - Plumbing	6376	
			Repair & Maintenance - Water Purifier	24801	
			<b>SPORTS EXPENSES - SCH 5</b>		<b>83304.00</b>
			Pune Distrct Sports Pro-Rata	0	
			Sport Tournament Expenses.	18390	
			T.A.D.A Sports Participation	64914	
			<b>EXAM EXPENSES - SCH 4</b>		<b>263850.00</b>
			FY Term Exam Expenses	0	
			S.Y.T.Y. Annual Exam Univesrity Share	263850	



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Receipts		Amount	Payments		Amount
<b>STUDENT FEES - SCH 2</b>		<b>1698529.00</b>	<b>AUDIT EXPENSES</b>		<b>10000.00</b>
Administrative Charges	124247		Audit Fee Expenses		
Admission Fee	10659		Internal Audit Fee	10000	
Ashwamedh Fee	17659				
Book Bank Fee	18745		<b>LEGAL EXPENSES</b>		<b>240.00</b>
CDF Fee	123510		Legal Expenses	240	
Central Assessment Fee	32640				
Commerce Practical Fee	19536		<b>MISC. EXPENSES</b>		<b>870.00</b>
Competitive Exam Entrance Fee	3700		Misc. Expenses	870	
Computer Fee	800				
Computer Registration Fee	12820		<b>ADMINISTRATIVE EXPENDITURE - SCH 5</b>		<b>491805.14</b>
Corpus Fund	1760		Admission Cancelled	6044	
D.M. Fund	9245		Advertisement Expenses	32000	
E.A. Book Fee	29726		AMC Software 4.4.1	11800	
Eligibility Fee	91930		AMC Website 4.4.1	10691	
Exam Fee	129395		Bank Charges & Commission	14430	
Exam Form Fee	7340		Cleaning Material Expenses	4414	
G.B.Fee	67964		Covid sanitization Material	3089	
Gymkhana Fee	38997		Electricity Charges	35500	
Internal Marks Fee	44600		Honararium - IQAC Dept	3000	
Laboratory Fee	34192		Honararium - Other Activities	4500	
Late Fee	5250		Internet Charges	17000	
Lib. Book Lost Fine	1025		LPG Refilling	863	
Library Fee	39043		Pesticides Expenses	1380	
Magazine & Student Acti. Fee	380413		Postage & Telegrame	50	
Maintenance Charges	84261		Printing - Flex Expenses	39557	
NSS Fee	4296		Printing & Xerox Expenses	13528	
Other Fee	81174		Programme Expenses	13288	
Physical Education Fee	24519		Remuneration - Eligibility Work	45520	
Project Fee	4340		Remuneration - Medical Checkup	4720	
Statement of Marks	31960		Sharad Joshi Lectureseries Expenses	1416	
Student Aid Fund	4577		Short Term Expenses	10068	
Student Health Fee	16702		Stationary Expenses	47881	
Student Insurance Fee	4550		Sweeper Charges	116000	
Student Welfare Fund	22312		T.A. & D.A. - Non Teaching Staff	4670	
Super Late Fee	300		T.A. & D.A. - Teaching Staff	1406	
T.C.Fee	3700		TDS 94 C Paid	400	
Tution Fee	103170		TDS Return Charges	18000	
University Development Fee	56301		Tea & Refreshment	14640	
University Registration Fee	11171		Tonner Refilling - Printer	13850	
			Transport Charges	2100	
			<b>LIBRARY EXPENSES - SCH 5</b>		<b>14211.00</b>
			I Card Stationery Expenses	2911	
			Library Cards	2000	
			Periodical Expenses	9300	
<b>OTHER RECEIPTS</b>		<b>76935.00</b>	<b>REPAIR &amp; MAINTENANCE - SCH 5 4.4.1</b>		<b>61801.00</b>
Interest Received	76935		Repair & Maintenance - Building	4000	
			Repair & Maintenance - Computer	23400	
			Repair & Maintenance - Electrical	2224	
			Repair & Maintenance - Other	1000	
			Repair & Maintenance - Plumbing	6376	
			Repair & Maintenance - Water Purifier	24801	
			<b>SPORTS EXPENSES - SCH 5</b>		<b>83304.00</b>
			Pune District Sports Pro-Rata	0	
			Sport Tournament Expenses.	18390	
			T.A.D.A Sports Participation	64914	
			<b>EXAM EXPENSES - SCH 4</b>		<b>263850.00</b>
			FY Term Exam Expenses	0	
			S.Y.T.Y. Annual Exam Univesrity Share	263850	



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Receipts	Amount	Payments	Amount
		<b>UNIVERSITY CONTRIBUTION - SCH 4</b>	<b>353790.00</b>
		Affiliation Expenses	222580
		Eligibility Contribution	63350
		Pro-Rata Board of Sports	22440
		Pro-Rata Board of Student Welfare	20400
		Pro-Rata Health Center	4620
		Pro-Rata NSS Section	5100
		Pro-Rata PG Section	15300
		<b>By Balance As On 31/03/2022:</b>	
		<b>Cash-in-hand</b>	<b>0.00</b>
		Cash	
		<b>Bank Accounts</b>	<b>3236610.76</b>
		Bank of Baroda - UGC A/c. 1270	363166
		Bank of India Exam A/c. 13978	14630
		Bank of India Non-Salary A/c. 18914	448518
		BOM Earn & Learn A/c. 111309	53994
		BOM Exam A/c. No. 8078	995569
		BOM PF A/c 60121739106	5425
		BOM Salary A/c 98977	239565
		SBI Saving A/c. 71989	0
		SBI Scholarship A/c 71912	1115744
<b>Total Rs.</b>	<b>38229004.90</b>	<b>Total Rs.</b>	<b>38229004.90</b>

  
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CHAKAN SHIKSHAN MANDAL'S  
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SCHEDULE - 5 : ADMINISTRATIVE EXPENSES

PARTICULARS	AMOUNT
Admission Cancelled	6044.00
Advertisement Expenses	32000.00
AMC Software 4-4-1	11800.00
AMC Website 4-4-1	10691.00
Bank Charges & Commission	14430.14
Cleaning Material Expenses	4414.00
Covid sanitization Material	3089.00
Electricity Charges	35500.00
Honararium - IQAC Dept	3000.00
Honararium - Other Activities	4500.00
Internet Charges	17000.00
LPG Refilling	863.00
Pesticides Expenses	1380.00
Postage & Telegram	50.00
Printing - Flex Expenses	39557.00
Printing & Xerox Expenses	13528.00
Programme Expenses	13288.00
Remuneration - Eligibility Work	45520.00
Remuneration - Medical Checkup	4720.00
Sharad Joshi Lectureseries Expenses	1416.00
Short Term Expenses	10068.00
Stationary Expenses	47881.00
Sweeper Charges	116000.00
T.A. & D.A. - Non Teaching Staff	4670.00
T.A. & D.A. - Teaching Staff	1406.00
TDS 94 C Paid	400.00
TDS Return Charges	18000.00
Tea & Refreshment	14640.00
Tonner Refiling - Printer	13850.00
Transport Charges	2100.00
<b>Total : A</b>	<b>491805.14</b>

  
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PARTICULARS	AMOUNT
<b>SPORTS EXPENSES</b>	
Pune Disrtict Sports Pro-Rata	0.00
Sport Tournament Expenses.	18390.00
T.A.D.A Sports Participation	64914.00
<b>Total : B</b>	<b>83304.00</b>
<b>REPAIR &amp; MAINTENANCE</b> <span style="margin-left: 20px;">4-411</span>	
Repair & Maintenance - Building	4000.00
Repair & Maintenance - Computer	23400.00
Repair & Maintenance - Electrical	2224.00
Repair & Maintenance - Other	1000.00
Repair & Maintenance - Plumbing	6376.00
Repair & Maintenance - Water Purifier	24801.00
<b>Total : C</b>	<b>61801.00</b>
<b>LIBRARY EXPENSES - SCH 5</b>	
I Card Stationery Expenses	2911.00
Library Cards	2000.00
Periodical Expenses	9300.00
<b>Total : D</b>	<b>14211.00</b>
<b>TOATL A+B+C</b>	<b>651121.14</b>

  
 Principal  
 C.S.M's Arts & Commerce Colleg  
 Chakan, Tal-Khed, Dist-Pune





# Envoiremental Audit Report

## Description:

### A) Area

1. Total area of the campus: 5.25 Acres
2. Build up area: 17920 Sq. Ft.

### B) People

1. Number of Student: 729 Students
2. Number of Permanent Staff: 11
3. Number of Temporary Staff: 04

### C) Water Audit

1. Sources: Nagarpanchayat water connection, three bore wells, rainwater-harvesting [5000+3000sq feet roof area on two main buildings]. Run off this water is used for bore well recharge. Water purification plant is erected and is operational. No pollutants are released in drain water from the college campus.
2. Month wise consumption in Litters: 25,000 litres. to 35,000 litres. [Approximately]
3. Purpose wise-consumption per month:
  - Drinking: 10,000 litres.
  - Gardening: 8,000 litres.
  - Toilet: 12,000 litres.
4. Total storage capacity: 35,000 litres.
5. Purification methods: Water Purification Plant (5 Outlets)
6. Water quality testing reports: Attached
7. Methods used for rain water harvesting: Collection of roof water and refilling the bore wells, Conservation of water by building bund.
8. Practices followed to save water: Campaigning among the staff and students for the awareness regarding conservation of water, storing available rain water and recycling of used water. During the visit no inadvertent losses of water through leaking pipes, faulty taps or evaporation loss of stored water was noticed. Covered potable water is not discarded every day. Maintenance of pipes and taps is done. Dual mode flush tanks are used.

### D) Air

There are no polluting industries, traffic (bus, train hubs) nearby. There is no unpleasant odour / smog in the air. No dust or any apparent particles in air are hampering the visibility on the campus. Air quality testing on the site is not done, however we observed presence of LICJHENS on tree trunks (epiphytes) and on the rocks [lithophytes) which are good indicators of no or minimal air pollution.

### E) Soil

Soil testing for physical nature and chemical composition has not been done. Good amount of top soil is seen on the area under study. Tree plantation with different species was observed. Existing trees and shrubs were kept undisturbed, except for the construction area. Boulders are used to construct a bund at lower slopes to prevent soil erosion. More bundings are also proposed at different levels.

### F) Waste Disposal Audit

Being an Arts and Commerce college there is no biological chemical waste from laboratories. No hazardous waste is generated.

Biodegradable waste is collected and processed in a bio-composting pit of 12x10x8 feet. Mainly leaf litter is disposed in this pit. Compost is used as manure for the plants. Paper is a major source of waste. The waste papers are given to paper scrap dealer for recycling. Non-degradable waste like plastic, rubber, thermocol, glass, metals etc. are given to scrap dealer for recycling. A well-equipped computer lab is setup in the college. An MoU has been signed with an authorised e-waste management company. Good awareness of use of all papers before disposing was noted among the staff. One Sided blank

papers are used to take print outs for office use. No tissue papers or toilet papers are being used on the campus.

**G) Energy Audit:**

College activity is mainly dependent of electricity as source of energy. All classrooms are well lit with natural light. They are well ventilated, minimizing use of artificial lighting and fans.

As an alternative source of energy solar system, diesel generator, battery inverters are used.

Methods and practices used for electrical energy conservation by the college are: Switch off unwanted electrical appliances

Installed only necessary electrical lights and gadgets

Use of energy efficient appliances like LED lights

No use of artificial lighting during the day

There is use of natural light and wind in classrooms and office spaces, sufficient natural light and ventilation in classrooms. Solar Energy Plant of the capacity of 10KVA is installed for the generation of electricity.

**H) Natural Environment**

**Flora:**

Dry deciduous trees, patches of conglomeration of large boulders, scrubs and rocky outcrops with associated flora and fauna is the overall composition of ecosystem. It was not possible to enumerate faunal species during one visit, however, those encountered during this visit and few from the observations of accompanying members of the staff are enlisted. Similarly ephemeral (short live% seasonal) plant species could not be recorded during this visit, from previous available data; approximately 360 species of plants are recorded on the campus.

Plant species (trees, shrubs, climbers and non-flowering plants) recorded during site visit are as follows:

Ziziphus mauritiana (Bor)  
 Holoptelia integrifolia (Wawal)  
 Ailanthus excelsa (Maharukh)  
 Wattakaka volubilis ( Harandudi)  
 Limonia acidissima (Kavath)  
 Opuntia sp (Fadya nivdung)  
 Abrus precatorius (Gunj)  
 Dalbergia lanceolaria ( Phansfii)  
 Santalum album (Chandn)  
 Phoenix sylvestris (Shindi)  
 Ziziphus caracutta (Ghatbor)  
 Cadaba fruticosa (Kadaba)  
 Cassia auriculata (Tarwd)  
 Capparis grandis (Pachunda)  
 Casuarina equisetifolia (Khadasherni)  
 Polyalthia longifolia (Asupalav)  
 Emblica officinalis (Awqla)  
 Artocarpus heterophyllus (Fanas)  
 Azadirachta indica (Kadulimb)  
 Cassia siairieãKãShid)  
 Plumeria rubra (Chafa)  
 Mangifera indica (Amba)  
 Terminalia catappa (Khota Badam)  
 Tamarindus indica (Chinch)  
 Melia azadirachta (Bakan nimb)

Flueggea leucopyrus (Pandharphali)  
 Araucaria heterophylla (Christmas tree)  
 Ricinus communis (Erand)  
 Michelia champaca (Sonchafa)  
 Neolamarckia cadamba (Kadamb)  
 Bauhinia variegata (Kanchan)  
 Ficus benghalensis (Wad)  
 Ficus religiosa (Pimpal)  
 Delonix regia (Gulmohar)  
 Inga dulce (Vilayati chinch)

Multiple shrubs, herbs, climbers and few grasses were recorded. Lichen was seen on tree trunks and rocks, mainly in the undisturbed patches in the campus, Invasive species like Parthenium histeroforus (Congress grass), Lantana camara and Eupatorium triplinerve were recorded in mixed patches of undergrowth.

**Fauna:**

A large portion of the land is kept undisturbed, without any construction human activity. Reference ecosystem fauna are richly represented by herpetofauna, avifauna, Insects and arachnids. Small mammals like rodents are naturally found on the campus. There are projects to attract birds, butterflies and other insects like installing artificial bird's nests, and insect and bird friendly plantations. List of animals visiting or resident in the campus e:g. dogs, cats, cattle, cobra, russell viper, rat snake, monitor Skink, common civet, and termites. Birds like crow, house sparrow, common drongo, white throated kingfisher, purple sunbird , common shrike, black kite, magpie robin Indian robin, common myna, small green bee eater, spotted dove, red vented bulbuls, red whiskered bulbul and iora were spotted during the site visit.

**I) Environment Education & Awareness**

Environmental education is a part of the syllabus. Environment awareness programmes are also conducted in the college to sensitize staff as well as students about nature conservation and conservation of natural resources. The College has a nature club and trekker's club, which is run by the staff and students.

**1) Carbon Accounting:**

CO<sub>2</sub> or CO production on the campus and CO<sub>2</sub> sequestered by the plants should be equal for ideal environmental condition. Other than burning of confidential papers, there is no major source of CO<sub>2</sub> production on the campus. There is sufficient vegetation on the plot to sequester this CO<sub>2</sub>.

**Socio-Cultural Environment Audit:**

There are several social and cultural events organised by the college for the staff members and students like Sports, street plays, Film screenings, literature fests At least two events are organised per month. This helps in building social and cultural bonding which boosts positive working atmosphere among the participants.

There are different sports events take place on the college ground which build team spirit and maintain physical fitness of the students.

No tobacco zone is strictly followed on the campus

**Suggestions/Remedial measures**

Few observations during site the visit compelled give certain suggestions which will help in maintaining and improving environmental health of your Institute.



1. The trees which are planted are mainly like Ashok (Asupalav) , Suru (Khadsherani), Kashid, Gulmohur, Vilayati chinch. However few indigenous plant species like Kadamb, Kanchan and few ficus species have been planted
2. Bunding with local boulders should be done as early as possible to stop top soil erosion by rain water runoff from higher gradient to lower gradient. Two locations for this bunding were identified during the site visit.
3. Instead of burning, confidential papers can be shredded in the machine and then given for recycling.
4. Awareness about good diet and nutrition can be increased by lectures by the experts which can help the students to get rid of malnourishment and related ailments.
5. Environment awareness can be increased by organising seminars and talk by experts on the campus.
7. More boards displaying tobacco should be placed as the law.
8. This can be achieved by less CO<sub>2</sub> production by not burning any organic waste in the campus and planting maximum possible plants. Broad leaved plants have mote capacity absorb polluting gases and produce more oxygen during photosynthesis. Lawns consume lot of water and produce relatively less Oxygen.
9. Trees in the campus can have name plates with brief information to create awareness and interest about flora

#### Conclusion

The Green Audit (Environmental Audit) of CSM's Arts and Commerce College, Chakan was conducted on the site on 27/02/2023 as per the request of Prin. Dr. Rajesh Latane. Mr. Yogeshji Mahajan Sir, RFO, Rajgurunagar (MAP), carried out the audit. Mr. Atul Savakhande Sir, Prin. Dr. Rajesh Latane, Prof. Dr. Shivaji Shelke, Prof. Vikas Deshmukh, Prof. Dr. Rajendra Rasal, Mr. Aniket Kadam and the trustee of CSM Hon. Shri. Motilalji Sankla Sir and Dr. Avinashji Argade Sir accompanied the team and gave valuable inputs.

By and large teaching institutes have less negative environmental impact of their overall activities and positive cultural and social impact.

As the college is constructed on rural and agricultural land we found quite rich floral and faunal diversity with few rare plant species. Part of the plot has original vegetation representing reference ecosystem. It is also rich in herpetofauna as evident from rat snake sighting during our visit.

Large area of the college plot is without any construction or manmade activity with minimum impact on existing ecosystem.

Many cultural, social, sports activities are conducted in the college. There are regular awareness programmes on nature and environment awareness are organised in the college.


With few changes in the existing operational practices CSM's Arts & Commerce College, Chakan, can be an ideal role model for any educational institute.




Signature and seal

Mr. Yogesh S. Mahajan  
Range Forest Officer  
Rajgurunagar (MAP) at Chakan  
Dist.- Pune Maharashtra 410501



  
स्वातंत्र्याचा अमृत महोत्सव  
"वृक्षवल्ली आम्हा सोयरे वनचरे"  
Email ID: rforajgurunagarmap@gmail.com

  
महाराष्ट्र शासन  
वनविभाग

वनपरिक्षेत्र अधिकारी राजगुरुनगर (भवका)  
स्थित चाकण यांचे कार्यालय  
माणिक चौक, चाकण - शिक्रापुर रोड, चाकण,  
ता. खेड, जि. पुणे - 410501.

जावक क्र./अक्षय 2081 / सन 2022-23, चाकण 410501 दिनांक - 17/02/2023

Memorandum of Understanding  
Between

Chakan Shikshan Mandal's  
Arts and Commerce College Chakan Tal- Khed Dist- Pune Pin- 410 501  
(Hereafter mentioned as the College)

And

Range Forest Office  
Government of Maharashtra  
Chakan - Shikrapur Road, Manik Chowk,  
Chakan Tal- Khed Dist-Pune Pin 410501

This Memorandum of Understanding is signed between the above two parties with the following objectives.

Objectives

A) To create awareness about environment protection among the students and citizens by organising various activities

B) To organise activities like tree plantation within the college campus and outside the college campus.

C) To create awareness regarding Leopard-Man conflict among the students and the Staff.

D) To create awareness regarding the safety of the students from the reptiles like poisonous snakes, non-poisonous snakes and other hazardous elements.

E) To create awareness among the students regarding controlling air pollution, water pollution and soil pollution.

F) To acquaint the students with their duties and responsibilities regarding forest laws

G) To conduct environment audit of the college campus and make the stakeholders aware of the shortcomings if any.

H) To organise activities, like poster making, essay writing, elocution, debating street play etc. regarding the environment protection and its awareness.


Plan of action


The two parties signed this Memorandum of Understanding are bound to fulfil the objectives mentioned above by organising seminars, lectures, workshops and the activities like poster making, essay writing, elocution, debating, street play, etc.

For the conduct of environment audit, the Range Forest Office, Chakan will take an initiative and visit the college campus with the expert team. They will make the analysis and interpretation of the information they get on the site. They will give the suggestions for the betterment of environment and ecology in the campus.


This memorandum of understanding shall be in effect from 17/2/23 up to the duration of Six years since the date of signing it.

Prin. Dr. Rajesh Latane  
CSM's Arts and Commerce College,  
Chakan, Tal.- Khed,  
Dist.-Pune 410501







Mr. Yogesh S. Mahajan  
Range Forest Officer  
Rajgurunagar (MAP) at Chakan  
Dist.- Pune Maharashtra 410501



Witness

1. Sawakhaude A.B. 

2. Dr. Shirgji Shelake 



स्वातंत्र्याचा अमृत महोत्सव  
"वृक्षवल्ली आम्हा सोयरे वनचरे"

Email ID: rforajgurunagarmap@gmail.com



महाराष्ट्र शासन  
वनविभाग

वनपरिक्षेत्र अधिकारी राजगुरुनगर (भवका)  
स्थित चाकण यांचे कार्यालय  
माणिक चौक, चाकण - शिक्रापुर रोड, चाकण,  
ता. खेड, जि. पुणे - 410501.

जावक क्र./आख/ 2082 सन 2022-23,

चाकण 410501 दिनांक - 17/10/2023

**Environmental Audit**  
**Green Audit Report**  
CSM's, Arts and Commerce College, Chakan  
2022-23

**Introduction**

It is advisable to get green audit of a place before starting any particular activity on that place. The effect of such activity can be of many folds and may be positive or negative in terms of environmental health. For example, release of toxic gases can have hazardous effects on surrounding flora and fauna. The plantation on the site can help restoring degrading ecosystem. Any teaching institute by enlarge has less environmental impact as compared to a manufacturing industry. Any human activity has some impacts on its biotic and abiotic environment. It also modifies social and cultural environment through its various projects and activities. This impact can be negative or positive. Environmental Audit takes into consideration historical aspects of biotic, abiotic, social and cultural environment. The Impacts of the activity on this land, in short, affects the land. Depending on reports of environmental audit, measures can be taken to reduce negative impacts and proactive measures to maintain existing biodiversity, soil quality and quantity, rain water harvesting and maintaining healthy social and cultural environment.

**Historical Perspective**

CSM's Arts and Commerce College, Chakan is established in 1986 on an arid scrub land ecosystem by constructing few RCC buildings and clearing a land patch to make playground. It has few medium sized trees, few shrubs, annual herbs and climbers. There are patches of large boulders with associated herpetofauna. This plot is surrounded by agricultural land. There is significant gradient to this plot with free run-off of rain water carrying top soil into a canal. No cultural resources like temple, monument or archaeological site are identified on this land.

**Land use change**

The college acquired this plot and constructed few RCC structures like offices, classrooms, playgrounds and a canteen. For the construction activity local stones are used. The playground is levelled with removal of boulders and a little harm to existing ecosystem.

**Benefits of Green Audit:**

If Green Audit is enforced in an effective way then there are many advantages. It gives us detailed information of available flora and fauna, historical data about biodiversity, any impact of the activity carried on the campus on biodiversity and if this impact is negative then possible remedial measures can be taken to correct it. It may be recognized the cost saving methods through waste minimizing and managing. It way point out the prevailing and forthcoming complications authenticate conformity with the implemented laws, empower the organizations to frame a better environmental performance. It portrays a good image of a the institute which helps building better relationships with the group of stakeholders.

The team of experts: Visited the site on 27/2/23 and noted the details as follows.



## Green Campus Policy Report

The impetus for a successful Green Campus must begin at the top and emanate throughout the rest of the campus. Without a strong message of commitment and involvement from both the Chairperson and Members of the Committee, well-intentioned initiatives may be too fragmented to allow for Institute-wide participation. Thus in view of this, the committee will plan and execute to:

1. Seek views of all the Stakeholders to make the Go Green Campus initiative functional throughout the year.
2. Conduct the Campus' environmental impacts to identify the targets for improvements.
3. Establish a Green Campus Environmental Ethic Awareness campaigns.
4. Set forth a Green Campus Mission and a Statement of Principles.
5. Link Green-Campus activities to Academics in the Institute.
6. Organize Awareness Programs for the students, faculty and society.
7. Chart out a yearly planner for the Institute, local community and Stakeholders.
8. Develop a strategic plan and create student teams to carry out specific tasks of the strategic plan. For instance, a plan to save energy at the institute level with time bound plan to install Solar Power Station mandatorily either at the top of Institute building or in open field. This will enable the institute to have 24x7 power supply.
9. Phase out the CFL and conventional light source such as bulbs and tube lights, halogen and mercury street/campus lights and get them replace by the LEDs.
10. Conduct an Annual Green, Environment and Energy Audit.
11. Purchase only Energy Efficient Computers viz: "ENERGY STAR" or any other equivalent.
12. Establish public/private partnerships with personnel from federal, state, and local environmental agencies, utilities, and the business community.
13. Evaluate daily operations in terms of pollution prevention, waste stream management, and energy efficiency reducing, reusing, recycling, and repairing wherever possible.



14. Secure a commitment up front from the people in charge that well-founded recommendations will be acted upon once audits are completed.

**C. Promotion of "Save Energy Tips" in and outside the Institute:**

- Activate power management features on your computer and monitor so that it will go into a low power "sleep" mode when you are not working on it.
- Turn off your monitor when you leave your Table.
- Activate power management features on your laser printer.
- Whenever possible, shut down rather than logging off.
- Turn off unnecessary lights and use daylight instead.
- Avoid the use of decorative lighting.
- Use LED or compact fluorescent bulbs.
- Keep lights off in conference rooms, classrooms, lecture halls when they are not in use.
- Use the fans only when they are needed.
- Unplug appliances not plugged into power strips (like TVs, Refrigerators, ACs, tea/coffeepots, printers, faxes, and chargers etc.)

**D. Waste water Management/ Rainwater harvesting:**

The Institute has to work in the direction of waste water management particularly in student's hostels. Water flow restrictors on bathroom faucets and showers, low water flow toilets and automated urinal flushers should be used to cut down campus water use. The Institute will take all necessary measures to implement waste water management /rain water harvesting.

**E. Major Green Campus Initiatives:**

- Installation of Solar Power Station
- Waste water Management/ Rainwater harvesting
- Development of Sewage Water Treatment Plant
- Use of Micro-scale techniques
- Sensor based energy conservation
- Displayed poster on E-waste Management
- Maintenance of water bodies and distribution system in the campus





- MIS to make paperless administration
- Plastic free Campus
- Tree Plantation Drive
- Cleanliness Drive
- Landscaping and gardens
- Use of LEDs only
- Digital Library/ E-Learning Centre
- Organization of sensitization programmes for the stakeholders
- Green, Environment and Energy Audit conducted

The Institute will make all the necessary efforts to involve the students, faculty and staff in "Green Campus Initiatives" by designating the volunteers of Nature and Trek Club, NSS with green campus initiative slogan specially designed for the purpose.

  
**Coordinator**  
**I.Q.A.C.**  
**Arts & Commerce College**  
**Chakan, Tal-Khed, Dist-Pune.**



  
**Principal**  
**C.S.M's Arts & Commerce College**  
**Chakan, Tal-Khed, Dist-Pune.**

### Policy Document on the Green Campus

**Green Campus:** A Green Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of mankind.

**Objectives of the Go Green Programme:** The first step of the Go Green Programme involves establishing a viable Green-Campus Committee, within the organizational structure of the Institute. Hence, to give this initiative more clarity and authenticity, we now roll out a POLICY DOCUMENT spelling out the strategies, plans and other allied tasks to make this Program functional officially.

We believe that greening the campus is all about sweeping away wasteful inefficiencies and using conventional sources of energies for its daily power needs, correct disposal handling, purchase of environment friendly supplies and effective recycling program. The administration of the Institute believes that everyone has to work out the time bound strategies to implement green campus initiatives. These strategies need to be incorporated into the institutional planning and budgeting processes with the aim of developing a clean and green campus. Every individual of Vidya Bharati Campus will work, may he/she be a student, faculty and support staff to foster a culture of self-sustainability and make the entire campus environmental friendly. The Green Campus Initiatives (GCI) will enable the institution to develop the campus as a living laboratory for innovation.

#### Composition of the Go- Green Committee

1. Principal of the college- Chairperson
2. IQAC Coordinator- Secretary
3. Faculty Representative nominated by the Principal
4. Student Representative- General Secretary of the college
5. Non-Teaching Staff Representative- Office Superintendent
6. Parent Representative- Secretary of the Parent Teacher Association
7. Industry Representative- Member of Alumni Association

#### B. Role of the Go- Green Campus Programme:



## Fire and Safety Audit

Outward No-MFS/LA/RF-513/RD-492

Date 17 / 03 / 2023

To  
The Principal  
Arts and Commerce College,  
Chakan, Tal.- Khed.  
Dist. Pune.

Sub: Submission of Fire Safety Audit Report...

Dear Sir,

This has reference of your purchase order No ..... Dated ..... for conducting fire auditing. We thank you very much for issuing us the order for the works. We are thankful to the Principal for his contributions for valuable inputs. We are happy to submit this Fire safety Audit report herewith for your information.

This fire safety audit consists of three parts

1. Check list of the questionnaires' for the audit
2. Calculation the building areas with recommendations of Fire safety system installations with fire safety guidelines like sign images etc.
3. Three-Step action plan for the Fire-system installation

Please, go through the report to make every attempt for taking necessary actions upon the recommendations and keep this for your records.

Hope you will understand the seriousness, hazard, threat of fire with the losses that may be consequences of the accident.

Thanking you,

Authorised Sign

Akshay Chandrakant Digitally signed by Akshay  
Chandrakant Mahajan  
Mahajan Date: 2023.03.23 16:27:28 +05'30'

Paradise fire and security Pvt Ltd  
Ravet (Pimpri- Chinchwad)

Attached herewith

1. Check list
2. Building Calculations chart
3. Action Plan



Mob-8563066066/8575066066  
Email-[sales@paradisefire.in](mailto:sales@paradisefire.in)  
Website-[www.paradisefire.in](http://www.paradisefire.in)

## CERTIFICATE

This is to certify that

Chakan Shikshan Mandal's

**Arts and Commerce College, Chakan**


Tal-Khed, Dist-Pune, Maharashtra- 410501.

*Has Undergone Fire Safety Audit on. 17 /03 / 2023*

**Audit Undertaken By:**

Shri. AKSHAY MAHAJAN  
Paradise Fire and Security Pvt Ltd  
103, Blue Berry Plaza, Dy patil Collage Road,  
Above Axis Bank, Ambedkar Chowk, Ravet Pimpri chinchwad 411033

**Date: 17 / 03/2023**

 103, Blue Berry Business Plaza,  
Above Axis Bank, Ravet, Pune-412101



**CHART SHOWING THE DETAILS OF FAULT FINDING WITH REMEDIAL ACTIONS TO BE UNDERTAKEN.**

Sr. No.	Short comings / Faults finding of Audit	Current Position	Recommendation
1	Responsible persons for Fire Safety Audit	No	Principal shall appoint team per building
2	Pre-Post Fire Audit	No	Shall be conducted
3	Fire NOC from State Authority	No	It's mandatory Shall be obtained.
4	Measurement of areas of premises	Yes	Compiled in Fire files
5	Identification of Fire hazards	No	Spots shall be remembered
6	Suspected areas Survey	No	Shall be monitored
7	Safe distance from burnable	No	15 MTR Must be kept
8	Battery, Diesel engine, Server safety	No	Portables shall be placed
9	Sign Boards of Fire safety	No	Sign boards shall be placed
10	Large Water sources identification	No	Shall be tapped, visible & known
11	Double Doors (02) Exits open/sign Board	No	Regular entry & Fire exit shall be kept
12	Portable Fire extinguishers class wise	Yes	Installed at all required places
13	Hydrant system	No	Shall be installed at all required places
14	Training	Yes	Conducted for all
15	Mock Drill for fire.	Yes	Shall be conducted for all people in college
16	Head count	No	Record of entry & exit shall be kept
17	Integrated announcement system	Yes	Installed in college
18	Notice Board of Trained person	Yes	Displayed
19	Hydrant System Hose Rill Sprinklers	No	Shall be installed at all required places
20	Fire Detection System Smoke Detection System	No	Shall be installed at all required places

Name of organization: **Arts and Commerce College, Chakan**

Place: Chakan, Tal.- Khed. Dist.- Pune 410501 Maharashtra

Authorised Person: Principal Dr. Rajesh Latane

Responsible Person: Principal Dr. Rajesh Latane

Auditor's name: Mr. Akshay Mahajan

Auditors Qualifications and certificates: .....

Name of Firm: Paradise Fire And Security Pvt Ltd

License No- MFS/LA/RF-513/RD-492

At the end of the audit, we will provide you with a written report detailing short comings in your existing fire and life safety management procedures and systems, and provide best practice guidelines and recommended actions for achieving full compliance.

• Means of Escape • Exit Signs • Emergency Lighting • Compartmentation • Fire Extinguishers • Fire Hose Reels • Sprinkler System • Fire Detection Systems • Building Occupant/Emergency Warning System • Emergency Standby Power Systems • Emergency Procedures • Site Housekeeping • Electrical Equipment • Hazardous Materials.

This report will provide you with the information you need to rectify any identified shortfalls in the site's compliance. With PARADISE FIRE AND SECURITY PVT LTD, RAVET you can rest assured that you will receive the information you need to confirm the compliance levels of your premises - and to take action where required. Might we urge you not to delay - contact our team for more information Contact: 7038956464

**FIRESAFETY AUDIT ACTION PLAN REPORT**

Action plan	Sr. No.	Short comings / faults finding of Audit
1	1	Responsible persons for Fire Safety Audit
	2	Pre-Post Fire Audit
	3	Fire NOC from State Authority
	4	Measurement of areas of premises
	5	Identification of Fire hazards
	6	Suspected areas Survey
	7	Safe distance from burnable to avoid fire due to wild/pasture waste burning
	8	Battery, Diesel, Server safety to protect the data of the College
	9	Sign Boards of Fire safety for knowing the use of the fire equipment%
	10	Large Water sources identification for accident preparation to get water
	11	Double Doors (02) Exits open/sign Board shall be placed to know the exit
	12	Portable Fire extinguishers class wise at all the places of the concerned class of fire
	13	Hydrant system at very building with independent pump house
		Training to all the people in the area staying either permanently or visitor
	15	Mock Drill for fire, war, accident, earthquake
	16	Biometric Head count to be taken at every door of the entry and exit place
	17	Integrated announcement system per building and for all building for announcement.
	18	Notice Board of Trained person so that they will be aware of their responsibility
2	1	Hydrant System for fire Safety
		Hose Rill for fire Safety
		Sprinklers for fire Safety
3	1	Fire Detection System for fire Safety
		Smoke Detection System for fire Safety

Ref. No

**FIRE SAFETY AUDITS BRIEF REPORT WITH ACTION PLANS**

Helping You to Maximise Safety and Mitigate Risk, A Fire Safety Audit is an examination of your premises and relevant documentation to ascertain how your premises are being managed regarding fire safety. It is a snapshot of all aspects of fire safety within your premises or facility, to measure its compliance with relevant state and national regulatory requirements, as well as those that may have been in place or applied at the time of construction (such as specific alternative solutions required by a fire engineering report). Whether performed as a proactive measure, or in response to a reported fault or incident, the primary purpose of the audit is to ensure that the responsible staff/contractors are carrying out their duties in a competent manner and documenting it accordingly. The audit shall provide building, managers with a comprehensive, unbiased review and report on the building's level of fire safety compliance. Maximising on-site fire safety requires the evaluation of numerous elements, and an understanding of how they relate to each other. It is therefore not uncommon for facility owners, management or occupants to be unaware of potential fire risks and hazards at their premises. A Fire Safety Audit is designed to address such issues, providing owners and/or managers with the information they need to take action and eliminate avoidable on-site risks. Issues at an educational facility. Several of the site's fire extinguishers have been installed with incorrect signage, labelling them as being of a different type and purpose. In the event of a fire, this error could have had disastrous consequences. Using the wrong type of extinguisher for the type of fire can place the user in direct danger as well as leading to the spread of a fire.

Upon receiving the Audit Report and becoming aware of the issues, We urge the authorities of the college to take immediate action to rectify the issues and achieve full fire safety compliance for the college.

Sharayu Enterprises is a specialist in conducting Fire Safety Audits Sharayu Enterprises Fire Safety Audit Services are delivered by qualified, highly experienced consultants. We will ensure your building's fire and life safety issues are properly identified, addressed and managed. In undertaking the process, our consultants will communicate the Architect of college building, electrical engineer and college staff to confirm their level of fire safety awareness and knowledge.

For this reason we may also ask to review the following documents; • Evacuation plan. • Emergency response/evacuation training records. • Contractor maintenance records for fire doors, emergency exit lighting, extinguisher and hose reel maintenance, sprinkler and alarm system maintenance, etc.

## Energy Audit

### ENERGY AUDIT REPORT

Chakan Shikshan Mandal's  
**Arts and Commerce College Chakan,**  
Chakan, Tal- Khed, Dist- Pune Pin-410501



Respected by,  
K.K.Electrical Works,  
Plot No. 42, S.B. Patil College  
Ravet, Laxminagar, Pune-411044.  
Email- [sunilkashid110@gmail.com](mailto:sunilkashid110@gmail.com)





**ENERGY AUDIT REPORT**

Conducted by,

Sr. No.	Subject	Page no.
1	Introduction	2
2	Executive Summary	3
3	Status of The College Building	4
	Section 1	5
	Electrical Supply and Billings	
A	Electrical Supply	
B	Sanctioned Demand	
C	Power Factor	
D	Distribution Network	6
E	DG Sets	
	Section 2	7
	Lights, Air-Conditions and Solar PV	
A	Lighting	
B	Air Conditioning load	
C	Solar Power Generation	8
	Appendix -1 General Energy Conservation Tips	
	Appendix -2 List of the suppliers	9



*Patil*  
Principal  
C.S.M.'s Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pune.

- **K.K. Electrical works, Pune** has been entrusted with the task of conducting the Energy Audit and Energy Management Study for the CSM's Arts and Commerce College, Chakan.. The field work and data collection were carried out in May 2023.
- This study encompassed the examination of the existing pattern of energy use in the college and identification of areas where energy and monetary savings could be achieved by employing suitable technique and economic measures.
- The report gives the details of observations of the team along with appropriate recommendations and supporting calculations. We hope that findings of the team will supplement the first of the management in bringing the energy consumption of the office to the lowest possible level.
- This report based on the present operating status of the office. The recommendations are based on various operational parameters examined by the team and the information supplied to the team by the management of the college.

#### **B. EXECUTIVE SUMMARY**

Assignment was conducted and the following areas have been covered in the study.

1. Electricity Bill
2. Distribution Network
3. DG Sets
4. Lights
5. Air Conditioning Load
6. Solar Power etc.

The summary of the observations and recommendations evolved out of the Energy Management Study of the College Building is given below:-

1. The Running Maximum Demand of the college varies is from 5KVA to 25 KVA.

As there are no inductive appliances the power factor is good which is varies from 0.92 to 0.99.

2. Lux level in the classroom at the entrance as well as in the classroom is well. LED tubes are used for lighting purpose.



  
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3. 3 Motors are used for water supply.

- A. 2HP. 1no.
- B. 1HP 1 no.
- C. 2HP 1no
- D. 0.5HP 1no

**C1. STATUS OF THE COLLEGE BUILDING**

CSMs Arts and Commerce College is established in the year 1987.

It imparts higher education in the field of Arts and Commerce. It is located at Agarwadi Road, Chakan, Tal-Khed. Dist-Pune.

The college admits students from all social milieus and empowers them through intensive mentoring and counseling to face the challenges of life and become responsible and sincere sensitized citizens of the Nation.

**C2. Energy sources-**

Electricity is the major energy sources of the college. Electricity supplied by Maharashtra State Electricity Distribution Company Ltd. Diesel generators, invertors, Solar Plant for Power Generation during power cut.

**C3. Energy consumption-**

For the unit/College the applicable BSES electrical tariff is 73LT-VII B I. in two part i. e a fixed cost (Demand Charges) and unit (1100KVAH) rate. The average monthly unit consumption of the College.

**C5. DG Sets-**

There is one DG set of capacity 20 KVA installed in the college.

There is hardly any power cut off so the running hour of DG set is very less.

**C. 6 Air Conditioning-**

In the college, there are three AIR conditioners to maintain comfort temperature in the office.

5×1.5Ton capacity split Airconditioners of

Three star (MEPC)rating.



  
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**SECTION I Electrical supply and Billings**

**1.1 Electrical Supply**

The college is getting electrical supply by the Maharashtra State Electricity Distribution Company Ltd. There is one 3 phase energy meter installed in the premises.

**Also One more meter is installed one single phase old energy meter which is not necessary. It should be disconnected.**

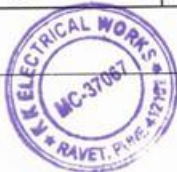
**1.2 Solar Net Meter (NET METERING)** of capacity 10.00KW is installed in the college premises.

Connection type: LT Connection, 3 phase 440 V, 50 HZ

For the purpose of voltage regulation **PARAM** make stabilizer is installed in the college premises to get correct operating voltage to the electrical equipment.

The energy bill and unit consumption of electricity for last year is as below:

Moths	Contract Demand KVA	Sanctioned Load KW	Energy consumption KWH Units	Bill Amount
April 2023	2.00	12.00	167	1979.14
Mar 2023			339	3326.69
Feb 2023			767	6940.12
Jan 2023			1673	14589.11
<b>Dec 2023</b>			<b>1480</b>	<b>37399.69</b>
Nov 2022			1149	10165.19
Oct 2022			1237	10908.13
Sep 2022			1503	12622.14
Aug 2022			1416	11917.31
Jul 2022			1387	11682.35
Jun 2022			1442	12127.95
May 2022			557	4473.44



  
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Total Units (KWH)=13112

Average monthly Consumption=1093.083 say 1100 Units(KWH).

Total Amount paid during the year

=Rupees 1,38,131.26

The electrical connection for the college is LT, 3 phase, 440 V, 50HZ

The location of college .

### 1.3 DISTRIBUTION NETWORK

There is main electrical panel installed near the office. All the main distribution cables are going from the panel to the Buildings, Submersible Pump, Street lights etc.

Sub panels are installed in the buildings. There is a tapping on each floor from the raising mains.

During the study, it is observed that the conductor size is good according to ampere load. No any conductor was found over heated or its insulation burnt.

Adequate size of conductor is going to feed the utility area. So the distribution losses are within limits.

### 1.4 DG SETS

There is a DG set available in the college of capacity 20 KVA for the generation of electricity.

As the power supply is very good in the area so the running hour of DG set is very less.

Start Time	Off time	Diesel Consumption	Unit Generated	Loading R Y B	KW Loading R Y B	Voltage	KWH/litre



*(Signature)*

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The operator may record the operating parameters of the set in the above manner in future.

From the above data management may calculate the units generated by the DG set in an hour and total diesel consumption. The units generated per litre of diesel consumed can hence be calculated on an hourly basis. Thereafter, the monthly figures can be calculated in the similar fashion.

## Section 2 Lights Air condition and Solar PV

### 2.1 Lighting

The total lighting (luminary) load of the college is about 3 KW which includes fluorescent tubes 36w/40w, LED lights /20W/36W etc.

The LED lights is good from Energy efficiency point of view.

LED tube lights are also available in the market which is also good from Energy efficiency point of view. There are 10 numbers of street lights working on electrical supply but this should be connected with solar power and battery. These lights are switched on in the night with the help of timer.

During the study, tube lights were ON in the classroom and it was observed that lux level (240-320) was good.

### 2.2. Air Conditioning Load

In the unit, there are five number of ACs of capacity 1.5 tons of split type, 3 star rated units (MEPC) To maintain comfort temperature in the office.

It is recommended that whenever new split AC are being installed they should be of 5 star rating.

Energy consumption in star rated split type ACs is given as below:

S. No	Type of AC	Rated TR	Star	KW
1	Split	1.5	***	1.65-1.74
2	Split	1.5	***	1.65-1.74
3	Split	1.5	***	1.65-1.74
4	Split	1.5	***	1.65-1.74
5	Split	1.5	***	1.65-1.74



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Chakan, Tal-Khed, Dist-Pune.

Total connected load maximum demand of the college is calculated as under:

Sr. No	Equipment's	Capacity	Nos.	Total KW
1.	Tube LED, Bulb (Lighting)	20w each	61	1.22
2.	Fans	75 w each	47	3.525
3	Computers and laptops	200 w each	72	14.400
4	Printers	30 w each	10	0.300
5	Xerox Machine	100 w each	2	0.200
6	Street Lights	80 w each	10	0.800
7	Borewell Pump A . 2hp B. 1 hp C. 2 hp Submersible D.0.5hp		1 no. 1 no. 1 no.	Total 5.5hp= 5.5×0.746 =4.103KW  4.103
			Total	24.548 KW

Total maximum connected load demand=24.548KW

Maximum Load Demand = 25KVA (Power Factor assumed to be 0.9)

All load is supplied Maharashtra State Electricity Distribution Company Ltd and SOLAR PV system.

#### SOLAR POWER GENERATION

There is a solar photovoltaic

(SPV) unit for power generation with capacity 12 KVA (10KW).

The SPV is connected with the LT supply with some relay /sensor which keeps sensus of electrical supply. When there is no electrical supply, the SPV will generate electricity. When there is electrical supply the SPV will not generate electricity also SPV will not generate electricity when there is electrical supply of DG set.



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Chakan, Tal-Khed, Dist-Pune.



The best use of **SPV** is to put all lighting, exhaust fan load, fan load etc. on it. Some intelligent relay/ sensor need to install for better management. The energy metre should also be calibrated by third party once in a year or 2 years. This way the **SPV** will continue supply even there is utility supply available or not and it will also help in saving a substantial amount in the electricity bill. It was also observed that electrical data like daily, weekly, monthly units generated by **SPV** are not recorded in the register or in a soft copy. College has installed **Net Metre**

**Advantages of net metering:**

**1. Financial benefit for the system owner**

Since the system owner is charged for the net energy consumed from the utility grid, the owner gets financial benefits.

Eg. If energy generation < energy consumed: owner pays just for the net amount.

If if energy generation is greater than energy consumed : the owner gets credit for excess generation.

**2. Avoid the use of batteries**

In the grid connected solar PV system any excess energy generated can be fed back to the local utility grid and can be taken back at later stage when required.

Thus, there is no need to store the surplus energy in batteries for later use, thus avoiding the heavy costs of batteries. Also since batteries are eliminated, the maintenance cost of the system also reduce to great extent batteries may be required only when there is frequent power fluctuations/ outtages.

**3. Produce more today, use that tomorrow**

If there is a surplus of power generation than the consumption, the surplus can be fed into grid system and if consumption increases, it can be taken from the grid.



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C.S.M.'s Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pune.



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*Pat*

Principal

C.S.M.'s Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pune.



For K. K. Electrical Works

*Kashid*  
Proprietor



## K.K.ELECTRICALS WORKS

Reg. No. MC37067

S R No.110/3, Behind SB Patil, School Plot 42, Rawet Pune 412101 Mob. 7875244200 / 9850661524

Ref :

Date : 10/05/2023

### CERTIFICATE

This is to certify that we have conducted Energy Audit at Chakan Shikshan Mandal's Arts and Commerce College, Chakan, Tal.- Khed, Dist.- Pune.

The College has adopted following Energy Efficient practices:

- Usage of Energy Efficient LED Fittings.
- Usage of Energy Efficient Multi Brand equipment.
- Maximum usage of Day Lighting

Installation of 10 KWP Roof Top Solar PV Plant

We appreciate the support of Management, involvement of students in the process of making the Campus Energy Efficient. Date on 10<sup>th</sup> May 2023.

For

K.K.Electrical Works,  
Plot No. 42, S.B. Patil College  
Rawet, Laxminagar, Pune-411044.  
Email- [sunilkashid110@gmail.com](mailto:sunilkashid110@gmail.com)



For K. K. Electrical Works  
*Kashid*  
Proprietor



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Reg. No. MC37067

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Ref :

Date : 10/05/2023

### ACKNOWLEDGEMENT

We K.K. Electrical Works Pune express our sincere gratitude to the Management of Chakan Shikshan Mandal's Arts and Commerce College, Chakan, Tal.-Khed, Dist.-Pune for awarding us the assignment of Energy Audit of their Campus for the Year 2022-23

We are thankful to The Management Members and all Staff Members of the college for helping us during the field Study.



K.K.Electrical Works,  
Plot No. 42, S.B. Patil College  
Ravet, Laxminagar, Pune-411044.  
Email- [sunilkashid110@gmail.com](mailto:sunilkashid110@gmail.com)

For K. K. Electrical Works

*Kashid*  
Proprietor



(सा.म.मु.) फॉर्म २०४० (५,०००-१-२०१०)  
[सा.नि.सा.वा.वि.क्र. ६४०-२०, दि. १५-११-१९९४]

[विभाग-परि. ८ म]

अनुज्ञप्ती क्र. म. ठे. ३००६१०



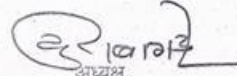
महाराष्ट्र शासन  
उद्योग, ऊर्जा व कामगार विभाग  
अनुज्ञापक मंडळ

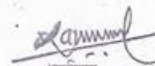
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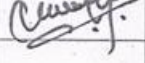
(शासन निर्णय, उद्योग, ऊर्जा व कामगार विभाग, क्र. सी सी आर-२०१५/प्र.क्र.३५१/ऊर्जा-२,  
दिनांक २४ जुलै २०१५ अन्वये प्राधिकृत.)

सर्वश्री/श्री./मे. के.के. इलेक्ट्रीकल वर्क्स, पुणे  
यांना शासन निर्णयानुसार उद्योग, ऊर्जा व कामगार विभाग, क्र. सी सी आर-२०१५/  
प्र.क्र.३५१/ऊर्जा-२, दिनांक २४ जुलै २०१५ खाली महाराष्ट्र शासनाने प्रसिद्ध केलेल्या  
नियमातील शर्तीच्या अधीन राहून महाराष्ट्र राज्यात विद्युत संचमंडणीचे काम करण्याकरिता  
याद्वारे प्राधिकृत करण्यात येत आहे.

विद्युत निरीक्षक यांचे कार्यालय  
(सचिव, अनुज्ञापक मंडळ व उद्वाहन निरीक्षक)  
उद्योग, ऊर्जा व कामगार विभाग, प्रशासकीय इमारत,  
तिसरा भजला, रामकृष्ण चेंबूरकर मार्ग,  
चेंबूर (पूर्व), मुंबई ४०० ०७१.  
दिनांक : १८/०८/२०१८

  
अध्यक्ष,  
अनुज्ञापक मंडळ.

  
सचिव,  
अनुज्ञापक मंडळ.

नुतनीकरण दिनांक	समाप्ती दिनांक	सचिवांचो आद्याक्षरी	नुतनीकरण दिनांक	समाप्ती दिनांक	सचिवांचो आद्याक्षरी
१८/०८/२०१८	१८/०८/२०२१		/ /२०	/ /२०	
१८/०८/२०२१	१८/०८/२०२४		/ /२०	/ /२०	
/ /२०	/ /२०		/ /२०	/ /२०	
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For K. K. Electrical Works

  
Proprietor



  
Principal  
C.S.M.'s Arts & Commerce College  
Chakan, Tal. Khed, Dist. Pune.



सूट विलेला

प्रमाणपत्र क्र. म. प. ५५०२२

सूच्योव जयते

महाराष्ट्र शासन  
उद्योग, ऊर्जा व कामगार विभाग  
अनुज्ञापक मंडळ

**विद्युत पर्यवेक्षकाचे क्षमता प्रमाणपत्र**

( शासन निर्णय, उद्योग, ऊर्जा व कामगार विभाग, क्र. सीसीआर-२०१५/प्र.क्र. ३५१/ऊर्जा-२  
दिनांक २४ जुलै २०१५ अन्वये प्राधिकृत )

श्री. सुनिल तानाजी काशिद

हे त्यांच्या अर्हतांच्या आधारे पर्यवेक्षकांची विहित परीक्षा देण्यापासून सूट मिळविण्यास पात्र आहेत याविषयी अनुज्ञापक मंडळाचे समाधान झाल्यावरून त्यांना याद्वारे हे क्षमता प्रमाणपत्र देण्यात येत आहे.

अनुज्ञापक मंडळ  
उद्योग, ऊर्जा व कामगार विभाग  
सार्वजनिक बांधकाम  
प्रशासकीय इमारत, ३ रा मजला  
रामकृष्ण चेंबूरकर मार्ग, चेंबूर (पूर्व),  
मुंबई ४०० ०७१  
दूरध्वनी क्र. ०२२-२५२८ ५९६७

दिनांक : १०/५/२०१६

अध्यक्ष,  
अनुज्ञापक मंडळ

सचिव,  
अनुज्ञापक मंडळ.

नमुना नही

CHAKAN  
410501  
C.S.M.'s Arts & Com. College  
Tal-Khed, Dist-Pune.

For K. K. Electrical Works

Kashid  
Proprietor



Principal  
C.S.M.'s Arts & Commerce College  
Chakan, Tal-Khed, Dist-Pune.

# AAA Report

CSM's Arts & Commerce College, Chakan

**CHAKAN SHIKSHAN MANDAL'S  
ARS AND COMMERCE COLLEGE  
CHAKAN, TAL.- KHED, DIST.- PUNE- 410501.**

03

**ACADEMIC & ADMINISTRATIVE AUDIT  
(2017-2018)**

Academic & Administrative Audit 2017-18

CSM's Arts & Commerce College, Chakan

**ACADEMIC AND ADMINISTRATIVE AUDIT  
FOR THE YEAR 2017-2018**

**INSTITUTIONAL INFORMATION**

**Name and Address of the Institution:** CHAKAN SHIKSHAN MANDAL'S  
ARS AND COMMERCE COLLEGE  
CHAKAN, TAL.- KHED,  
DIST.- PUNE-410501.

**Academic Programs Conducted:-**

➤ U G: 03 (B. A., B. Com. and B. B. A. (C. A.))

**1. Faculty Profile:**

	Total sanctioned Post	Recruited
Teaching (Grant in Aid )	13	12
Teaching (Non Grant )	--	03
Non-teaching (Grant in Aid )	08	06
Non-teaching (Non Grant )	--	02

Orientation Program	Refresher Course	FDP	Ph.D	M. Phil
--	--	--	01	--

**2. Outstanding Academic Achievements of the Students :**

➤ University Ranking : --  
➤ Special Scholarship : --

**3. Teacher – Student Ratio :31:5**

- Total No. of Students (In the Academic Year) : 473
- Total No. of Actual Teaching Days in the Year:210

Academic & Administrative Audit 2017-18

CSM's Arts & Commerce College, Chakan

**4. Vision and mission statements of the HEI:**

**Vision:**

To make our students aware of their own capability, to make them think and aim high by providing best learning environment and to mold them into all round personality.

**Mission:**

Our mission is to empower and uplift the students coming from rural areas. To make them independent, to impart knowledge and vision. To make them capable for the changing global environment around them, yet maintaining their identity as a good human being morally, socially, intellectually and culturally.

**5. Graduate Attributes defined by the Institution:**

The Graduate attributes specified by the college are in the accordance with the objectives of the college and university.

- To support a liberal and progressive outlook among students and teachers. To create a learning environment to equip students to succeed in the competitive world.
- To provide employment opportunities through collaboration with industry.
- To promote the holistic development of the student and teachers and encourages social outreach.
- Be employable and independent.
- Update knowledge in special as well as allied subjects.
- Show the spirit of social commitment.
- Ability to acquire global skills.
- Exhibit a sense of culture and moral values.
- Ability to communicate effectively.
- Have critical thinking towards life.
- Develop entrepreneurial skills.
- Exhibit artistic talent and skill.
- Ability to accept challenges and to solve problems.
- Ability to design, implement and evaluate a computer-based system, process, component, or program to meet desire needs.

**6. Dates of publishing:**

- Prospectus :15/06/2017
- Academic Calendar : 15/06/2017
- Commencement of lectures / Practical : 03/07/2017
- Submission of Teaching plans to HOD /Principal : 03/07/2017

Academic & Administrative Audit 2017-18



CSM's Arts & Commerce College, Chakan

**7. Examination Patterns:**

- Annual : Bachelor of Commerce & Bachelor of Arts
- Semester : Bachelor of Business Administration (Computer Application)

**8. Whether the program wise 'Learning out-comes' are communicated to the students? If yes, When? How?**

Yes, the learning outcomes are communicated to the students through prospectus as well by respective teachers and mentors of the classes at the commencement of Academic Calendar.

**9. Details of the Final year annual examination results:**

Sr. No	Name of the Program	Percentage of Passing	Distinction	First Class
1	B.A.	45.24%	06	07
2	B. COM	65.33%	04	24
3	B. B. A. (CA)	75%	--	02

**10. The last date of submission of Annual Departmental Reports by the HOD to the Principal / Head of the HEI .Whether feedback is given to the HOD on their report? If yes when? How?**

The annual departmental reports are submitted to the Principal in the month of April every year. The Principal provides valuable suggestion to the respective heads for further improvements in the following academic year.

**11. Date of the IQAC Meeting discussing the annual exam results. The important suggestion / recommendations of the IQAC**

The IQAC discusses the examination result in the first meeting of the new academic year. The committee discusses about different strategies to be implemented in teaching- learning process to make it innovative interesting and enjoyable. This would result into better result in the next academic year.

**12. The action taken by the Principal /Management forthe improvement of the academic quality :**

The Principal as well as Management plays a vital role in the improvement of the academic quality.

Teachers are encouraged to attend refresher courses and faculty development programs.

Academic & Administrative Audit 2017-18

**CSM's Arts & Commerce College, Chakan**

Teachers attend seminars, workshops and conferences to enhance their skills. These skills are incorporated in their teaching –learning process.

Teachers are encouraged to present research papers on topics related to their subjects. This enhances their academic quality.

**13. Evaluation of Teacher's Performance :**

- Whether feedback analysis is taken into account? : Yes
- Whether self-appraisal forms are considered properly? : Yes
- Whether feedback is given to the teachers on their performance? : Yes

**14. Whether student's /parents' feedback on Academic Matters is analyzed? If yes, what are the major issues?**

The analysis of students' feedback is carried out by the respective teachers as a Feedback Committee. If any major issues are noted, suggestions are provided to the concern Department for improvement. Every year the college collects students, teachers, Alumni and Employers informal feedback in relation to Academic matters and the suggestions are followed by proper action. Major issues related to advancement of syllabus and academic facilities are noted and proper actions are taken.

**15. Research:**

- No. of Ph. D. holders : 07
- No of teachers working as research guide : 03
- No. of research projects under taken : --
- Total Amount received for research : --





**16. Library Improvements:**

Particulars	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	3514	543143	19	3805	3533	546948
Reference Books	3664	619352	30	9120	3694	628472.79
e-Books	136033	5750	135942	5900	271975	5900
Journals	0	0	7	2550	7	2550
e-Journals	6227	5750	6227	5900	6227	5900
Digital Database	0	0	135942	0	135942	0
CD & Video	241	29883	5	0	246	29883
Others (General, MPSC etc.)	3778	434730	105	17824	3883	452554.78

Academic & Administrative Audit 2017-18

CSM's Arts & Commerce College, Chakan

We have verified the information and found to be correct.

Sr. No	Name	Designation	Signature
1	Dr. Sanjay Ghodekar	CHAIRMAN ( An External Sr. Expert)	 PRINCIPAL Shri Padmamani Jain Arts & Commerce College Pabal, Tal. Shirur, Dist. Pune-412
2	Mr. Kailas Pacharne	MEMBER ( An External Sr. Expert)	 Registrar Hutatma Rajguru Mahavir Rajgurunagar, Tal. Khed, Dist.
3	Dr. Rajesh Latane	PRINCIPAL , Chakan Shikshan Mandal's Arts & Commerce College, Chakan, Tal.- Khed, Dist.-Pune-410501	 Principal S. M's Arts & Commerce College Chakan, Tal-Khed, Dist-Pune
4	Prof. Vikas Deshmukh	IQAC Coordinator, Chakan Shikshan Mandal's Arts & Commerce College, Chakan, Tal.- Khed, Dist.-Pune-410501	 Coordinator I.Q.A.C. Arts & Commerce College Chakan, Tal-Khed, Dist-Pune

Academic & Administrative Audit 2017-18



CSM's Arts & Commerce College, Chakan

**CHAKAN SHIKSHAN MANDAL'S  
ARS AND COMMERCE COLLEGE  
CHAKAN, TAL.- KHED, DIST.- PUNE- 410501.**

**ACADEMIC & ADMINISTRATIVE AUDIT  
(2018-2019)**

Academic & Administrative Audit 2018-19

CSM's Arts & Commerce College, Chakan

**ACADEMIC AND ADMINISTRATIVE AUDIT  
FOR THE YEAR 2018-2019**

**INSTITUTIONAL INFORMATION**

**Name and Address of the Institution:** CHAKAN SHIKSHAN MANDAL'S  
ARS AND COMMERCE COLLEGE  
CHAKAN, TAL.- KHED,  
DIST.- PUNE-410501.

**Academic Programs Conducted:-**

- U G:03 (B. A., B. Com. and B. B. A. (CA))

**1. Faculty Profile:**

	Total sanctioned Post	Recruited
Teaching (Grant in Aid )	13	12
Teaching (Non Grant )	--	02
Non Teaching (Grant in Aid )	08	06
Non Teaching (Non Grant )	--	02

Orientation Program	Refresher Course	FDP	Ph.D	M. Phil
--	--	--	--	--

**2. Outstanding Academic Achievements of the Students :**

- University Ranking : --
- Special Scholarship : --

**3. Teacher – Student Ratio : 33.2**

- Total No. of Students (In the Academic Year) : 466
- Total No. of Actual Teaching Days in the Year: 212

Academic & Administrative Audit 2018-19

CSM's Arts & Commerce College, Chakan

**4. Vision and mission statements of the HEI :**

**Vision:**

To make our students aware of their own capability, to make them think and aim high by providing best learning environment and to mold them into all round personality.

**Mission:**

Our mission is to empower and uplift the students coming from rural areas. To make them independent, to impart knowledge and vision. To make them capable for the changing global environment around them, yet maintaining their identity as a good human being morally, socially, intellectually and culturally.

**5. Graduate Attributes defined by the Institution :**

The Graduate attributes specified by the college are in the accordance with the objectives of the college and university.

- To support a liberal and progressive outlook among students and teachers. To create a learning environment to equip students to succeed in the competitive world.
- To provide employment opportunities through collaboration with industry.
- To promote the holistic development of the student and teachers and encourages social outreach.
- Be employable and independent.
- Update knowledge in special as well as allied subjects.
- Show the spirit of social commitment.
- Ability to acquire global skills.
- Exhibit a sense of culture and moral values.
- Ability to communicate effectively.
- Have critical thinking towards life.
- Develop entrepreneurial skills.
- Exhibit artistic talent and skill.
- Ability to accept challenges and to solve problems.
- Ability to design, implement and evaluate a computer-based system, process, component, or program to meet desire needs.

**6. Dates of publishing:**

- |  |              |
|--|--------------|
| • Prospectus                                     | : 15/06/2018 |
| • Academic Calendar                              | : 15/06/2018 |
| • Commencement of lectures / Practical           | : 02/07/2018 |
| • Submission of Teaching plans to HOD /Principal | : 02/07/2018 |

Academic & Administrative Audit 2018-19



CSM's Arts & Commerce College, Chakan

**7. Examination Patterns :**

- Annual : Bachelor of Commerce & Bachelor of Arts
- Semester : Bachelor of Business Administration (Computer Application)

**8. Whether the program wise 'Learning out-comes' are communicated to the students? If yes, When? How?**

Yes, the learning outcomes are communicated to the students through prospectus as well by respective teachers and mentors of the classes at the commencement of Academic Calendar.

**9. Details of the Final year annual examination results**

Sr. No	Name of the Program	Percentage of Passing	Distinction	First Class
1	B.A.	43.75%	01	--
2	B. COM	73.01%	08	26
3	B. B. A. (CA)	80%	--	03

**10. The last date of submission of Annual Departmental Reports by the HOD to the Principal / Head of the HEI .Whether feedback is given to the HOD on their report? If yes when? How?**

The annual departmental reports are submitted to the Principal in the month of April every year. The Principal provides valuable suggestion to the respective heads for further improvements in the following academic year.

**11. Date of the IQAC Meeting discussing the annual exam results. The important suggestion / recommendations of the IQAC**

The IQAC discusses the examination result in the first meeting of the new academic year. The committee discusses about different strategies to be implemented in teaching- learning process to make it innovative interesting and enjoyable. This would result into better result in the next academic year.

**12. The action taken by the Principal /Management forthe improvement of the academic quality :**

The Principal as well as Management play a vital role in the improvement of the academic quality.

Teachers are encouraged to attend refresher courses and faculty development programs.

Teachers attend seminars, workshops and conferences to enhance their skills. These skills are incorporated in their teaching –learning process.

Academic & Administrative Audit 2018-19

CSM's Arts & Commerce College, Chakan

Teachers are encouraged to present research papers on topics related to their subjects. This enhances their academic quality.

**13. Evaluation of Teacher's Performance :**

- Whether feedback analysis is taken into account? : Yes
- Whether self-appraisal forms are considered properly? : Yes
- Whether feedback is given to the teachers on their performance? : Yes

**14. Whether student's /parents' feedback on Academic Matters is analyzed? If yes, what are the major issues?**

The analysis of students' feedback is carried out by the respective teacher along with head of the department. If any major issues are noted, suggestions are provided to the concern Department for improvement. Every year the college collects students, teachers, Alumni and Employers informal feedback in relation to Academic matters and the suggestions are followed by proper action. Major issues related to advancement of syllabus and academic facilities are noted and proper actions are taken.

**15. Research :**

- No. of Ph. D. holders : 07
- No of teachers working as research guide : 03
- No. of research projects under taken : --
- Total Amount received for research : --




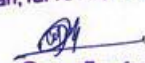
**16. Library Improvements :**

Library Service Type	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	3533	546948	0	0	3533	546948
Reference Books	3694	628472.79	18	4218	3712	632720.79
e-Books	271975	5900	135942	0	407917	5900
Journals	7	2550	9	5050	9	5050
e-Journals (N List)	0	0	6237+	5900	6237	0
Digital Database	135942	0	0	0	135942	0
CD & Video	246	29883	5	0	251	29883
Others (General, MPSC etc.)	3883	452554.78	20	4250	3903	456804.78

Academic & Administrative Audit 2018-19

CSM's Arts & Commerce College, Chakan

We have verified the information and found to be correct.

Sr. No	Name	Designation	Signature
1	Dr. Sanjay Ghodekar	<b>CHAIRMAN</b> ( An External Sr. Expert)	 <b>PRINCIPAL</b> Shri Padmamani Jain Arts & Commerce College Pabal, Tal. Shirur, Dist. Pune. - 124
2	Mr. Kailas Pacharne	<b>MEMBER</b> ( An External Sr. Expert)	 <b>Registrar</b> Hutatma Rajguru Mahavid Rajgurunagar, Tal. Khed, Dis
3	Dr. Rajesh Latane	<b>PRINCIPAL</b> , Chakan Shikshan Mandal's Arts & Commerce College, Chakan, Tal.- Khed, Dist.-Pune-410501.	 <b>Principal</b> Arts & Commerce College Chakan, Tal-Khed, Dist-Pune.
4	Prof. Vikas Deshmukh	<b>IQAC Coordinator</b> , Chakan Shikshan Mandal's Arts & Commerce College, Chakan, Tal.- Khed, Dist.-Pune-410501.	 <b>Coordinator</b> <b>I.Q.A.C.</b> Arts & Commerce College Chakan, Tal-Khed, Dist-Pune.

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CSM's Arts & Commerce College, Chakan

**CHAKAN SHIKSHAN MANDAL'S**

**ARS AND COMMERCE COLLEGE**

**CHAKAN, TAL.- KHED, DIST.- PUNE- 410501.**

**ACADEMIC & ADMINISTRATIVE AUDIT**

**(2019-2020)**

Academic & Administrative Audit 2019-20

CSM's Arts & Commerce College, Chakan  
**ACADEMIC AND ADMINISTRATIVE AUDIT**

FOR THE YEAR 2019-2020

**INSTITUTIONAL INFORMATION**

**Name and Address of the Institution:** CHAKAN SHIKSHAN MANDAL'S  
ARS AND COMMERCE COLLEGE  
CHAKAN, TAL.- KHED,  
DIST.- PUNE-410501.

**Academic Programs Conducted:-**

- U G: 03 (B. A., B. Com. and B. B. A. (CA))

**1. Faculty Profile:**

	Total sanctioned Post	Recruited
Teaching (Grant in Aid )	13	12
Teaching (Non Grant )	--	02
Non Teaching (Grant in Aid )	08	05
Non Teaching (Non Grant )	00	03

Orientation Program	Refresher Course	FDP	Ph.D	M. Phil
--	--	--	--	--

**2. Outstanding Academic Achievements of the Students :**

- University Ranking : --
- Special Scholarship : --

**3. Teacher – Student Ratio : 30.7**

- Total No. of Students (In the Academic Year) : 431
- Total No. of Actual Teaching Days in the Year: 217

Academic & Administrative Audit 2019-20

CSM's Arts & Commerce College, Chakan

**4. Vision and mission statements of the HEI :**

**Vision:**

To make our students aware of their own capability, to make them think and aim high by providing best learning environment and to mold them into all round personality.

**Mission:**

Our mission is to empower and uplift the students coming from rural areas. To make them independent, to impart knowledge and vision. To make them capable for the changing global environment around them, yet maintaining their identity as a good human being morally, socially, intellectually and culturally.

**5. Graduate Attributes defined by the Institution :**

The Graduate attributes specified by the college are in the accordance with the objectives of the college and university.

- To support a liberal and progressive outlook among students and teachers. To create a learning environment to equip students to succeed in the competitive world.
- To provide employment opportunities through collaboration with industry.
- To promote the holistic development of the student and teachers and encourages social outreach.
- Be employable and independent.
- Update knowledge in special as well as allied subjects.
- Show the spirit of social commitment.
- Ability to acquire global skills.
- Exhibit a sense of culture and moral values.
- Ability to communicate effectively.
- Have critical thinking towards life.
- Develop entrepreneurial skills.
- Exhibit artistic talent and skill.
- Ability to accept challenges and to solve problems.
- Ability to design, implement and evaluate a computer-based system, process, component, or program to meet desire needs.

**6. Dates of publishing:**

- Prospectus : 17/06/2019
- Academic Calendar : 17/06/2019
- Commencement of lectures / Practical : 01/07/2019
- Submission of Teaching plans to HOD /Principal : 01/07/2019

Academic & Administrative Audit 2019-20



CSM's Arts & Commerce College, Chakan

**7. Examination Patterns :**

- Annual : S. Y. and T. Y. Bachelor of Commerce & Bachelor of Arts
- Semester : F. Y. B. A., F. Y. B. Com. and Bachelor of Business Administration  
(Computer Application)

**8. Whether the program wise 'Learning out-comes' are communicated to the students? If yes, When? How?**

Yes, the learning outcomes are communicated to the students through prospectus as well by respective teachers and mentors of the classes at the commencement of Academic Calendar.

**9. Details of the Final year annual examination results**

Sr. No	Name of the Program	Percentage of Passing	Distinction	First Class
1	B.A.	85.02%	03	07
2	B. COM	90.90%	08	29
3	B. B. A. (CA)	83.33%	--	02

**10. The last date of submission of Annual Departmental Reports by the HOD to the Principal / Head of the HEI .Whether feedback is given to the HOD on their report? If yes when? How?**

The annual departmental reports are submitted to the Principal in the month of April every year. The Principal provides valuable suggestion to the respective heads for further improvements in the following academic year.

**11. Date of the IQAC Meeting discussing the annual exam results. The important suggestion / recommendations of the IQAC**

The IQAC discusses the examination result in the first meeting of the new academic year. The committee discusses about different strategies to be implemented in teaching- learning process to make it innovative interesting and enjoyable. This would result into better result in the next academic year.

**12. The action taken by the Principal /Management forthe improvement of the academic quality :**

The Principal as well as Management play a vital role in the improvement of the academic quality.

Teachers are encouraged to attend refresher courses and faculty development programs.

Academic & Administrative Audit 2019-20

**CSM's Arts & Commerce College, Chakan**

Teachers attend seminars, workshops and conferences to enhance their skills. These skills are incorporated in their teaching –learning process.

Teachers are encouraged to present research papers on topics related to their subjects. This enhances their academic quality.

**13. Evaluation of Teacher's Performance :**

- Whether feedback analysis is taken into account ? : Yes
- Whether self-appraisal form are considered properly? : Yes
- Whether feedback is given to the teachers on their performance? : Yes

**14. Whether student's /parents' feedback on Academic Matters is analyzed? If yes, what are the major issues?**

The analysis of students' feedback is carried out by the respective teacher along with head of the department. If any major issues are noted, suggestions are provided to the concern Department for improvement. Every year the college collects students, teachers, Alumni and Employers informal feedback in relation to Academic matters and the suggestions are followed by proper action. Major issues related to advancement of syllabus and academic facilities are noted and proper actions are taken.

**15. Research :**

- No. of Ph. D. holders : 07
- No of teachers working as research guide : 03
- No. of research projects under taken : --
- Total Amount received for research : --

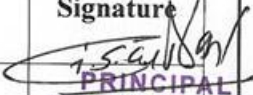



**16. Library Improvements :**

Library Service Type	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	3533	546948	525	65425	4058	612373
Reference Books	3712	632720.79	16	7487	3717	634375.79
e-Books	136033	--	3028500	--	3164533	--
Journals	--	--	9	4250	9	4250
e-Journals	--	--	6150	5900	6150	5900
Digital Database	--	--	1	--	1	--
CD & Video	251	29883	--	5	256	29883
Others (General, MPSC, etc.)	3903	456804.78	56	3803	3959	460607.78

Academic & Administrative Audit 2019-20

CSM's Arts & Commerce College, Chakan

We have verified the information and found to be correct.

Sr. No	Name	Designation	Signature
1	Dr. Sanjay Ghodekar	CHAIRMAN ( An External Sr. Expert)	 PRINCIPAL Shri Padmamani Jain Arts & Commerce Colleg Pabal, Tal. Shirur, Dist. Pune, 41:
2	Mr. Kailas Pacharne	MEMBER ( An External Sr. Expert)	 Registrar Hutatme Rajguru Mahavir Raigunagar, Tal. Khed, Di:
3	Dr. Rajesh Latane	PRINCIPAL , Chakan Shikshan Mandal's Arts & Commerce College, Chakan, Tal.- Khed, Dist.-Pune-41050	 Principal S.M.'s Arts & Commerce College Chakan, Tal-Khed, Dist-Pune.
4	Prof. Vikas Deshmukh	IQAC Coordinator, Chakan Shikshan Mandal's Arts & Commerce College, Chakan, Tal.- Khed, Dist.-Pune-410501.	 Coordinator I.Q.A.C. Arts & Commerce College Chakan, Tal-Khed, Dist-Pune.

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Academic & Administrative Audit 2020-21

CSM's Arts & Commerce College, Chakan

**CHAKAN SHIKSHAN MANDAL'S  
ARS AND COMMERCE COLLEGE  
CHAKAN, TAL.- KHED, DIST.- PUNE- 410501.**

03

**ACADEMIC & ADMINISTRATIVE AUDIT  
(2020-2021)**

Academic & Administrative Audit 2020-21



CSM's Arts & Commerce College, Chakan

**ACADEMIC AND ADMINISTRATIVE AUDIT**

FOR THE YEAR 2020-2021

**INSTITUTIONAL INFORMATION**

**Name and Address of the Institution:** CHAKAN SHIKSHAN MANDAL'S  
ARS AND COMMERCE COLLEGE  
CHAKAN, TAL.- KHED,  
DIST.- PUNE-410501.

**Academic Programs Conducted:-**

- U G:02 (B. A. and B.Com.)

**1. Faculty Profile:**

	Total sanctioned Post	Recruited
Teaching (Grant in Aid )	13	11
Teaching (Non Grant )	--	03
Non Teaching (Grant in Aid )	08	04
Non Teaching (Non Grant )	--	04

Orientation Program	Refresher Course	FDP	Ph.D	M. Phil
--	--	--	--	--

**2. Outstanding Academic Achievements of the Students :**

- University Ranking : --
- Special Scholarship : --

**3. Teacher – Student Ratio : 38.4**

- Total No. of Students (In the Academic Year) : 538
- Total No. of Actual Teaching Days in the Year: 216

Academic & Administrative Audit 2020-21

CSM's Arts & Commerce College, Chakan

**4. Vision and mission statements of the HEL :**

**Vision:**

To make our students aware of their own capability, to make them think and aim high by providing best learning environment and to mold them into all round personality.

**Mission:**

Our mission is to empower and uplift the students coming from rural areas. To make them independent, to impart knowledge and vision. To make them capable for the changing global environment around them, yet maintaining their identity as a good human being morally, socially, intellectually and culturally.

**5. Graduate Attributes defined by the Institution :**

The Graduate attributes specified by the college are in the accordance with the objectives of the college and university.

- To support a liberal and progressive outlook among students and teachers. To create a learning environment to equip students to succeed in the competitive world.
- To provide employment opportunities through collaboration with industry.
- To promote the holistic development of the student and teachers and encourages social outreach.
- Be employable and independent.
- Update knowledge in special as well as allied subjects.
- Show the spirit of social commitment.
- Ability to acquire global skills.
- Exhibit a sense of culture and moral values.
- Ability to communicate effectively.
- Have critical thinking towards life.
- Develop entrepreneurial skills.
- Exhibit artistic talent and skill.
- Ability to accept challenges and to solve problems.
- Ability to design, implement and evaluate a computer-based system, process, component, or program to meet desire needs.

**6. Dates of publishing:**

- |  |              |
|--|--------------|
| • Prospectus                                     | : 20/06/2020 |
| • Academic Calendar                              | : 20/06/2020 |
| • Commencement of lectures / Practical           | : 01/07/2020 |
| • Submission of Teaching plans to HOD /Principal | : 01/07/2020 |

Academic & Administrative Audit 2020-21

CSM's Arts & Commerce College, Chakan

**7. Examination Patterns :**

- Annual : T. Y. Bachelor of Commerce & Bachelor of Arts
- Semester : F. Y. and S. Y. Bachelor of Commerce & Bachelor of Arts and M. Com. I

**8. Whether the program wise 'Learning out-comes' are communicated to the students? If yes, When? How?**

Yes, the learning outcomes are communicated to the students through prospectus as well by respective teachers and mentors of the classes at the commencement of Academic Calendar.

**9. Details of the Final year annual examination results**

Sr. No	Name of the Program	Percentage of Passing	Distinction	First Class
1	B.A.	96.43%	03	07
2	B. COM	97.67%	07	30

**10. The last date of submission of Annual Departmental Reports by the HOD to the Principal / Head of the HEI .Whether feedback is given to the HOD on their report? If yes when? How?**

The annual departmental reports are submitted to the Principal in the month of April every year. The Principal provides valuable suggestion to the respective heads for further improvements in the following academic year.

**11. Date of the IQAC Meeting discussing the annual exam results. The important suggestion / recommendations of the IQAC**

The IQAC discusses the examination result in the first meeting of the new academic year. The committee discusses about different strategies to be implemented in teaching- learning process to make it innovative interesting and enjoyable. This would result into better result in the next academic year.

**12. The action taken by the Principal /Management forthe improvement of the academic quality :**

The Principal as well as Management play a vital role in the improvement of the academic quality.

Teachers are encouraged to attend refresher courses and faculty development programs.

Teachers attend seminars, workshops and conferences to enhance their skills. These skills are incorporated in their teaching –learning process.

Academic & Administrative Audit 2020-21

**CSM's Arts & Commerce College, Chakan**

Teachers are encouraged to present research papers on topics related to their subjects. This enhances their academic quality.

**13. Evaluation of Teacher's Performance :**

- Whether feedback analysis is taken into account ? : Yes
- Whether self-appraisal form are considered properly? : Yes
- Whether feedback is given to the teachers on their performance? : Yes

**14. Whether student's /parents' feedback on Academic Matters is analyzed? If yes, what are the major issues?**

The analysis of students' feedback is carried out by the respective teacher along with head of the department. If any major issues are noted, suggestions are provided to the concern Department for improvement. Every year the college collects students, teachers, Alumni and Employers informal feedback in relation to Academic matters and the suggestions are followed by proper action. Major issues related to advancement of syllabus and academic facilities are noted and proper actions are taken.

**15. Research :**

- No. of Ph. D. holders : 06
- No of teachers working as research guide : 03
- No. of research projects under taken : --
- Total Amount received for research : --

**16. Library Improvements :**

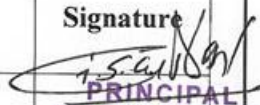



Particulars	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	5058	612373	280	3535956	4328	648329
Reference Books	3717	634375.79	4	1698	3721	636073.79
e-Books	3028500	--	--	--	302850	--
Journals	9	4250	7	2850	7	2850
e-Journals	6150	5900	488033	5900	484183	5900
Digital Database	1	--	0	0	1	--
CD & Video	256	29883	205082	29883	258	29883
Others (General, MPSC etc.)	3959	460607.78	0	0	3959	460607.78

Academic & Administrative Audit 2020-21



CSM's Arts & Commerce College, Chakan

We have verified the information and found to be correct.

Sr. No	Name	Designation	Signature
1	Dr. Sanjay Ghodekar	CHAIRMAN ( An External Sr. Expert)	 PRINCIPAL Shri Padmamani Jain Arts & Commerce Colleg Pabal, Tal. Shirur, Dist. Pune. 41:
2	Mr. Kailas Pacharne	MEMBER ( An External Sr. Expert)	 Registrar Hutatma Rajguru Mahavir Rajgurunagar, Tal. Khed, Di:
3	Dr. Rajesh Latane	PRINCIPAL , Chakan Shikshan Mandal's Arts & Commerce College, Chakan, Tal.- Khed, Dist.-Pune-410501	 Principal CSM's Arts & Commerce College Chakan, Tal. Khed, Dist. Pune.
4	Prof. Vikas Deshmukh	IQAC Coordinator, Chakan Shikshan Mandal's Arts & Commerce College, Chakan, Tal.- Khed, Dist.-Pune-410501.	 Coordinator I.Q.A.C. Arts & Commerce College Chakan, Tal. Khed, Dist. Pune.

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Academic & Administrative Audit 2020-21

CSM's Arts & Commerce College, Chakan

**CHAKAN SHIKSHAN MANDAL'S  
ARS AND COMMERCE COLLEGE  
CHAKAN, TAL.- KHED, DIST.- PUNE- 410501.**

**ACADEMIC & ADMINISTRATIVE AUDIT  
(2021-2022)**

Academic & Administrative Audit 2021-22

CSM's Arts & Commerce College, Chakan

**ACADEMIC AND ADMINISTRATIVE AUDIT  
FOR THE YEAR 2021-2022**

**INSTITUTIONAL INFORMATION**

**Name and Address of the Institution:** CHAKAN SHIKSHAN MANDAL'S  
ARS AND COMMERCE COLLEGE  
CHAKAN, TAL.- KHED,  
DIST.- PUNE-410501.

**Academic Programs Conducted:-**

- U G: 02 (B. A. and B.Com.)
- P. G.: 01 (M. Com.)

**1. Faculty Profile:**

	Total sanctioned Post	Recruited
Teaching (Grant in Aid )	13	11
Teaching (Non Grant )	--	04
Non-Teaching (Grant in Aid )	08	04
Non-Teaching (Non Grant )	--	08

Orientation Program	Refresher Course	FDP	Ph.D	M. Phil
--	--	--	--	--

**2. Outstanding Academic Achievements of the Students :**

- University Ranking : --
- Special Scholarship : --

**3. Teacher – Student Ratio : 42.6**

- Total No. of Students (In the Academic Year) : 639
- Total No. of Actual Teaching Days in the Year: 223

Academic & Administrative Audit 2021-22

CSM's Arts & Commerce College, Chakan

**4. Vision and mission statements of the HEI :**

**Vision:**

To make our students aware of their own capability, to make them think and aim high by providing best learning environment and to mold them into all round personality.

**Mission:**

Our mission is to empower and uplift the students coming from rural areas. To make them independent, to impart knowledge and vision. To make them capable for the changing global environment around them, yet maintaining their identity as a good human being morally, socially, intellectually and culturally.

**5. Graduate Attributes defined by the Institution:**

The Graduate attributes specified by the college are in the accordance with the objectives of the college and university.

- To support a liberal and progressive outlook among students and teachers. To create a learning environment to equip students to succeed in the competitive world.
- To provide employment opportunities through collaboration with industry.
- To promote the holistic development of the student and teachers and encourages social outreach.
- Be employable and independent.
- Update knowledge in special as well as allied subjects.
- Show the spirit of social commitment.
- Ability to acquire global skills.
- Exhibit a sense of culture and moral values.
- Ability to communicate effectively.
- Have critical thinking towards life.
- Develop entrepreneurial skills.
- Exhibit artistic talent and skill.
- Ability to accept challenges and to solve problems.
- Ability to design, implement and evaluate a computer-based system, process, component, or program to meet desire needs.

**6. Dates of publishing:**

- Prospectus :21/06/2021
- Academic Calendar : 21/06/2021
- Commencement of lectures / Practical : 01/07/2021
- Submission of Teaching plans to HOD /Principal : 01/07/2021

Academic & Administrative Audit 2021-22



CSM's Arts & Commerce College, Chakan

**7. Examination Pattern:**

- Semester : Bachelor of Commerce, Bachelor of Arts and Master of Commerce.

**8. Whether the program wise 'Learning out-comes' are communicated to the students? If yes, When? How?**

Yes, the learning outcomes are communicated to the students through prospectus as well by respective teachers and mentors of the classes at the commencement of Academic Calendar.

**9. Details of the Final year annual examination results**

Sr. No	Name of the Program	Percentage of Passing	Distinction	First Class
1	B.A.	52.38%	01	10
2	B. COM	92.30%	07	50
3	M. Com.	78.57%	22	--

**10. The last date of submission of Annual Departmental Reports by the HOD to the Principal / Head of the HEI .Whether feedback is given to the HOD on their report? If yes when? How?**

The annual departmental reports are submitted to the Principal in the month of April every year. The Principal provides valuable suggestion to the respective heads for further improvements in the following academic year.

**11. Date of the IQAC Meeting discussing the annual exam results. The important suggestion / recommendations of the IQAC**

The IQAC discusses the examination result in the first meeting of the new academic year. The committee discusses about different strategies to be implemented in teaching- learning process to make it innovative interesting and enjoyable. This would result into better result in the next academic year.

**12. The action taken by the Principal /Management forthe improvement of the academic quality :**

The Principal as well as Management play a vital role in the improvement of the academic quality.

Teachers are encouraged to attend refresher courses and faculty development programs.

Teachers attend seminars, workshops and conferences to enhance their skills. These skills are incorporated in their teaching –learning process.

Academic & Administrative Audit 2021-22

CSM's Arts & Commerce College, Chakan

Teachers are encouraged to present research papers on topics related to their subjects. This enhances their academic quality.

**13. Evaluation of Teacher's Performance :**

- Whether feedback analysis is taken into account ? : Yes
- Whether self-appraisal form are considered properly? : Yes
- Whether feedback is given to the teachers on their performance? : Yes

**14. Whether student's /parents' feedback on Academic Matters is analyzed? If yes, what are the major issues?**

The analysis of students' feedback is carried out by the respective teacher along with head of the department. If any major issues are noted, suggestions are provided to the concern Department for improvement. Every year the college collects students, teachers, Alumni and Employers informal feedback in relation to Academic matters and the suggestions are followed by proper action. Major issues related to advancement of syllabus and academic facilities are noted and proper actions are taken.

**15. Research :**

- No. of Ph. D. holders : 06
- No of teachers working as research guide : 04
- No. of research projects under taken : --
- Total Amount received for research : --





**16. Library Improvements :**

Particulars	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	4328	648329	615	83714	4953	732043
Reference Books	3721	636073.79	24	4619	3745	640692.79
e-Books	3028506	5900	0	5900	3028506	5900
Journals	7	2850	+6	3400	6	3400
e-Journals	484183	5900	799500	--	1283683	5900
Digital Database	1	--	102	13710	103	13710
CD & Video	258	29883	3	261	261	29883
Others (General, MPSC etc.)	3959	460607.78	102	14376.50	4061	474984.28

Academic & Administrative Audit 2021-22

CSM's Arts & Commerce College, Chakan

We have verified the information and found to be correct.

Sr. No	Name	Designation	Signature
1	Dr. Sanjay Ghodekar	CHAIRMAN ( An External Sr. Expert)	 PRINCIPAL Shri Padmamani Jain Arts & Commerce College Pabal, Tal. Shirur, Dist. Pune. 4124C
2	Mr. Kailas Pacharne	MEMBER ( An External Sr. Expert)	 Registrar Hutetme Rajguru Mahavidy Raigurunagar, Tal. Khed, Dist
3	Dr. Rajesh Latane	PRINCIPAL , Chakan Shikshan Mandal's Arts and Commerce College, Chakan, Tal.- Khed, Dist.-Pune-410501.	 Principal C.S.M's Arts & Commerce College Chakan, Tal-Khed, Dist-Pune.
4	Prof. Vikas Deshmukh	IQAC Coordinator, Chakan Shikshan Mandal's Arts and Commerce College, Chakan, Tal.- Khed, Dist.-Pune-410501.	 Coordinator I.Q.A.C. Arts & Commerce College Chakan, Tal-Khed, Dist-Pune.

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